

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at Joliet Junior College, Weitendorf Agricultural Education Center, 17840 Laraway Road, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:04 p.m. on **Tuesday, March 10, 2009.**

1.0.1 Trustees                      Barbara DeLaney                      Dick Dystrup#  
Roll Call Present:                      Andy Mihelich                      Daniel O'Connell  
   Robert Wunderlich  
Trustees Absent:                      Susan Block                      Jeff May  
Student Trustee  
Present:                      Deborah Dole

#Trustee Dystrup joined the meeting at 6:06 p.m.

Pledge                      The Pledge of Allegiance was led by Mr. John Weitendorf.

Welcome                      Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting and thanked those involved at the Weitendorf Center for their work in hosting the Board meeting this evening.

1.2 Moment of Silence                      A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting. Trustee Mihelich requested that Vance Cummins (received the Distinguished Person Award in 1977) be added to the Moment of Silence. It was requested that Mr. Ed Sutter, former faculty member, also be added to the Moment of Silence.

1.3 Request to address the Board                      No requests were received to address the Board.

1.3.1 Tenured Faculty                      Dr. Haynes introduced the tenured faculty members present and made brief comments on each of them. Dr. Haynes indicated the tenure process is a rigorous process that not everyone makes it through. It involves a full time faculty

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orientation which is pretty demanding; evaluations by the dean's, department chairs and our students; a portfolio has to be maintained over a two and one-half year process, which is then reviewed by the tenure committee. As Dr. Proulx indicated we will now have 170 out of our 211 faculty members tenured. Jan Walters worked for the college part time for two years as the Vet Tech Facilities Manager and had a monthly article on pet care in the *Herald News*. Jan is an avid animal rights promoter and has a wonderful way of connecting with our students. Ms. Walters indicated that she is very glad to be at JJC and appreciates the support she has received from everyone at the College. Ms. Walters commented that she enjoyed the faculty orientation. Dr. Haynes stated that Laura Jo Cashmer also received tenure but was unable to make the meeting this evening. Noella D'Cruz teaches astronomy and has quite the challenge. Dr. Haynes commented that many of her students are not science majors and take classes in a dimly lit room in comfortable chairs and Noella is expected to teach these students and does so in a professional and very meaningful way. We are very glad that she is with JJC. Ms. D'Cruz indicated that she is happy to be at JJC and feels fortunate to be able to work with so many great people. The "seemingly bedroom" that Dr. Haynes is referring to is the Planetarium and it is not so dark these days because they have come up with ways to turn on more lights. Ms. D'Cruz invited everyone to come and enjoy one of the many free shows available to the community at the Planetarium. Deb Gaskin teaches Health Information Management and we owe her so much thanks for coming in and turning things around in that program. The program was going down a very negative path and students were very unhappy before Ms. Gaskin came to JJC. Ms. Gaskin not only turned the program around but also was able to get the program accredited for ten years. Ms. Gaskin stated that she is so happy to be at JJC and is very excited about the future. She stated that she loves our students and pointed out that Student Trustee Dole was one of the students in this program and is looking forward to many years of growth within the department and thanked everyone for all of their support. Jon Laratta teaches Geography in the sciences department. Mr. Laratta is very knowledgeable and entertaining and no one teaches latitude and longitude like Jon. Jon connects well with his students and goes above and beyond the call of duty by engaging with students in extracurricular activities with his students on his own time. Mr. Laratta thanked Dr. Haynes for all of his support. Mr. Laratta commented that everyday is exciting and challenging at the college while working with his students. Dr. Oudenhoven introduced the counseling faculty that have received tenure: Ms. Soledad Manzo and Teresa Lozano. These faculty members are counselors by profession, but work with academic advising issues, work with personal counseling, work with career counseling, group advising for new students

