

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
PRINTED ENVELOPES

You are invited to submit a quote for PRINTED ENVELOPES. Please include delivery charges in your quote. The College is exempt from all sales tax. Please submit your quotation by 10:30 a.m. on October 12, 2006.

Note: All quotes must be submitted on this form, backup may be attached.

You may fax your quote to:

Or mail it to:

(815) 280-6630
Attention: Judy Mitchell

Judy Mitchell
Director of Administrative Services
Joliet Junior College
1215 Houbolt Rd
Joliet IL 60431

Further information may be obtained by contacting Judy Mitchell at (815) 280-6640.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

QUOTE SPECIFICATIONS:

Traffic Ticket Application/Envelope & Piggyback Label

Quantity: 100,000; 150,000; or 200,000

Size: 8 5/8" x 10 5/8"

Folded Size: 8 5/8" x 3 5/8"

Printing: Envelope – Side 1 – black & PMS 287 Blue; Side 2 – Black
Piggyback Label – Black

Paper: Envelope – 24lb. White Wove
Label – Pressure-sensitive White Litho Label on peel-off carrier

Fulfillment: Tip-On Piggyback Label onto Envelope (in Return Address area)

Bindery: Score and fold Instruction Form under "Read All Instructions" panel

Envelopes are needed by January 5, 2007.

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
PRINTED ENVELOPES

Turnaround Time: _____

<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
100,000	\$ _____	\$ _____
150,000	\$ _____	\$ _____
200,000	\$ _____	\$ _____

FIRM

SIGNATURE

ADDRESS

PRINTED NAME

CITY STATE ZIP

DATE PHONE NO.

E-MAIL ADDRESS

FAX NO.

Results from this quote may be viewed at the following URL: www.jjc.edu/rfp