
Quick Fix Ideas

At the closing of Campus Conversation Day, individuals were asked to articulate “quick fix:” ideas on notecards.

The notecards were collected by the Quality Planning Team, converted into electronic text, and organized around the following themes:

- Athletics
- Budget and Cost Saving Measures
- Campus Buildings and Space Utilization
- Campus Culture, Communication, and Professional Development
- City Center
- Courses and Programs
- Food
- Noise
- Parking
- Part-time Faculty and Staff
- Policies and Procedures
- Restrooms
- Signs and Directions
- Smoking Policies
- Student Instruction and Services
- Synchronizing Clocks
- Web/On-line Ideas

Because several notecards included multiple quick fixes or an area of concern overlapped multiple categories, some quick fixes are listed more than once. Ideas were typed exactly as they were written on the notecards.

Athletics

Eliminate athletics so the funds can be used for education. Stop pandering to special interest groups

Of financial cuts need to be made look into costs of football program

Budget & Cost Saving Measures

½ tuition rates for dean's list students with a 3.70 GPA for Full-time students (cash incentive for performance)

Do not cut budgets

Tuition reimbursement for administration/staff

Have all staff and faculty turn lights off when they leave the classroom

Increase tuition \$7.50/hour

Don't waste our time and \$ on conversation day again

Do cost benefit analysis on items before cuts are made

Of financial cuts need to be made look into costs of football program

Eliminate registered letters to administration and save \$

Eliminate athletics so the funds can be used for education. Stop pandering to special interest groups

Campus Buildings & Space Utilization

Install shelves in T.building bathrooms to enable students to place their books someplace other than on the floor

Get nitrogen fertilizer for

Rubber coating on stairs (J and T building)

Build a student union facility

"Mini" book store locations. Multiple book store locations

Repair swing gates on the industrial entrance

Campus Buildings & Space Utilization (continued)

Dog exercise yard by V-buildings needs to have “mud” issue addressed. Just ask any Vet Tech person and we’ll show you what we mean

Security station in T-building

Clean steps of ice

Rugs in slippery areas

Move the TV from the bridge to the cyber café

Clean up graffiti on campus, ex. Men’s bathrooms

Provide more science and computer labs

Campus Culture, Communication & Professional Development

Better communications director (due to lack of communication)

Change corporate environment so that political posturing is second place to work effectiveness and collaboration

Mentoring for all new staff (outside of departments)

Eliminate athletics so the funds can be used for education. Stop pandering to special interest groups

Name badges for staff

1. Follow core values 2. People do not return voice messages

Telephone system: 1. more efficient telephone system 2. Too many voice mails 3. People not answering phones!!

Clearer job descriptions/better communication of the descriptions

Promoting JJC community pride

Have advisement/counseling staff attend department meetings to discuss academic needs/recommendations before registration

Campus Culture, Communication & Professional Development (continued)

1. Develop evaluation of on-line courses prior to implementation; more in depth than currently exists. 2. Develop on-line support network 3. Developmental classes offered more 4. Advising – correctly placing students 5. Prepare students for transfer to 4 year program. Change in perception 6. Proper administration of Compass test. Who, why, and goals 7. Cultural diversity. Broaden definition of this. Promote retention of diverse faculty and students. 8. Understanding social interactions. Social interactions influence learning environment

Create an anonymous website/chatroom for discussing issues. A chance for further collaboration and empowerment. This web site would have to be monitored by weekly/randomly selected administrators that would be able to bring these issues to counsel

More available knowledge about all programs so everyone knows what services are available in each department. Maybe a specific website with PowerPoint presentations

Require administrators to visit each program/department outside their offices. Visit should focus on: 1. difficulties being encountered 2. increased communications

Require management/supervision training for all administrators

Across the board criteria for adjunct faculty – teaching expectations – coverage of material – positive attitude

Mentor program and checklist for new employees – to inform us about everything we need

Board policies and procedures everyone and not just admin. council

Where is the line between freedom of speech and inappropriate behavior or speech

Value people – support staff not taken seriously for suggestions. Need to be able to express without repercussions. Colleague – old system – too many things involving its use. Too many passwords. Too much non-communication. Collaboration – between departments – for special projects and overall working between different departments and people

More communication before starting construction projects. Need an Ice House. Need more planning – save money. Need to get information straight. Communication guidelines need to be coordinated and simplified correctly

City Center

Replace City Center Highrise Building with new building that is more student friendly and economical, with more bathrooms and better heating and cooling and windows that don't leak

Just paint city center halls, rooms, etc.

Paint city center offices hallways

Addition classrooms at city center for DAFS classes.

Remodel city center: clean carpet, paint, wash windows, student lounge

Improve ventilation (air quality) at City Center Campus

Courses & Programs

Better class offerings at extended campuses, more 2nd level classes. Also work harder to find instructors for extended campus classes instead of constantly canceling them

Provide services to students after 4pm, like dept. secretary, STAR, tutoring

Denoting blackboard enhanced classes in catalog

Offer more classes and more specialized classes

Food

Pop machines should be cheaper

Expanded food service selection outside J. Bring back yogurt machine. Bring back happy hours on campus!!!