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coming to the college, work with students having academic difficulty, and teach GSD classes. These two individuals are wonderful counselors and interact very well with our students and we are so lucky to have them at JJC. Soledad is our point person for students in crisis and we use her more and more these days. Ms. Monzo thanked everyone for their support. The new faculty seminar was such a wonderful experience and allowed her to develop wonderful relationships with great individuals. She is very excited to have received her tenure and looks forward to working with our students and the members of our district 525. Teresa Lozano has provided leadership to our Project Success program, she has great energy and our students love working with her. She serves on the Honor's program advisory committee, Early Childhood advisory board, and also teaches. Ms. Lozano thanked everyone for their help in attaining tenure and for the opportunity to continue working at JJC. She indicated that she enjoys her job very much and loves the students and the individuals that she works with. Teresa thanked Dr. Oudenhoven for her support and for all of the support from everyone for helping the counseling department support the students. The Board congratulated the newly tenured faculty.

1.4.1 Proclamation Community College Month  
Trustee Dystrup read the proclamation designating April 2009 as Community College Month in Illinois Community College District No. 525. **Trustee Dystrup moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2009, as Community College Month in Illinois Community College District 525. The motion **carried** unanimously. Ayes: Dystrup, Mihelich, O'Connell, DeLaney and Wunderlich. Trustee Dystrup commented that community colleges are vital for our district. Student Trustee Dole favored the motion.

1.4.2 Faculty Report  
Mr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to address them this evening. Mr. Marcink commented that he would like to congratulate all of the tenured faculty on behalf of the faculty union. The tenure process is rigorous and takes dedication to make it through this process. Mr. Marcink indicated that meetings are continuing with administration to ensure that faculty has the space needed once construction begins. We will be asking for a meeting in the near future to get all of the parties together that will be directly effected by the construction that will begin soon to make sure that everyone is aware of the sacrifices that everyone will have to make. We want to make sure that this transition is a smooth as possible so that we can serve our students properly.

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- 1.4.3            Mr. Paul Reider of the Alumni Association gave the report as follows:  
Alumni            The Alumni Board of Directors is seeking nominations for the Distinguished  
Report            Alumni and the Susan H. Wood Award. Both awards will be presented at the  
                     Alumni Brunch on June 7, 2009. Please contact Kelly if you have suggestions for  
                     nominations. Thank you to all who participated in our 6<sup>th</sup> Annual Alumni  
                     Comedy Night. The next Alumni Success Story Series will be held on Thursday,  
                     March 12 at noon in T-1000 featuring a panel of JJC Faculty who are alumni.  
                     Panelists include Dr. Jim Baskin, Virginia Bouie, Mike Hainzinger, and Stacey  
                     Murphy. The panel will be led by English/Foreign Language Department Chair,  
                     Roxanne Munch. This event is open to students, faculty, staff and the public.  
                     Alumni Relations is gearing up for the Annual Employee Giving Campaign. The  
                     Campaign will kick off on April 1. Last year \$32,406.98 was raised to benefit  
                     students of JJC. Students and Alumni United have been working on several  
                     collaborative events including the Relay for Life, (March 27 and 28 at Lewis  
                     University Field House from 6:00 p.m. – 6:00 a.m.), they are currently selling  
                     World’s Finest Chocolate Candy Bars as a fundraiser and they assisted at Alumni  
                     Comedy Night. The office of Alumni Relations is offering the following alumni  
                     travel opportunities in 2009: Branson Blast – Motor Coach Tour, April 20<sup>th</sup> – 24,  
                     2009; Alaska Adventure – Cruise and Tour, July 11 – 22, 2009; Europe by Train  
                     – London, Paris & Brussels – October 6, 2009. For more information please  
                     contact Kelly at 815-280-2218. Alumni Relations has launched the “Savings  
                     Connections” loyalty web site that gives alumni a password protected site that  
                     offers discounts to various retailers across the nation, discounted movie theatre  
                     tickets and discounted travel opportunities. Go to  
                     [www.jjc.edu/info/alumnisavings](http://www.jjc.edu/info/alumnisavings) and click on the link to the Savings Connection.  
                     Join the online community & use code 10928. Kelly attended the following in  
                     February: Kiwanis, Student Alumni Meeting, Collegiate Club Council, Webinar  
                     Researching Foundation & Corporate Funding by Christina Pulaski, and Young  
                     Women at JJC. The next meeting of the Alumni Board of Directors will be held  
                     Monday, April 6, 2009 at 7 p.m. in the Presidents Board Room (J-2026). The  
                     public is invited to attend.
- 1.5.1            **Trustee Dystrup moved**, seconded by Trustee DeLaney that the minutes of the  
Minutes            regular Board of Trustees meeting held on February 17, 2009 be approved.  
Regular            The motion **carried** unanimously. Ayes: Dystrup, Mihelich, O’Connell,  
                     DeLaney, and Wunderlich. Student Trustee Dole favored the motion.
- 1.5.2            **Trustee Dystrup moved**, seconded by Trustee DeLaney that the minutes of the  
Minutes            Special meeting held on February 24, 2009 be approved. The **motion** carried  
                     unanimously. Ayes: Dystrup, Mihelich, O’Connell, DeLaney and Wunderlich.  
                     Student Trustee Dole favored the motion.

