

October 22, 2009

VIA EMAIL
(2) Pages Inclusive

Re: Joliet Junior College
JJC Natural Sciences Building – A & P
Meeting Minutes
Legat Project Number 209087.00/B3

Summary of the Meeting regarding Joliet Junior College, Natural Sciences Meeting at 1:30 PM October 9, 2009 at Joliet Junior College. These notes record our understanding on items discussed and decisions made at this meeting. Please notify us within seven (7) calendar days of any necessary additions or corrections.

Persons in Attendance:

Marie Wolff, Joseph Krieger, Stephie Lab, Anita Akkal, Virginia Piekarski JJC
..... JJC
Mark Hartmann HED
Larry Bacher Gilbane
Michael Lundeen..... Legat Architects

Items Discussed:

1. Discussed the locations of existing Anatomy and Physiology space. E1005, E1010 , E1041 (st), E1042(st). Currently Classroom integrated into Lab. Models around the lab on counters. One cadaver in each room. 24 students. Groups of eight students in the lab. Curtain separates room to assist with ventilation.
2. Existing configurations of Labs and Lecture work well. Need for labs required for nursing. Dissections are done at some lab tables. Animals no longer being dissected.
3. Need a place during testing to place models on tables (lab practicals). Need exhaust for cadavers. Light requirements- more daylight color rendition important. 5000 degree Kelvin. Lighting not a major concern. Need to control lighting for presentations.
4. Need a place around the cadaver for writing. Perhaps a cart. Need a one wall in the lab for models (glass cases full height x 24" depth with adjustable shelves).
5. Summary of Program Spaces
 - a. 2 Labs-250 with cadaver areas
 - b. 2 Labs-251 with cadaver areas
 - c. common cadaver storage room
 - d. (Classroom in lab)
 - e. Connection to prep space.
 - f. Offices with other offices

Joliet Junior College
JJC-Natural Sciences – A & P
Meeting Minutes
October 22, 2009
Page 2 of 2

g. service corridor to all labs

6. Need storage for student books, bags, coats,
7. Existing lab tables not comfortable for lecture format. Discussed various formats of seating. Looked at configuration of 4 students per table.
8. Lab tables need power. Two outlets per student. (plugstrip for future) No water, no gas, no air, no vacuum, data at tables either wired or wireless (need to determine). Perhaps more power for Verner.
9. Sinks required for students washing hands. 3-4 sinks near cadaver area for hand washing 24” x 15”. Sink not needed at instructor table.
10. Instructor table does not need a sink. Only power. High quality projector. Need lots of board space. White boards throughout.
11. Need exhaust for storage of preserved specimens when not in use.
12. Ventilation for Labs is important.

End of Meeting Minutes

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Lundeen', followed by a horizontal line extending to the right.

Michael Lundeen, AIA, LEED AP

cc: All attendees
Greg Spitzer, Legat Architects
Darlene Boyle, JJC