

Student Services and Programs

The information that follows is organized in alphabetic order by topic. It was current as of the print date of this handbook. Keep in mind that office locations are subject to change – and while every effort will be made to notify you of such changes, you should check with your Department Chair or the appropriate Adjunct Coordinator to assure you have the most current information.

In addition to the programs discussed in earlier sections of this handbook, the following information is designed to give you information you can share with your students as appropriate.

Academic Skills Center (Main Campus) 815-280-2284
Free peer tutoring, study resources and other academic support J-2013
www.jjc.edu/admin/academicskills

Academic Skills Lab (North Campus) 815-280-7780
Free peer tutoring, study resources and other academic support NC Room 80

Adjunct Faculty Center 815-280-6612 or 2314
Assistance for adjunct instructors J-1007
www.jjc.edu/faculty/adjfac/center.htm

Admissions and Information 815 280-2493
General admission and student information. J-1005
www.jjc.edu/es/admisssions

Alumni Relations 815-280-6620 or 2218
Assistance for all alumna J-2050
www.jjc.edu/alumni/

Athletics 815-280-2431
www.jjc.edu/athletics G-1002

Auto Shop 815-280-2229
www.jjc.edu/dept/tech/ast C-1001

Bookstore 815-280-6767
A complete set of books, supplies, gifts, snacks and JJC logo apparel. J1010
www.jjc.edu/bookstore

Campus Police – Main Campus 815-280-2234
www.jjc.edu/admin/campuspolice On Campus EMERGENCY ONLY....2911
G-1013

Career Services 815-280-2756
Career counseling, career interest testing, internship/job D-1010
www.jjc.edu/careers

Catalog	www.jjc.edu/catalog/	
Detailed information regarding policies, procedures, courses offered, and student information.		
CIOS (Lab on Main Campus)	www.jjc.edu/dept/cios/computerlab.html	815-280-2362 T-2024
COMPASS Testing	Computerized placement testing for English and Math.	815-280-2284 J2013
Counseling	Course scheduling; educational, career, and personal counseling www.jjc.edu/counseling	815-280-2673 J-1037
Distance Education Testing Center	Online and telecourse testing www.jjc.edu/distance	815-280-2450 J-4034
e Resources	www.jjc.edu/erousources/	
Tool for online registration, financial services, and records.		
Early Childhood Center	State-certified early childhood center for children of students & staff. www.jjc.edu/ecc	815-280-2280 B-1001
E-mail Account (Student)	All registered students have an active e-mail account within 24 hours of registration. Account information (password and user name) is available through the e-Resources link on the JJC website (www.jjc.edu), the student kiosks on Main, North and City Center Campuses, D1010 on Main Campus, and at the North Campus Resource Center (NC Room 80).	815-280-2759
ENLACE	A social and academic support network for Latino students. www.jjc.edu/transfercenter/enlace	815-280-2829 D-1010
Financial Aid	Information about grants, scholarships and student loans. www.jjc.edu/financialaid	815-280-2300 J-1045
Fitness Center	On campus workout center for employees, staff and students www.jjcfitness.org	815-280-2437 G-1018
GED, Job Skills, and Employment Training	Division of Adult & Family Services	815-280-1317 City Center Campus Room 318
Graduation Office	www.jjc.edu/es/records/granduation.asp	815-280-2459 J-1042
Graduation applications and incoming transfer transcripts		

Holistic Wellness Program **815-280-2202**
Activities, programs and information aimed at enhancing health **Bridge H-1015B**
www.jjc.edu/osa/holisticwellness

Kiosks **Main campus, North campus, and City Center**
Student kiosk terminals are touch-screen terminals, which can be used to verify enrollment information, passwords for e-mail and e Resources, grades and other information.

Library (LRC) – Main Campus **815-280-2282**
Library resources, research assistance, online full-text **3rd Floor J Building**
databases www.jjc.edu/lrc

Locker Rental **815-280-2759**
Lockers are available throughout the campus for a \$5 per semester **D-1010**
rental fee.

Mail Center **815-280-2377**
A full-service US Postal Service and intercampus mail counter **J-1012**
www.jjc.edu/business/mailcenter.htm

Math Center **815-280-2823**
Free professional tutoring services and computer-based instructor **C-2019**
for students enrolled in Math classes

New Start **815-280-2493**
This program gives returning adult students an opportunity to **J-1005**
correct poor past academic performance in order to achieve new educational goals.

North Campus Resource Center (NRC) **815-280-7780**
Library resources, research assistance, on-line full-text databases **NC Room 80**

Office of Student Development **815-280-2761**
Student services and activities; Code of Conduct questions, **D-1010**
administration and adjudication.

PC Help desk **815-729-9020, ext. 4357**
Assistance with JJC e-mail, ANGEL and technology **J-2048**

Prior Learning Credit **815-280-2671**
Information on how to obtain college credit for past experience **J-1032**

Project Achieve **815-280-2456**
Professional tutoring services, academic and personal counseling for **H-1001**
students whose parents did not graduate from a 4-year college or university
www.jjc.edu/project_achieve

Records	815-280-2290
Verification of enrollment, degree audits and final grade reports www.jjc.edu/es/records	J-1042
Registration	815-744-2200
Registering for classes, dropping and adding classes www.jjc.edu/es/registration/index.asp	J-1009
Service Center (Payment Center)	815-280-6688
Tuition payment center www.jjc.edu/admin/service_center.htm	J-1002
Student Accommodations & Resources (StAR)	815-280-2230
Academic support and classroom accommodations for students with documented disabilities or health concern www.jjc.edu/star/	J-2025
Student Activities	815-280-2755
Student clubs, extra-curricular, and student government activity information. www.jjc.edu/osa	Bridge H-1016
Student Assistance Program	815-280-2202
Clinical counseling service, health-related referrals, and resources	Bridge H-1015
Student Emergency Fund	815-280-2463
Short-term funding assistance for emergency situation studentemergencyfund@jjc.edu	815-280-2519
Student Health Insurance	J-1002
Accident and sickness plans for students enrolled at JJC	
Transcripts	815-280-2743
Request forms for official transcripts www.jjc.edu/es/records/transcripts.asp	J-1009
Transfer Center	815-280-2829
College applications and information to assist in transferring www.jjc.edu/transfercenter	D-1010
Veteran's Services	815-280-2209
Information about benefits available under the GI Bill or the Illinois Veteran's Scholarship	J-1043
Women's College	815-280-2626
Programs and support for integrating gender equity into all aspects of the educational process	J-3003
Writing Center	815-280-2730

Free professional tutoring services to assist with all writing projects

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