

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at Joliet Junior College, 214 North Ottawa Street, Joliet, IL was called to order by Bob Wunderlich, Chairman of the Board at 12:01 p.m. on **Tuesday, December 9, 2008**.

1.0.1 Trustees Barbara DeLaney Dick Dystrup
Roll Call Present: Jeff May Andrew Mihelich
 Daniel O'Connell Robert Wunderlich

Student Trustee
Present: Deb Dole

Trustee
Absent: Susan Block

1.1 Pledge The Pledge of Allegiance was led by Attorney Ruttle.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting and thanked the staff at the city center campus for their assistance with setting up for this meeting.

1.4.2 Retiree Jankovsky Trustee Mihelich read the resolution honoring Mr. Al Jankovsky for his outstanding service to Joliet Junior College from 1996 to 2008. Mr. Jankovsky thanked the Board of Trustees for the recognition this evening. **Trustee Mihelich moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the retirement resolution honoring Mr. Al Jankovsky for his loyal and dedicated service to Joliet Junior College. The motion **carried** unanimously. Ayes: Mihelich, O'Connell, DeLaney, Dystrup, May and Wunderlich. Student Trustee Dole favored the motion.

1.4.1 Senator Wilhelmi Chairman Wunderlich read the resolution which honored Senator A. J. Wilhelmi for all that he has done to support Joliet Junior College and the citizens of Joliet Junior College District 525. Senator Wilhelmi indicated

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3609

Minutes 12/09/08

that he sincerely appreciates the recognition and indicated that it is an honor to serve the 43rd legislative district in the state senate. Senator Wilhelmi commented that the role that Joliet Junior College plays for the men and women in the district is extremely important and stated that his father had attended Joliet Junior College. It is an honor to serve the college in Springfield and indicated that we will continue to work hard together and understands the importance of passing a capital bill. Senator Wilhelmi indicated that his door is always open and he will always be interested in hearing from the college on their thoughts and needs.

Trustee Dystrup moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the resolution honoring Senator A. J. Wilhelmi. The motion **carried** unanimously. Ayes: Dystrup, May, Mihelich, O'Connell, DeLaney and Wunderlich. Student Trustee Dole favored the motion.

1.4.3
Faculty
Union
Report

Mr. Bob Marcink, Faculty Union President, indicated that Tony Uremovic Chairman of the Business Department, is a member of the University of Chicago Political Science Advisor Board along with Carol Mosely Braun, Bobby Rush and others. He also serves as a Director for the Bank of Shorewood. One of our math instructors, Erica Egizio, recently conducted Family Math Night and will be presenting a paper at a conference in the near future on research that was accepted for the National Association of Research and Science Teaching. Mr. Marcink indicated last year has been very interesting and very challenging for all of us. He feels that the last year has shown what can be accomplished if we work together and are pulling in one direction. We will be facing new challenges in the upcoming year but his hope is that while we may not always agree on the approach and tactic to move forward, it is important to keep the students and programs as our first priority and then our obligation to the community after that. Mr. Marcink wished everyone a Happy Holiday on behalf of the faculty union.

1.4.4
Alumni
Report

Ms. Kelly Myers indicated that:
The combined Foundation and Alumni year end giving appeal was mailed the last week of November. This mailing reaches 24,000 alumni and friends of the college. Alumni Relations is working with Institutional Research to create an alumni survey. A link will be sent to alumni via e-mail asking for their participation. We hope to send this out by the first of the year. Mark your calendars for Saturday, March 7, 2009 for the 6th Annual Alumni Comedy Night. The Alumni Association will present The Comedy Shrine of Naperville, *Whose Line is it Anyway!* Chef Kyle Richardson's class will prepare and serve a hors d'oeuvres reception at 6 p.m. The show will follow at 7 p.m. Tickets are \$25 per

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3610

Minutes 12/09/08

person. Senior (60+) & student tickets are \$20. Contact Kelly to purchase tickets. The office of Alumni Relations is offering the following alumni travel opportunities in 2009:

- Branson Blast – Motor Coach Tour, April 20th – 24, 2009
- Alaska Adventure – Cruise and Tour, July 11 – 22, 2009
- Europe by Train – London, Paris & Brussels – October 6, 2009

For more information please contact Kelly at 815-280-2218. Alumni Relations has launched the “Savings Connections” loyalty web site that gives members of the association a password protected site that offers discounts to various retailers across the nation, discounted movie theatre tickets and discounted travel opportunities. Go to www.jjc.edu/info/alumnisavings and click on the link to the Savings Connection. Join the online community & use code 10928. The Alumni Relations office held an “Employee/Alumni Appreciation” event on December 1st for employees who are alumni. This event shows our appreciation for staff from JJC who have graduated from JJC. Kelly attended the following in November: Kiwanis, SWSPN Board, SWSPN Awards Ceremony, Student Alumni Meeting, and the Foundation Annual Meeting. The next meeting of the Alumni Board of Directors will be held Monday, February 2, 2009 at 7p.m. in the Presidents Board Room (J-2026). The public is invited to attend.

