

**JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION**

You are invited to submit a quote for **PROMOTIONAL ITEMS**. Prices and quantities shall be good for one year from date of quote award. Quantities may be split during the course of the academic year and may exceed quantity listed. The quantities listed are also an estimate. The College will not be held liable to purchase specified quantities. Samples will be available upon request. Please state minimum order quantity (the number of items that need to be ordered per request to guarantee unit price given) for a production run. Overruns will not be accepted. The College is exempt from all sales tax. All setup, delivery and other charges must be included in your cost. The College is exempt from all sales tax. **Please submit your quotation by 2:00 p.m. on September 17, 2007.**

Sample artwork will be included with purchase order(s).

Note: If quotes are not submitted on the following form, your description must match the original documentation.

You may fax your quote to:

(815) 280-6631
Attention: Judy Mitchell

Email to:
Purchasing@jjc.edu

Or mail to:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

Further information may be obtained by contacting Judy Mitchell at (815) 280-6640.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

Quote information and results may be viewed at the following URL: www.jjc.edu/Purchasing.

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTE – PROMOTIONAL ITEMS
DUE: SEPTEMBER 17, 2007 AT 2:00 P.M.

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
1	1,000 EA	PaperMate Spirit Gel Pen – Amsterdam Printing Item #40807 Retractable Paper Mate® Ball Point Pen; Black gel ink; Frosted white barrel with smoke trim, Imprint with one color Imprint area: 1 1/2"W x 1/2"H IMPRINT: www.jjc.edu/alumni 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
2	1,500 EA	PaperMate Spirit Gel Pen – Amsterdam Printing Item #40807 Retractable Paper Mate® Ball Point Pen; Black gel ink; Frosted white barrel with smoke trim, Imprint with one color Imprint area: 1 1/2"W x 1/2"H IMPRINT: www.jjc.edu/alumni 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
3	50 EA	64MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
4	50 EA	128MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
5	50 EA	256MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
6	100 EA	64MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
7	100 EA	128MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
8	100 EA	256MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
9	250 EA	64MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
10	250 EA	128MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
11	250 EA	256MB USB-Depot "Chicago" style USB Flash Drive, Material: Plastic; 2.68" L x .78" W x .28" D; Imprint Area 1: Cap: 0.4" x 0.5" Imprint Area 2: Body: 1.3" x 0.5" Imprint with one color: Pantone 266 Purple Imprint: JJC Alumni Logo www.jjc.edu/alumni - 815-280-2218 MINIMUM ORDER RUN _____	\$	\$
12	500 EA	Spot Pen - 4Imprint catalog #7649. Retractable pen has distinctive rubber grip spots for comfortable, non-slip hold. Medium-point black ink. Barrel Color: White. Grip and Clip Color: Blue Imprinted with— Office of Student Activities Joliet Junior College MINIMUM ORDER RUN _____	\$	\$
13	500 EA	Anodized Carabiner Keyholder 4Imprint Catalog #1097; Size 5 5/8"x1 5/8"x5/16"; Color: Gold; Strap color:gold or black; Imprinted with— JJC Student Activities MINIMUM ORDER RUN _____	\$	\$
14	500	Banner / Flag Message Pen – Plastic ePromos SKU #8817768 Ballpoint pen with 2-1/4" W x 6" H pull-out banner; Pen with JJC logo; Logo Location: Banner – Front, 6" W x 2-5/8" H - Banner imprinted with JJC, Alumni and Foundation logos; Reverse side of Banner Imprinted with list of important SAVE THE DATE Information. MINIMUM ORDER RUN _____	\$	\$
15	750 EA	Banner / Flag Message Pen – Plastic Note: ePromos SKU #8817768 Ballpoint pen with 2-1/4" W x 6" H pull-out banner; Pen with JJC logo; Logo Location: Banner – Front, 6" W x 2-5/8" H - Banner imprinted with JJC, Alumni and Foundation logos; Reverse side of Banner Imprinted with list of important SAVE THE DATE Information. MINIMUM ORDER RUN _____	\$	\$

ITEM	QTY	DESCRIPTION	UNIT COST	TOTAL COST
16	1000 EA	Banner / Flag Message Pen – Plastic Note: ePromos SKU #8817768 Ballpoint pen with 2-1/4" W x 6" H pull-out banner; Pen with JJC logo; Logo Location: Banner – Front, 6" W x 2-5/8" H - Banner imprinted with JJC, Alumni and Foundation logos; Reverse side of Banner Imprinted with list of important SAVE THE DATE Information. MINIMUM ORDER RUN _____	\$	\$
GRAND TOTAL			\$	

FIRM

ADDRESS

CITY STATE ZIP CODE

TELEPHONE NUMBER

E-MAIL ADDRESS

SIGNATURE

PRINTED NAME

DATE

FAX NUMBER