



Senior Leadership Team Summary Notes
 10/18/10
 2 p.m.

Members Present: Gena Proulx, Joyce Coleman, Betsy Oudenhoven, Valerie Roberson and Ryan Smith

Guests Present: Judy Mitchell and Armando D’Onorio

Meeting Recorder: Jennifer Tenn

AGENDA ITEM	DISCUSSION	OUTCOME
<u>Advancement Office</u>	<i>Strategic Planning</i>	Involve Board at January Retreat.
<u>Information Technology</u>	<i>MyJJC Portal for Faculty</i> – An email has been sent to faculty about going live October 25 <i>Datatel-</i> has worked with IT department and financial aid	November 1 have training sessions throughout the week. Next week project manger meeting sessions start.
<u>Human Resources</u>	<i>Financial Impact of “G” credit hours</i> – More talk needed with Dr. Proulx <i>IEA-Insurance offered to part time employees</i>	Joyce and Valerie to meet separately. Open enrollment October 22, 28 and November 1. Open enrollment online November 1-30

<u>Academic Affairs</u>	<i>City Center (parameters for space reduction) – Reduction is needed for space</i>	Discussion still needed by programming committee.
<u>Miscellaneous</u>	<p><i>Presidents Council Retreat follow up</i></p> <p><i>IGEN (Illinois Green Economy Network) – 17% support energy reduction will be a goal over the next three years.</i></p> <p><i>Board Retreat: January-Bring Joel Lapin in to discuss strategic plan with trustees</i></p> <p><i>2011 Summer Registration –when does the catalog need to be available for registration?</i></p> <p><i>Lumina – increase enrollment by 5.4% a year at Illinois Community Colleges.</i></p>	<p>Information.</p> <p>Information.</p> <p>Discuss with BOT Chair.</p> <p>Dr. Roberson to take to department chairs and deans to get feedback.</p> <p>An annual 5.4% increase in enrollment would lead to a 58% increase, or 797 new graduates from 2010-2020.</p>