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1.6 Ms. Tierney stated that she had not received any additional communications.  
Communi- Chairman Wunderlich indicated that he had received a communication from a  
Cations former employee, Mr. Whitney Cox, which will be filed with the minutes.

1.7 **Trustee O'Connell moved**, seconded by Trustee DeLaney that the Agenda  
Agenda be approved as presented. The motion **carried** unanimously. Ayes: O'Connell,  
DeLaney, Dystrup, Mihelich and Wunderlich. Student Trustee Dole favored the  
motion.

1.8 **Trustee DeLaney moved**, seconded by Trustee Dystrup that the following  
Consent items be placed as consent agenda items: 2.2.1, 2.9.1, 2.9.2, 4.1, 4.2.1, 4.2.2,  
4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.2.7, 4.2.8, 4.2.9, 4.3, 4.4, 4.5, and 7.1. Trustee  
Mihelich requested that agenda items 4.2.3 be pulled from the consent agenda.  
Trustee DeLaney requested that agenda items 4.2.7, 4.2.8, and 4.2.9 be pulled  
from the consent agenda. The motion **carried** unanimously. Ayes: DeLaney,  
Dystrup, Mihelich, O'Connell and Wunderlich. Student Trustee Dole favored the  
motion.

**Trustee DeLaney moved** seconded by Trustee O'Connell that the following  
consent agenda items are approved as follows:

2.2.1 President recommends approval of sabbatical leaves for two faculty  
members

2.9.1 The President requests acceptance of the report on replacement of full-

2.9.2 The President requests approval of the Faculty Salary Schedule Columnar  
Advancement Report, as presented

4.1 The President recommends approval to pay the listing of Bills for  
the period ending February 28, 2009 as presented

4.2 The President recommends approval to award bids as follows:

4.2.1 Wireless Communication Services

4.2.2 Quantum 3 Non X-Ray Producing Radiographic System or  
Equivalent

4.2.4 Weitendorf Agricultural Education Center Entrance Gate

4.2.5 Security Cameras-Main Campus

4.2.6 Consulting and Project Management Services for Datatel Colleague  
Administration Information System

4.3 Treasurer's Report

4.4 Financial Report

4.5 Board of Trustees approval to dispose of surplus equipment

7.1 Approval and second reading of Board Policy on Fund Balance

The motion **carried** unanimously. Ayes: DeLaney, Dystrup, Mihelich,  
O'Connell and Wunderlich. Student Trustee Dole favored the motion.

