



Senior Leadership Team Summary Notes
April 22, 2009

Members Present: Gena Proulx, Dave Agazzi, Dwayne Cable, Joyce Coleman, Dennis Haynes, Betsy Oudenhoven and Ryan Smith
 Guests Present: Judy Bucciferro and Jeff Heap
 Meeting Recorder: Joan Tierney

| AGENDA ITEM | DISCUSSION | OUTCOME |
|--------------------------------|--|--|
| <u>Administrative Services</u> | <p><i>Budget discussions</i>—Further discussions ensued on the budget revisions with J. Bucciferro and J. Heap.</p> <p><i>Master plan update—Parking</i>---SLT was apprised of the different phases of the parking lots configurations during construction for the master plan. This presentation will be made at the administrators’ council, department chairs and at the faculty union meetings.</p> <p><i>Purchasing policy changes</i>---Changes to the purchasing policy were reviewed with SLT members.</p> <p><i>Sustainability policy</i>---The procedures for sustainability were reviewed with SLT.</p> | <p>Information</p> <p>SLT feels that communicating the parking situation is of utmost importance.</p> <p>The policy will be presented at the May 5, 2009 Board Workshop.</p> <p>Additional changes will be made to the policy/procedure and brought back to SLT for review</p> |
| <u>Academic Affairs</u> | <p><i>Nursing and Allied Health department</i>—The new name for the department will be nursing and allied health and emergency services.</p> <p><i>Faculty positions</i>---The number of faculty positions being presented to the Board for approval was reviewed with SLT.</p> | <p>Information</p> <p>information</p> |
| <u>LSTS</u> | <i>New technology requests--budget</i> | Covered in the budget discussions. |

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| <p><u>Human Resources</u></p> | <p><i>Union Negotiation for support staff</i>—A proposal from the support staff union was received.</p> <p><i>Support staff reclassifications</i>---The effective dates for rate increases for reclassifications were discussed. We still have several pending support staff reclassifications which are on hold due to movement from support to professional job category pending IELRB job certifications.</p> <p><i>NAACP</i>---There will be a 100th anniversary celebration and discussion of placing an ad in the program book and purchasing a table was discussed.</p> | <p>Negotiations will continue with the support staff union.</p> <p>Information</p> <p>Information</p> |
| <p><u>Institutional Advancement and Research</u></p> | <p><i>College logo</i>— A survey was conducted recently concerning the new JJC logo. The majority of those responding were in favor of the new logo, but some suggestions were made concerning the size of the font.</p> | <p>Adjustments to the font size will be made as suggested by those responding to the JJC logo survey.</p> |
| <p><u>Student Development</u></p> | <p><i>Grades policy</i>---The policy was previously reviewed with SLT and will be on the agenda for the May 5, 2009 Board Workshop.</p> | <p>Update</p> |
| <p><u>Miscellaneous</u></p> | <p><i>ACCT Retreat Agenda</i>---SLT and Board of Trustees will meet with a consultant on the evening of May 29, 2009 over dinner. The agenda for the evening will consist of each SLT member giving an overview of goals, challenges, and accomplishments of their areas.</p> | <p>Information</p> |

