

February 6, 2009

VIA EMAIL
(2) Pages Inclusive

Re: Joliet Junior College
Site Development
Meeting Minutes
Legat Project Number 208107.00/B3

Summary of Meeting with Joliet Junior College on Monday, February 2, 2009 at 1 pm at Joliet Junior College, Board Room. These notes record our understanding on items discussed and decisions made at this meeting. Please notify us within seven (7) calendar days of any necessary additions or corrections.

Persons in Attendance:

Judy Mitchell	JJC
Dave Agazzi	JJC
Rich Rivera	JJC
Rich Lyman	JJC
Patrick Van Duynes	JJC
Rick Wise	Gilbane
Joe Hammer	Ruettiger & Tonelli
Jeffrey Sronkoski	Legat Architects
Michael Lundeen.....	Legat Architects

Items Discussed:

1. Group met to discuss the site projects. The group followed the February 2, 2009 agenda.
2. Group discussed all areas of detention. It was agreed to pursue detention areas 2.1 and 2.3 for most detention along with bio-swales. The detention should be designed to minimally impact the AG fields. Area 2.1 has a low spot which floods an area of the AG fields currently. The Lake would not be pursued for detention. The existing dam would need to be studied and determined if additional water height could be supported.
3. Flood plain submission was discussed. Joe indicated that we do not need to send to IDNR. Need to submit to City of Joliet. Joliet may require a new map be sent to FEMA. (Cost to submit). College to decide when to be submitted to Joliet.
4. Discussed parking lots 7, 7b, 7c. JJC asked to look at larger los 7c. Need 50 buffer of natural areas per EPA. (Not including detention). Permeable paving may work for this area. This area is heavily wooded and has a slope to the lake which will have cost implications.
5. Discussed that adding parking lots 6b, 7b, 7c could add one million dollars to the scope of the projects. This scope was not originally anticipated in the budgets.
6. Group discussed schedule and importance of creating parking or temporary parking to make up lost parking due to construction.

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7. Legat to forward a plan to the college for coordination meeting of lot 7c in the next few days (Wednesday).
8. Group to further discuss phasing and quantity of parking for 2009 summer. Legat, Gilbane, Ruttiger and Tonnelli to meet Friday to review scope.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Lundeen', followed by a long horizontal line extending to the right.

Michael Lundeen AIA, LEED AP

cc: All attendees
Mark Karaskiewicz - Gilbane
Tyler Hughes - Legat Architects
Laura Verden - JJR
Scot Parker - Legat Architects