

**JOLIET JUNIOR COLLEGE**  
**REQUEST FOR QUOTATION**

You are invited to submit a quote for OFFICE FURNITURE. Please include delivery charges in your quote. The College is exempt from all sales tax. Please submit your quotation by 11:00 A.M. on June 10, 2004.

You may fax your quote to:

Or mail it to:

(815) 280-6630  
 Attention: Dianne Schmitt

Dianne Schmitt  
 Director of Administrative Services  
 Joliet Junior College  
 1215 Houbolt Rd  
 Joliet IL 60431

Further information may be obtained by contacting Dianne Schmitt at (815) 280-6641.

**Catalog numbers, if any, are those of Steelcase. Furniture layouts are attached.**

ITEM	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
1)	2 Each	TS SHELL-DESK, CORNER, EXTENDED, RH, 24X24X72X36	\$_____	\$_____
2)	1 Each	TS SHELL-DESK, CORNER, EXTENDED, LH, 24X24X36X72	\$_____	\$_____
3)	1 Each	TS WORKSURFACE-D SHAPE, FREESTANDING, 36X72	\$_____	\$_____
4)	1 Each	TS RETURN-DESK HEIGHT, RIGHT HAND, 24X42	\$_____	\$_____
5)	1 Each	TS RETURN-DESK HEIGHT, LEFT HAND, 24X42	\$_____	\$_____
6)	2 Each	TS BRIDGE-24X36	\$_____	\$_____
7)	1 Each	TS SHELL-DESK, RECTANGULAR, 24X60	\$_____	\$_____
8)	2 Each	TS SHELL-DESK, RECTANGULAR, 24X72	\$_____	\$_____
9)	1 Each	TS CREDENZA-1BOX/1 FILE, LH, KNEESPACE RH, 20X72	\$_____	\$_____

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ITEM	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
10)	3 Each	TS PEDESTAL-2 BOX/1 FILE DWR, 18X15X28	\$_____	\$_____
11)	3 Each	TS PEDESTAL-2 FILE DRAWERS, 18X15X28	\$_____	\$_____
12)	1 Each	TS CABINET-STORAGE, OVERHEAD, CREDENZA, 4 DOORS, 16X72X36	\$_____	\$_____
13)	1 Each	TS SHELL-DESK, RECTANGULAR, 24x36	\$_____	\$_____
14)	1 Each	TS LATERAL FILE-2 DRAWER, FREESTANDING, 20X36X29	\$_____	\$_____
15)	5 Each	KEYBOARD SHELF W/MOUSING SURFACE	\$_____	\$_____
16)	5 Each	VERTICAL PROCESSOR SLING	\$_____	\$_____
End Subsection				
17)	1 Each	TS SHELL-DESK, CORNER, EXTENDED, RH, 24X24X72X36	\$_____	\$_____
18)	1 Each	TS RETURN-DESK HEIGHT, LEFT HAND, 24X42	\$_____	\$_____
19)	1 Each	TS PEDESTAL-BOX/FILE, MOBILE SEAT CUSHION, 22-1/4D	\$_____	\$_____
20)	1 Each	TS TABLE-PRINTER, 24X30X29	\$_____	\$_____
21)	1 Each	TS PANEL-TACKABLE, 42X48	\$_____	\$_____
22)	1 Each	TS TRIM-VERTICAL, EOR, 42	\$_____	\$_____
23)	1 Each	TS WORKSURFACE-CORNER, CURVED, EXTENDED, 24X24X72X48	\$_____	\$_____
24)	1 Each	TS WORKSURFACE-CORNER, CURVED, EXTENDED, 24X24X48X72	\$_____	\$_____
25)	2 Each	TS PEDESTAL-FILE/FILE, UNDER WORKSURFACE, 22D	\$_____	\$_____

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ITEM	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
26)	2 Each	TS CANTILEVER	\$ _____	\$ _____
27)	1 Each	TS WORKSURFACE-SPANNER, 25X50	\$ _____	\$ _____
28)	3 Each	T2 LIGHT 22" FLUSH MOUNT	\$ _____	\$ _____
29)	3 Each	JULES W/EXT STELLA MECH	\$ _____	\$ _____
30)	3 Each	VERTICAL PROCESSOR SLING	\$ _____	\$ _____
31)	1 Each	458 CHAIR-WORK, SZ 2, MID BK, "0" ARM, PNEU HGT, VBS	\$ _____	\$ _____
End Subsection				
<b>SUB TOTAL</b>				\$ _____
32)	1 Each	INSTALLATION FOR ITEMS 1 - 31		\$ _____
<b>GRAND TOTAL</b>				\$ _____

FIRM	SIGNATURE
ADDRESS	PRINTED NAME
CITY                      STATE                      ZIP	DATE                      PHONE NO.

QUOTATION RESULTS CAN BE FOUND AT THE FOLLOWING WEBSITE: [www.jjc.edu](http://www.jjc.edu)