Sanitize coffee dispenser in cafeteria. Food sanitation teacher says do not use

Fresh food – sandwich bar in cafeteria should be opened later than 1pm

More a la carte items available in the cafeteria

Noise

Put an acoustic screen along the balcony of the main concourse

Reduce the noise level outside of classrooms

Parking

1. Directional signs posted J bldg for admissions, registration, counseling, financial (payment center not service center). 2. Should read payment due by and not purge date 3. Lower free weights for females 4. Auto-flush toilets on all floors 5. If new buildings are erected, then parking spaces should be under lower level 6. Parking lot signs should match building letters

Parking: Move "trustee" parking at J Bldg down too the loading dock area. Trustees are at campus once or twice a month. We employees are there everyday and have to walk by 3-4 empty parking spaces

Extend the staff/faculty parking lot by making the spaces along the sidewalk on the student side faculty parking (all you need to do is post signs!)

Keep all vehicle traffic on roads and parking lots only! (not on sidewalks or grass)

Train officers to direct traffic properly the first three weeks of school

Extend the staff/faculty parking lot by making the spaces along the sidewalk on the student side faculty parking (all you need to do is post signs!)

Parking!!!

Part-time Faculty & Staff

Part-time benefits

Increase adjunct pay and benefits

Part time faculty be allowed to receive core value awards/forms

Benefits for part-time

Provide both full-time and adjunct faculty a tickler system with forms regard students dropping classes

Benefits for part-time employees!

Parking in J building for all J staff!

Policies & Procedures

Job sharing – let two individuals split the responsibilities of one job

On-line employee handbook

Policies & Procedures (continued)

Denoting blackboard enhanced classes in catalog

Ensure that classes end 10 minutes before next class starts

Tuition reimbursement for administration/staff

Photo IDs

Change purge dates so students have at least a week to pay before low enrollment classes are dropped

1. Read your handbook 2. Use plastic ID cards

Directory

Restrooms

Need a bench of some kind – or chairs, or something – in T-building ladies restrooms so we have a place to set books and coats, or to rest for a few minutes. Gentlemen said they'd like the same

Clean bathrooms in high traffic areas

Put a door on 1st floor J building restrooms

Automatic flushing toilets. Paper products more than once a day

2 exits in women's bathrooms in J. They are now too small and crowded

Fix broken toilets!

Install shelves in T-building bathrooms to enable students to place their books someplace other than on the floor

Better temperature control. Larger women's bathrooms with multiple exits

Improve bathrooms

1. Directional signs posted J bldg for admissions, registration, counseling, financial (payment center not service center). 2. Should read payment due by and not purge date 3. Lower free weights for females 4. Auto-flush toilets on all floors 5. If new buildings are erected, then parking spaces should be under lower level 6. Parking lot signs should match building letters

Signs & Directions

Signs for directions (hanging signs)

Better signs for offices

Signs flags identifying offices HR/Admissions/Counseling/etc.

Improve signage so it's all consistent and accurate

A look at space and offices to restructure and benefit students

"You are here" maps throughout the college

1. Sign designates in concourse where A building ends and T building begins 2. Change service center to payment center

1. Directional signs posted J bldg for admissions, registration, counseling, financial (payment center not service center). 2. Should read payment due by and not purge date 3. Lower free weights for females 4. Auto-flush toilets on all floors 5. If new buildings are erected, then parking spaces should be under lower level 6. Parking lot signs should match building letters

Smoking Policies

Enforce no smoking areas especially by A & B

Prohibit smoking on all JJC property. If not all property at least stop smoking in hallways. People leaving doors open with rocks for smoking on subzero days

Stop! Smoking at the loading (and in) dock J building

Put smoking areas off to one side so that all people do not have to walk through smoke to get inside

Managing smoking at entrances, main and north campuses

Enforce smoking areas – keep smokers away from building entrances!

Student Instruction & Services

Provide services to students after 4pm, like dept. secretary, STAR, tutoring

Denoting blackboard enhanced classes in catalog

Student Instruction & Services (continued)

Reinstitute the: drop/exit survey and the student satisfaction survey

Evaluate and prepare students to engage in a collegiate environment in which a diversity learning environment. Appropriate evaluation and placement of students

Change purge dates so students have at least a week to pay before low enrollment classes are dropped

Consider adding occupational programs offered at night for transitioning adults

Real time check for open and closed classes on computers located near registration

Provide a method for evaluating Gen. Ed. at JJC

Make sure students' passwords work for their e-mail

Offer more classes and more specialized classes

Provide more science and computer labs

Synchronizing Clocks

Synchronizing clocks

Synchronize the clocks all over campus

Web/On-line Ideas

Confirm that all JJC website pages are updated and accurate

Add centralized information to website (i.e., How to....Where to....)

Create an anonymous website/chatroom for discussing issues. A chance for further collaboration and empowerment. This web site would have to be monitored by weekly/randomly selected administrators that would be able to bring these issues to counsel