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- 4.2.3 **Trustee Dystrup moved**, seconded by Trustee DeLaney that the Board of Joliet Junior College approve the bid for exterior emergency phones-north campus and Weitendorf center. Trustee Mihelich indicated that this item was discussed a year ago and at that time he had inquired about emergency phones at the city center campus and asked what the status was for phones at the city center campus. His understanding is that there are not any phones at that campus presently. Mr. Agazzi stated that there are no emergency phones currently at city center campus and the reason they were not included in this bid is because of the upcoming master plan. This was discussed at the buildings and grounds committee meeting and even thought it had been budgeted for, we decided to pull it and wait to see what the final plans will be for the city center campus. Trustee Mihelich commented that from Mr. Agazzi's comments, he understands that the monies for this project are available for a future date. Mr. Agazzi indicated that Trustee Mihelich's understanding was correct. The motion **carried** unanimously. Ayes: Dystrup, Mihelich, O'Connell, DeLaney, and Wunderlich. Student Trustee Dole favored the motion.
- 4.2.7 **Trustee Dystrup moved**, seconded by Trustee O'Connell that the Board of Trustees of Joliet Junior College approve the bid for Greenhouse Bid 2 – Classroom Construction: General Trades. Trustee DeLaney indicated that she would like to take 4.2.7, 4.2.8. and 4.2.9 together as the same discussion. Trustee DeLaney commented that she had a discussion earlier with Mr. Agazzi. At the February 4<sup>th</sup> meeting which she had pulled the same items because they were over budget and now the board is being asked to approve this evening, and asked for clarification on the dollar amounts, because she did not see the dollar amounts as far as the savings on these bid items are concerned. Mr. Agazzi stated that the bid that was put back out was the heating and mechanical portion of the greenhouse bid, which did come in \$42,000 lower than the original bid. We also rebid other portions of the project. The total budget for the greenhouse is \$3.8 million and we are within the total budget amount. Trustee DeLaney would like further clarification on these bid amounts as you look at line by line items. Trustee DeLaney would like to see the three bid items referred to previously tabled. Trustee Dystrup and Trustee O'Connell withdrew their motion. Chairman Wunderlich indicated that the Board could hold a special meeting **Trustee DeLaney moved**, seconded by Trustee Mihelich that agenda item 4.2.7 be tabled for further clarification. The motion **carried** unanimously. Ayes: DeLaney, Dystrup, Mihelich, O'Connell and Wunderlich. Student Trustee Dole favored the motion.

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- 4.2.8 **Trustee DeLaney moved**, seconded by Trustee Mihelich that the Board of Trustees of Joliet Junior College approve the tabling of agenda item 4.2.8, Greenhouse Bid 2-Classroom Construction: Electrical. The motion **carried** unanimously. Ayes: DeLaney, Dystrup, Mihelich, O'Connell, and Wunderlich. Student Trustee Dole favored the motion.
- 4.2.9 **Trustee DeLaney moved**, seconded by Trustee Mihelich that the Board of Trustees of Joliet Junior College approve the tabling of agenda item 4.2.9, Greenhouse Bid 2 – Classroom Construction: HVAC, Plumbing. The motion **carried** unanimously. Ayes: DeLaney, Dystrup, Mihelich, O'Connell, and Wunderlich. Student Trustee Dole favored the motion.
- 9.1 Foundation Report Trustee DeLaney indicated that she had attended the Alumni Comedy Shrine this past Saturday and it was very entertaining, featuring a group from Naperville, IL Chef Kyle Richardson's class prepared and served a hors d'oeuvres reception before the show. It was a wonderful evening and on behalf of the Joliet Junior College Board of Trustees Trustee DeLaney thanked the following sponsors: Reuttiger and Tonelli, Clarity, Legat Architects, Gilbane Building Company, Northern Illinois Steel, United Parcel Service, Block Electric, and K R Leonard Plumbing, Heating, and Piping. Trustee DeLaney indicated that on Saturday, May 2, 2009 the Will County Habitat for Humanity will be hosting a fundraising gala at Harrah's Casino. Sponsorships for this event are needed and if anyone is interested in this, they can contact Lisa Simpson at the Habitat office. She is selling raffle tickets for a 22 inch LCD TV if anyone is interested in purchasing one. Chairman Wunderlich asked that the members of the Joliet Junior College Foundation stand up and be recognized this evening.
- 9.1.2 Student Housing Report There is a student housing update in the board book. Ms. Jennifer Reardanz reported the following to the Board of Trustees of Joliet Junior College: Housing Occupancy - 75%; total students – 216; currently we have 75 students requesting to return to Centennial Commons, but not all will be returning; and they will be hosting a gathering where the entire JJC campus will be invited and it will start at the college and then finish at centennial commons. Ms. Reardanz thanked the counseling department for inviting them to the High School Counselor's breakfast event.
- 9.2 ICCTA Report Trustee May indicated that the Washington D.C. conference was a good session and we did walk out with some funds, but the details of the distribution of these funds were not available. ICCTA will be watching this matter very carefully to make sure that the money is distributed equitably to community

