

August 13, 2009

VIA e-mail
(2) Pages Inclusive

Mr. Patrick Van Duyne
Director of Facility Services
Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431-8938

Re: Joliet Junior College – New Facility Services Building
Meeting Minutes
Project Number: 208070.00

Summary of a Joliet Junior College New Facility Services Building Meeting with Legat Architects on Thursday, January 22, 2009 at 1:00 p.m. at the office of Dave Agazzi. These notes record our understanding of items discussed and decisions made at this meeting. Please notify us within seven (7) calendar days of any necessary additions or corrections.

Persons in Attendance:

Dave Agazzi..... JJC
Jeffrey Sronkoski Legat Architects
Marc Rohde, AIA, LEED AP..... Legat Architects

Items Discussed:

1. There will be no meeting January 27, 2009. The Building and Grounds Meeting will be held on February 4, 2009 at 4:00 p.m. Dave wants to go in with one united option which all the team will like.
2. Dave asked if it is possible from a timing standpoint to consider geothermal. We will tell dbHMS to plan a system for sounding that will work for a geothermal or not.
3. Dave is concerned about 8000 s.f. of basement in option 1. We discussed putting some of this area some on the mezzanine but Judy did not like the ideas suggested. We suggested the mezzanine for archive storage in order to cut down on basement s.f. Marc will draw a 1500 square footage. or so mezzanine at south end of garage and take it out of basement. Review with Gilbane and see how that makes out cost wise.
4. Marc presented each of the three options for review of each.
5. There extensive discussion about materials. Gilbane's estimates are all with precast. Need numbers with metal framed walls and either FIFS siding, or Cementitious siding or single wythe block.
6. A further thought was to start with option 2, since it is everything they want except for lockers, which Dave feel are not necessary.

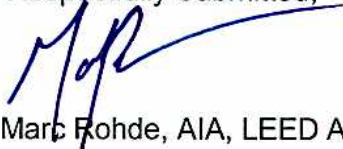
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- Take offices at west wall and move wall east 2'-0" to decrease offices to 10' x 12'.
 - Take out 1500 s.f. of basement shipping and receiving and place it at mezzanine in garage.
 - Try to shrink each shop area by a couple of feet.
7. We took a detailed tour of existing rooms and spaces with focuses on shipping and receiving and furniture storage after reviewing current spaces, it was agreed that furniture surplus could go down to 2000 s.f. from 3000 s.f. and shipping and receiving could go to 4000 s.f. from 5000 s.f. as we are picking up an additional 50% of volume due to high space.
 8. Marc is going to work with a vendor he has worked with in the past to come up with some high density compact storage solutions for the lower level.
 9. Revised plans will be sent to Gilbane for pricing prior to our Buildings and Grounds Meeting presentation on Wednesday, February 4, 2009.

Respectfully Submitted,



Marc Rohde, AIA, LEED AP

MCR/mr

cc: All Attendees
Pat Van Duyne, Rich Rivera, Rick Lyman, Judy Mitchell, Joliet Junior College

Attachments: None