

February 24, 2010

VIA E-MAIL

Re: Joliet Junior College – Science Additions and Renovations  
Bid Release 1 – Site Utilities Relocation  
Architect's Project Number: 209087.00  
**Meeting Minutes**

Summary of a Bid Release 1 held at 4:30 PM, Tuesday, February 23, 2010 on a conference call. These notes record our understanding of items discussed and decisions made at this meeting. Please notify us within seven (7) calendar days of any necessary additions or corrections.

## PERSONS IN ATTENDANCE

Greg Spitzer, Legat Architects  
Eric Coley, Legat Architects  
Larry Bacher, Gilbane  
Tom Powers, Wight  
Ed Faren, Wight  
Mark Eklund, Wight  
Joe Hammer, Reuttiger and Tonelli

## ITEMS DISCUSSED

1. Locate stubs and valves for future utilities. Need KJWW's utility plan 5' off building for both Auto and Science as soon as possible.
2. Need to locate +/-20,000 gallon water cistern by end of the week near Science. Could perhaps be located north of plaza in courtyard. Size and final location to be coordinated with KJWW.
3. Wight to adjust building footprint to avoid affecting water line.
4. All utilities south of Auto addition do not need to be removed.
5. Verify underground electrical line locations...Confirm with KJWW. KJWW will need to include a drawing for site light fixture removal associated with this Bid Release 1 where other utilities are being disrupted / relocated.

Thank you.

Sincerely,  
Legat Architects, Inc.

Greg Spitzer

GS/CH

Joliet Junior College  
JJC – Science Building, Additions and Renovation  
**Meeting Minutes**  
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cc George Karras, KJWW  
File: 209087.00:B3

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