

**JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION**

You are invited to submit a quote for **PROMOTIONAL ITEMS**. Prices and quantities shall be good for one year from date of quote award. Quantities may be split during the course of the academic year and may exceed quantity listed; the quantities listed are also an estimate. The College will not be held liable to purchase specified quantities. Samples must be available upon request. Please state minimum order quantity (the number of items that need to be ordered per request to guarantee unit price given) for a production run. Overruns will not be accepted. The College is exempt from all sales tax. All setup, delivery and other charges must be included in your cost. The College is exempt from all sales tax. **Please submit your quotation by 2:00 p.m. on October 23, 2007.**

Sample artwork will be included with purchase order(s).

Note: If quotes are not submitted on the following form, your description must match the original documentation.

You may fax your quote to:

(815) 280-6631
Attention: Judy Mitchell

Email to:
Purchasing@jjc.edu

Or mail to:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

Further information may be obtained by contacting Judy Mitchell at (815) 280-6640.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

Quote information and results may be viewed at the following URL: www.jjc.edu/Purchasing.

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REQUEST FOR QUOTE – PROMOTIONAL ITEMS
DUE: OCTOBER 23, 2007 AT 2:00 P.M.

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
1	2,000 EA	Computer calendar for keyboard attaches to keyboard and is scored to fit in a #10 envelope made of white poly material. Adhesive strips on back provide application and removal. Size 1 ½" by 16" Imprint with one color PMS 266 purple Imprint: JJC LOGO For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
2	2,000 EA	Key holder with flashlight Platinum key holder with flashlight, LED light squeeze to turn on light, replaceable batteries 2-sided logo imprint, one color PMS 266 purple Packaged in 25 Imprint: JJC LOGO For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
3	1,000 EA	Deluxe Imprinted Neck Cords (Lanyards) purple with white imprinting Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
4	500 EA	Power Magnet Clips purple with white imprinting Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
5	1000 EA	Bic Clic Stic Retractable ballpoint pen purple 266 barrel with white trim Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
6	50 EA	Bubba Keg – 52 oz. 52 oz. mug with handle, stainless steel/plastic combination with attached flip top, spill proof screw on lid, dual wall insulated Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
7	200 EA	Monte Carlo Executive pen in felt case purple barrel with white imprinting Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
8	5,000 EA	Bic WideBody Retractable pens with rubber grip, purple barrel and white imprinting with the following Imprint: JJC logo For more information, call (815) 729-9020. www.JJC.edu MINIMUM ORDER RUN _____	\$	\$
9	10 CS	Mint candies in white wrapper with PMS 266 purple (1,000 per case) Imprint: JJC logo MINIMUM ORDER RUN _____	\$	\$
10	500 EA	Carabiner Highlighter white barrel with green color trim ink color Matches trim color name imprinted in purple 266: JJC logo MINIMUM ORDER RUN _____	\$	\$
11	300 EA	Ceramic Mugs 11 oz., purple with white imprinting of: JJC logo MINIMUM ORDER RUN _____	\$	\$
12	250 EA	Vinyl Padded CD holders w/carry handle (holds 12) 6" x 6" x 1", purple with white imprinting of: JJC logo MINIMUM ORDER RUN _____	\$	\$
GRAND TOTAL			\$	

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FIRM

SIGNATURE

ADDRESS

PRINTED NAME

CITY STATE ZIP CODE

DATE

TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS