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JOLIET
Junior College

AQIP SYSTEMS PORTFOLIO

JOLIET JUNIOR COLLEGE
1215 HOUBOLT ROAD, JOLIET, ILLINOIS, 60431

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LIST OF ACRONYMS

A.A.	Associates of Arts
AACC	American Association of Community Colleges
A.A.S.	Associates of Applied Science
AAWCC	American Association for Women in Community College
ABE	Adult Basic Education
ACE	American Council on Education
ADA	American with Disabilities Act
ADEA	Age Discrimination in Employment Act
ADN-RN	Associate Degree in Nursing
AFT	American Federation of Teachers
AGB	Association of Governing Boards of Universities & Colleges
A.G.S.	Associates of General Studies
AQIP	Academic Quality Improvement Program
A.S.	Associates of Science
ASB	Association of School Business Officers
ASE	Adult Secondary Education
CAFR	Comprehensive Annual Financial Report
CAS	Council for the Advancement of Students
CASE	Council for the Advancement & Support of Education
CCBO	Community College Business Officers
CCCD	Consortium for Community College Development
CCSSE	Community College Survey of Students Engagement
CED	Community & Economic Development
CHEA	Council for Higher Education Accreditation
CLEP	College Level Examination Placement
CNA	Certified Nursing Assistant
C.O.A.	Certificate of Achievement
C.O.C.	Certificate of Completion
CQIN	Continuous Quality Improvement Network
CRD	Council for Resource Development
DAFS	Division of Adult and Family Services
EAV	Equalized Assessed Valuation
EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EHS	Environmental Health & Safety
EMT	Emergency Medical Technician
ENLACE	Engaging Latino Communities for Education
ESL	English as a Second Language
ETC	Education To Careers
FERPA	Family Education Rights & Privacy Act
FOIA	Freedom of Information Act

FTE	Full-Time Equivalent Student
GAO	General Accounting Office
GASB	Governmental Accounting Standards Board
GED	General Education Development
GSD	General Student Development
HLC	Higher Learning Commission
IAI	Illinois Articulation Initiative
IAIR	Illinois Association of Institutional Research
IBHE	Illinois Board of Higher Education
ICCB	Illinois Community College Board
ICCCA	Illinois Council of Community College Administrators
ICCFA	Illinois Community College Faculty Association
ICCTA	Illinois Community College Trustees Association
ICISP	Illinois Consortium for International Studies & Programs
IDHR	Illinois Department of Human Rights
IEP	Individual Education Plan
IPEDS	Integrated Postsecondary Education Data System
ISAC	Illinois Student Aid Commission
I.T.	Information Technology
IVC	Illinois Virtual Campus
JJC	Joliet Junior College
JUAC	Joliet Adjuncts Coalition
LEAP	Learning English for Academic Purpose
LSTS	Learner Support & Technology Services
LTAC	Learning Technology Advisory Council
MAP	Monetary Access Program
NACUBO	National Association of Colleges & Universities Business Officers
NASF	Net Assignable Square Footage
NCA	North Central Association of Colleges & Secondary Schools
NCES	National Center for Education Statistics
NCLEX	National Council Licensure Examination for Registered Nurses
NCMPR	National Commission on Marketing & Public Relations
NILIE	National Initiative for Leadership & Institutional Effectiveness
NIMS	National Incident Management System
NISOD	National Institute for Staff & Organization Development
OIR&E	Office of Institutional Research & Effectiveness
OSA	Office of Students Activities
OSHA	Occupational Safety & Health Administration
PACE	Personal Assessment of the College Environment
PAF	Personnel Action Form
PAS	Personnel Appraisal System
PN	Practical Nurse
PPD	Personal & Professional Development



PPD	Professional & Personal Development
PQP	Program Quality Performance
QAP	Quality Action Project
SEIU	Service Employees International Union
SLC	Student Learning Committee
SLT	Senior Leadership Team
SMHEC	South Metropolitan Higher Education Consortium
StAR	Student Accommodation & Resources
SURS	State University Retirement System
SWOT	Strengths, Weaknesses, Opportunities, and Threats
TESOL	Teaching English to Speakers of Other Languages
USDE	United States Department of Education
YMCA	Young Men's Christian Association

INTRODUCTION

Joliet Junior College (JJC) is accredited by the Higher Learning Commission (HLC) and a member of the North Central Association, one of six regional accrediting agencies in the United States.

Accreditation is a voluntary process whereby colleges and universities seek accreditation status from a nongovernmental body. According to the Higher Learning Commission Accreditation Overview “accreditation by the Commission and by other nationally recognized agencies provides assurance to the public, in particular to prospective students, that an organization has been found to meet the agency’s clearly stated requirements and criteria and that there are reasonable grounds for believing that it will continue to meet them.”

There are two types of accreditation processes: institutional and specialized. Institutional accreditation refers to the accreditation of the institution as a whole, while specialized accreditation refers to programmatic or departmental accreditation. Accreditation is a voluntary process. However, colleges and universities that are not accredited are ineligible to receive federal funding. Accreditation status could also affect other quality assurance processes, like state recognition or the transfer of credits.

Colleges and universities can elect to participate in two routes in gaining accreditation, the Program to Advance Education Quality (PEAQ) or Academic Quality Improvement Program (AQIP) processes. Since 2001, JJC has participated in the AQIP process. The goal of participation in the AQIP process is to infuse the principles and benefits of continuous improvement into the culture of an institution. According to the AQIP Web site, “with AQIP, an institution demonstrates it meets accreditation standards and expectations through sequences of events that align with those ongoing activities that characterize organizations striving to improve their performance.”

One of the key processes in gaining accreditation through AQIP is the development of a Systems Portfolio. A Systems Portfolio articulates the value of a college by analyzing interrelationships among systems essential to all effective colleges and universities. The HLC has identified nine essential systems and require colleges and universities to describe those systems in the Systems Portfolio. As the Systems Portfolio is also a communications tool, it is required to be kept online. JJC’s 2008 Systems Portfolio represents an update to the 2004 Systems Portfolio.

For more information, please contact the JJC Office of Institutional Research and Effectiveness. Or visit the Web sites listed below:

- AQIP Web site: <http://www.aqip.org/>
- HLC Web site: <http://www.ncahigherlearningcommission.org/>
- HLC Handbook on Accreditation: www.ncahlc.org/download/Handbook03.pdf
- HLC brochure on Institutional Accreditation, an Overview: <http://www.ncahlc.org/download/2003Overview.pdf>
- Joliet Junior College AQIP Web site: www.jjc.edu/aqip