

Q07006
5/10/2007

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION

You are invited to submit a quote for PRINTED ENVELOPES. Please include delivery charges in your quote. The College is exempt from all sales tax. Please submit your quotation by 11:30 a.m. on May 23, 2007.

Note: If quotes are not submitted on this form, your description must match the original documentation.

You may fax your quote to:

(815) 280-6630
Attention: Judy Mitchell

Email to:
Purchasing@jjc.edu

Or mail to:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College
1215 Houbolt Rd
Joliet IL 60431

Further information may be obtained by contacting Judy Mitchell at (815) 280-6640.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

ITEM	STOCK #	QNTY	DESCRIPTION	UNIT COST	TOTAL COST
1)	626	20 Boxes	PRINTED ENVELOPE, BUSINESS REPLY 9 1/2" BY 12 1/2", 28# WHITE WOVE, FULLY GUMMED FLAP ON 9.5" SIDE, 1 PMS COLOR 261, LITHOGRAPH, 250/BOX (JJC STOCK #626)	\$ _____	\$ _____
2)	627	90 Boxes	ENVELOPE #28 WHITE WOVE, RETURN ADDRESS, FULLY GUMMED FLAP ON 9" SIDE, 9" X 12", 250/BOX, PMS COLOR 261, LITHOGRAPH (JJC STOCK #627)	\$ _____	\$ _____

ARTWORK WILL BE MAILED TO THE SUCCESSFUL VENDOR.

Firm

Signature

Address

Printed Name

City

State

Zip

Date

Fax No.

Phone No.

E-MAIL ADDRESS

Results from this quote may be viewed at the following URL: www.jjc.edu/purchasing