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colleges. The state has a nine billion dollar deficit and even if the three billion dollars is applied to the deficit, there will most likely be significant cuts or a tax increase, probably a bit of both. We are putting together a strategy using a proactive stand point for the importance of community colleges and will come up with a comprehensive plan.

9.3 Student Trustee Report  
Student Trustee Dole gave the following report on activities for the past month: 2009 Battle of the Bands was held on Friday, February 27 and \$665.49 was raised. In addition to the ticket sales, popcorn, soda, and candy bars; another \$360.50 was raised through the sale of left over T-shirts. Magen Lutz and Alex Vasiliades went out during mid-day hours. They took these shirts with them and covered the Bridge and Concourse in A – T buildings. SGA with Sustainability's, Ryan Hudek, has developed a design competition for the purpose of encouraging recycling on campus. We're asking for a project to be displayed – sad looking character - made of materials that should have been recycled. Specifications have been distributed to art instructors. Deadline for submission was March 31. The annual scholarship raffle mailing has been completed. Deadline to get tickets back to JJC is April 1<sup>st</sup>. SGA has begun fundraising for the Make-A-Wish Foundation. Our goal is \$5,000 to sponsor a wish for one individual. We will be holding 2 fundraisers during the month of April. Fun Fair – Thursday, April 9<sup>th</sup> @ 4:00 p.m. – 8:00 p.m. and Jail and Bail – Tuesday, April 14<sup>th</sup> 10:00 a.m. – 1:00 p.m. Student Government members again served breakfast at the Day Break Shelter on Saturday, Feb. 28<sup>th</sup>. Throughout the campus students are gearing up for the annual North Will, All College, Relay-for-Life to be held at Lewis University, March 27 – 28. Through the generosity of JJC Theatre attendees, and the JJC student body I collected approximately \$100.00, which has been sent to the Illinois Center for Autism.

9.4 Building & Grounds Committee  
Trustee O'Connell thanked Mr. Dave Agazzi and his staff for all of their hard work for the Building & Grounds committee meetings in assisting us to help the committee understand the items discussed at the meetings. Trustee O'Connell also thanked Trustee DeLaney for her all of her help in this process as well. Trustee O'Connell indicated that it appears as if the master plan projects will be right at or slightly under the originally projected budget. We spoke of the emergency telephone system; front gate at the Weitendorf Center; most of the contractors we are dealing with are local people; classroom remodeling bids; early childhood center; special committee meeting on April 20<sup>th</sup> at 1 p.m.; a special board meeting on April 28<sup>th</sup>; bids on parking lot improvement for board approval on May 12; parking will be more difficult during the building period, but after

