STUDENT LEARNING COMMITTEE MEETING  
February 19, 2008  
3:00 pm  
T1000

Present: Blanco, L.; Conti, M.; Gawlik, W.; LaTour, K. (Coordinator); Lee, M.; Morrow, S.; Schahrer, L.; Stroud, B.; Suchy, C.; Walters, J.

Absent: Boudreau, S., Gean, A., Magruder, M., Offerman, J., Smith, R.

CALL TO ORDER  
K. LaTour opened the Feb. 2008 Student Learning Committee meeting at 3:05 pm in T-1000. Attendance was taken.

MINUTES

There were no January minutes as it was a meeting to complete final planning for the Assessment Fair.

I. OLD BUSINESS

a. Catherine and Kristin will attend the conference “General Education, Assessment, and the Learning Students Need,” in Baltimore Feb. 26-28th and will meet with assessment leaders at the Community College of Baltimore County the day before the conference begins.

b. We’re trying to get the video done, but we’ve run into problems with getting everyone else who needs to be involved scheduled. We’re going to keep working on it.

c. Roxanne Munch will help anyone interested in getting trained to become an AQIP site visitor or portfolio evaluator. So far Kristin and Catherine are interested and will try to get with Roxanne this spring.

d. Final reports from the first two-year cycle are due by mid-March. Kristin will let groups know when they are posted, and we will review online and give feedback via email since there is no March meeting. Departments that have accreditation are encouraged to send along whatever they have to report even though they aren’t on the cycle.

II. NEW BUSINESS

a. We debriefed from the Assessment Fair. Feedback from visitors and JJC folks was positive overall. Hosting the fair led to a sense of pride on the part of JJC faculty and staff, and we made a good impression on other colleges. Catherine has offered to tabulate the surveys from the sessions, and Kristin is getting out a final overall survey using Surveymonkey.com. We need to have totals done to pass on to the presenters and next year’s hosts. There are three colleges interested in hosting future years so we don’t have
to worry about doing this again next year. Yeay! Maybe once we have all our new buildings done we’ll be ready to host again.

b. Kristin is going to get out a newsletter this spring. Please send short (300-500 word) articles on a presentation you saw at the Fair, about a presentation you’ve given, or about an assessment effort in your area. These are due to Kristin by March 27th.

c. Kristin reported that she is at the end of her two-year contract as Student Learning Coordinator. She is working with Ryan Smith to try and keep going in this position with release time and continuing her faculty status. She asked if anyone else on the committee was interested in the position, but no one is or knows of anyone who is. She reported that if she cannot get the release time she needs and maintain her faculty status, there will be a need to design a staff position and hire for that job. The committee would like for Kristin to remain as Coordinator, but if we need to hire, they want to be a part of drafting the staff position and hiring. This may mean keeping Kristin in her current release structure through the fall to hire in the spring. However, nothing will be done until the committee hears back on Kristin’s status.

d. UPCOMING: HLC Annual Meeting is April 17-21, with the general sessions running from noon on Sunday the 19 through noon on Tuesday the 21st. JJC faculty and staff are also able to attend the Academy Learning Exchange on Saturday the 18th from 1:30-6:30. Catherine, Kristin and Dennis Haynes are presenting at the Exchange on Saturday. Faculty can sign up for the whole meeting, or for one day. Travel by train and cab or by car with parking and food are paid for as well as registration. Kristin will be sending more information and asking for the date(s) people would like to attend since we do one group registration.

Next meeting is April 16th, 3:00 in T1000. Several members reported a desire to have a final celebration as we did last year, and a nacho bar is the overriding food preference.