

STUDENT LEARNING COMMITTEE MEETING

October 15, 2009

3:00 pm

J4004

Present: Blanco, L.; Gean, A.; LaTour, K. (Coordinator); Kasprisin, B.; Lee, M.; Morrow, S.; Stroud, B.; Suchy, C.; Underwood, M.; Walters, J.

Absent: Boudreau, S.; Bullock, R.; Gawlik, W.; Schahrer, L.

CALL TO ORDER

K. LaTour opened the Oct. 2009 Student Learning Committee meeting at 3:00 pm in J4004. Attendance was taken.

MINUTES

Sherri moved to approve the September Minutes, Anne seconded and they were approved unanimously.

I. OLD BUSINESS

- a. **New Student Learning Coordinator Hiring:** The committee has scheduled the interviews and invitations have been sent out to faculty and deans to attend the candidates' presentations. We plan to finish interviews by Nov. 6th, have a candidate chosen by Nov. 13, and the position to go before the Board at the Dec. meeting. The position will start on Jan. 4th.
- b. **The Academy team is working forward with plans to start a writing assessment across campus.** Joe Offerman and Kristin LaTour are talking to Dr. Linda F. Uzureau, interim VP Academic Affairs, and to the Academic, Technical and Developmental Education Deans. These leaders will also pass on information to the chairs. We will keep the SLC in the loop to report to their departments monthly.
- c. **Mini-assessment fair:** Kristin wasn't able to meet with PPD Committee this month, but will in Nov. She has already received responses from faculty willing to participate by presenting, including Andy Neil, Sandy Baker-McKeon, Wayne Gawlick, and possibly some of the developmental ed. faculty. Kristin also plans on presenting. Anne Gean has volunteered to host a round table discussion, and other members of the SLC are working on ideas.
- d. **Several departments are in need of new plans since the first round of reports were sent in last spring.** English and World Languages, Fine Arts, and others need new plans. Just a reminder.
- e. **Kristin plans on meeting with the Technical and Academic Deans about getting their help in reviewing and approving assessment plans from departments.** Both deans have backgrounds in assessment of student learning. Also, Kristin will talk to the Technical Dean about using outside accreditation efforts including assessment tied into our HLC needs for assessment.

- f. The Assessment Institute hosted by IUPUI in Indianapolis Oct. 23-27 is coming up. So far, Kristin, Beth, Margot, Anne and Catherine have all expressed an interest in attending, as well as Laura Michelsen from CIOS.

II. NEW BUSINESS

- a. Travel Grants: We have had a generous travel budget for the past two years which we have not really been utilizing. The committee has been offering to sponsor people outside the committee to attend conferences regarding student learning, but no has taken us up on it until this year. Laura Michelsen from CIOS would like to attend the Assessment Institute, and we have had a request from someone in Technical to have help attending a conference. Since we don't have a formal process for approving travel, Kristin okayed the two requests, but in the future, the SCL has decided to have people wanting travel funding help send in a budget detailing the money they need, and a letter explaining how the conference ties into student learning/assessment. The committee will vote on approving further travel. We do need to have a formal process for the next academic year, and we will work on this at future meetings, looking at a process along the lines of how people apply for grant funding.

Next meeting is November 19, 3:00, J-4004.