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completed, more parking will be available; storage pods will be placed in the J-K building 30 minute parking space area; we will be upgrading our electronic signs at the main campus entrance and Houbolt and Jefferson Street area as they are outdated and parts are no longer available for these signs and the new signs will use less electricity; groundbreaking dates have been decided: greenhouse classroom, March 31<sup>st</sup> at 4 p.m.; campus center August 25<sup>th</sup> at 4 p.m.; and facility services building, September 29<sup>th</sup> at 4 p.m.; Master plan updates were reviewed as well. Administration and Attorney Ruttle are working with Three Rivers Alliance to sign a project labor agreement. The surplus equipment sale is on the agenda for approval. Trustee DeLaney thanked Mr. Agazzi and his staff for all of their hard work and feels they are doing a good job and putting in a tremendous amount of time on this master plan. Trustee Delaney indicated that she just needs further clarification on some of the items.

9.5 Trustee Mihelich indicated there was not a JAHM report this evening.  
JAHM Report

9.6 Trustee O'Connell indicated that they had their first meeting on February 26<sup>th</sup>  
ESA Present was: Dr. Gena Proulx, President; Trustee, Dan O'Connell; Mr. Ed Mattox,  
Award Alumni Representative; Prof. Adolph Scheiwe, Faculty Representative; Ms. Emily Marino, Staff Representative; Mr. Mark Schneidewind, Community Representative; Jeff Julian, External Relations staff and Candace Malone, External Relations staff. Following introduction we reviewed the ESA Procedures, Timetable, Guidelines and Nomination Forms. The next meeting date is March 26, 2009 at 5:30p.m. in J-2047. At that meeting, we will review the nominations and select recipients to forward to the Board of Trustees for approval at the April board meeting. The last day to turn in nominations was last Friday, March 6.

9.6 President Proulx indicated that there is an article in the *Community College*  
President's *Times* on the plus 50 program and Joliet Junior College is included in this article.  
Report President Proulx passed the magazine that featured our Wayne King, Jr. who will be inducted into the NJCAA Baseball Hall of Fame this May in Grand Junction, Colorado. Coach King will be the youngest inductee into the NJCAA Baseball Hall of Fame. President Proulx reviewed her report highlighting the following areas: thank you to the Board, faculty and staff; recognition of students, faculty and staff; grant activities; high school visits and recruitment events for March; spring 2009 enrollment follow up; Trustee follow up; and a review of upcoming events. Not in the written report is an Adult Learners Expo on March 25<sup>th</sup> on the main campus from 5 p.m. to 7 p.m. A copy of the President's Report will be filed in the minute book.

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9.7 Chairman Wunderlich indicated that spring is on its way and reminded  
Chairman's everyone that there is a Trustee election for JJC Board members with  
Report eight candidates running and encouraged everyone to go out and vote. There will  
be many other items on the ballot as well.

**Trustee Dystrup moved,** seconded by Trustee DeLaney that the Board recess to  
a closed EXECUTIVE SESSION (7:15 p.m.) for the purpose of discussing:

2 (c) (2), collective negotiating matters between the public body and its  
employees or their representatives, or deliberations concerning  
Salary schedules for one or more classes of employees

The motion **carried** unanimously. Ayes: Dystrup, Mihelich, O'Connell, DeLaney,  
and Wunderlich. Student Trustee Dole favored the motion.

Return to Meeting resumed at 7:48 p.m. **Trustee Dystrup moved,** seconded by  
Regular Trustee DeLaney to resume the Regular Public Session. Motion **carried**  
Session unanimously. Ayes: Dystrup, Mihelich, O'Connell, DeLaney, and Wunderlich.  
Student Trustee Dole favored the motion.

Trustees Present: Barbara DeLaney Dick Dystrup  
Andy Mihelich Daniel O'Connell  
Robert Wunderlich

Student Trustee Present: Deb Dole

10 **Trustee DeLaney moved,** seconded by Trustee O'Connell for the meeting  
Adjourn to adjourn at 7:49 p.m. The motion **carried** unanimously. Ayes: DeLaney,  
Dystrup, Mihelich, O'Connell, and Wunderlich. Student Trustee Dole favored  
the motion.