STUDENT LEARNING COMMITTEE MEETING
February 21, 2008
3:00 pm
C-2005

Present: Alfredson, O., LaTour, K. (Coordinator), Gawlik, W., Keller, S., Krause, S., Lee, M., Magruder, M., McKeon, S., Morrow, S., Offerman, J., Suchy, C., Zuro, S.

Absent: Anderson, C., Boudreau, S., Connor, B., Schley, C., Smith, R., Stroud, B.,

CALL TO ORDER
K. LaTour opened the February 2008 Student Learning Committee meeting at 3:05 pm in C-2005. Attendance was taken.

MINUTES
Sandy moved to approve the November minutes and Mary seconded. They were approved unanimously.

I. OLD BUSINESS

a. The website is updated, but not flashy. It can be seen at [www.jjc.edu/committees/student-learning](http://www.jjc.edu/committees/student-learning). Please visit the website to see what you think. Kristin will be taking a Front Page class in March so she’ll be able to update the webpage without having to call IT.
b. The newsletter copy is finished, but with staff changes at Community Relations, we’re now waiting for them to get someone on the project. Kristin will keep the committee posted.
c. Kristin is starting a series of student learning roundtables with directed conversation topics. She passed around a flyer that will go out to faculty and staff. Please attend or advertise the events to departments and areas.
d. Assessment plans have been received from technical, English, math, fine arts, and business. These plans are currently being put into action with data gathering and study.
e. Plans are being developed by natural/physical science, social/behavioral science and counseling. Sandy and Sherri have updated findings from previous semesters that will be put on the webpage. We are working to 100% participation! Wonderful!
f. The Assessment Fair at Waubonsee Community College is coming up Match 14. Sandy, Sherri, and Kristin plan on attending. Joe, Kristin and Ryan will be presenting at the fair. Also, HLC’s annual meeting is coming up in April. Max has said he’d be interested in attending Sunday and Wayne would like to attend on Tuesday. Kristin will attend all three days. Please let Kristin know ASAP if you’d like to attend either even as she’ll be registering everyone soon.
g. Joe is again calling for people to train as AQIP portfolio evaluators. We’d like to get 2-4 more people trained in the coming year. Catherine S. and Kristin both signed on for the training, which will likely happen a year from now. If others are interested, please let Kristin know.
NEW BUSINESS

a. Kristin has volunteered for JJC to host the 2009 Assessment Fair. While at this point no planning is needed, please know that she will need help next fall with some planning, and with going over presentation proposals. If anyone has suggestions for keynote speakers, that would also be appreciated. Kristin had suggested possibly getting someone from the ICCB to come and talk about state issues with assessment.

b. Kristin, Bill and Scott worked on a new grant application last fall, and presented it for approval. A few spelling/typo errors were pointed out, but the new plan was well received. The main change is that the committee will accept grant applications at any time rather than during certain months. There were also some wording changes to emphasize innovation in assessment beyond the assessment that we should already be doing.

c. As per the November meeting, we began a discussion on possibilities for assessment plan approval. Kristin explained how some other schools do plan approval. A couple use a “circle method” where a member from English would look at the nursing plan, then nursing would look at technical’s, and so on until everyone’s plans are looked at and reviewed. Another method might be getting like departments to look at each others, so math, technical and natural/physical science might look at each others, and English and Social/behavioral science would look at each others. Whatever method we use, we need to find something where feedback can be given quickly rather than waiting for monthly meetings. It was also pointed out that now that we’ve lengthened the time between planning and reporting, not every department will need to be reviewed every semester. Thus, the process of approval should not be as time consuming and constant as it was in the past. Kristin asked that everyone think about this, speak with their departments, and come back with more feedback next month. We should be able to finish a stated plan process by April.

We adjourned at 3:55 without formal response since a class needed the room.

Sandy moved to close the meeting, Scott K. seconded. Meeting Adjourned at 3:50.