- 1.5.1 **Trustee Mihelich moved**, seconded by Trustee May, that the Board of Trustees of Joliet Junior College approve the minutes of November 12, 2008 as presented. The motion **carried** unanimously. Ayes, Mihelich, O’Connell, DeLaney, Dystrup, May, and Wunderlich. Student Trustee Dole favored the motion.
- 1.6 There were no further communications to be reported, other than those included in the Trustees’ board book.
- 1.7 **Trustee May moved**, seconded by Trustee DeLaney that the agenda be approved as presented. The motion **carried** unanimously. Ayes: May, Mihelich, O’Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.
- 1.8 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the following agenda items for the consent agenda: 2.2.1, 2.9.1, 3.1, 4.1, 4.2.1, 4.2.2, 4.3, 4.4,

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3611

Minutes 12/09/08

4.5, 4.6, 4.8, 4.8.1, 4.9, 4.10, 4.11, 7.2, and 9.6.1. Trustee Mihelich requested that agenda item 4.1 be pulled from the consent agenda. Trustee Dystrup requested that the following items be discussed under new business: election results marketing and helping community colleges raise the bar. The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee favored the motion.

Trustee May moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the items placed on the consent agenda as follows:

- 2.2.1 President recommends acceptance of change in retirement as requested by one faculty member, under the provisions of the current contractual agreement.
- 2.9.1 The President requests acceptance of the report on replacement of full- and part-time Classified employees, as presented
- 3.1 Board of Trustees approval of modification of joint agreement between College of DuPage and Joliet Junior College
- 4.2 The President recommends approval to award bids as follows:
 - 4.2.1. Natural Gas Engine Generator
 - 4.2.2 Main Campus Sub A MCC Replacement
- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.5 Board of Trustees approval of abatement of taxes of 1998 bond issue
- 4.6 Board of Trustees approval of abatement of taxes of 2008 bond issue
- 4.8 Remove from table (tabled July 8, 2008)
 - 4.8.1 Board of Trustees approval of an addendum to the Intergovernmental Cooperative Agreement of the Three Rivers Area Taxing Body Coalition
- 4.9 Board of Trustees approval of an Intergovernmental Cooperative Agreement of the Three Rivers Area Taxing Body Coalition – Aux Sable Liquid Products
- 4.10 Board of Trustees approval of an addendum to the Intergovernmental Agreement of the Three Rivers Area Taxing Body Coalition – Equistar Chemicals LP
- 4.11 Board of Trustees approval of the reinstatement and amendment of the Joliet Junior college 403(b) retirement plan
- 7.2 Approval of Board of Trustees meeting dates and times for calendar year 2009

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3612

Minutes 12/09/08

9.6.1 Approval of release of executive session minutes and destruction of executive session tapes. The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee favored the motion.

4.1 **Trustee May moved**, seconded by Trustee Dystrup that the Board of Bills Trustees of Joliet Junior College approve the payment of bills as listed for the period ending November 30, 2008. The motion **carried**. Ayes: May, O'Connell, DeLaney, Dystrup, and Wunderlich. Abstain: Mihelich. Student Trustee Dole favored the motion.

4.7.1 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Suspend Trustees of Joliet Junior College suspend the rules temporarily to allow for Rules public comment on the tax levy (12:26 p.m.) The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.

4.7.2 Mr. Jim Lynch, Shorewood Glen representative to the Shorewood Public Citizen's Advisory committee addressed the Board with the following Comment concerns: Rising taxes are a major concern for the residents of Shorewood Glen. Many of the residents are on fixed incomes and using investments that have taken a major downturn recently. The tax levy notice published in the paper was of great concern with advertised percentage increases. Our home assessments have increased from 10 to 40 percent which will generate a substantial tax increase for our residents. Mr. Lynch requested an explanation of the increase amount described in the ad, as well as justification for those increases. The 994 percent item is extremely frightening and what is the college's tax rate change expectation? Mr. Lynch requested that the college provide him with the actual tax dollar change of individual property owners. Mr. Lynch indicated the tax payers would appreciate the college's strenuous efforts to reduce their tax burden. Mr. Lynch commended the college for the fine job they do in educating the community at a reasonable cost. Mr. Agazzi indicated that the large number is the abatement of our tax levy and in 1998 alternative revenue bonds were issued and the college pays for those bonds with student tuition and college revenue, not with property taxes. The rate should be flat, but will not know for sure until we have the information in from all of the counties we serve. Because of the passing of the referendum, next year there will be an increase to the homeowners. President Proulx

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3613

Minutes 12/09/08

indicated that the college would be happy to address the homeowners group at one of their regularly scheduled meetings in the near future. Chairman Wunderlich thanked Mr. Lynch for his comments.

4.7.3
Return to
Regular
Session

Trustee May moved, seconded by Trustee DeLaney, that the Board of Trustees of Joliet Junior College return to regular session at 12:39 p.m. The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.

4.7.4
of Approval
of Tax
Levy

Trustee Dystrup moved, seconded by Trustee DeLaney that the Board Trustees of Joliet Junior College approve the tax levy as presented. The motion **carried** unanimously. Ayes: Dystrup, May, Mihelich, O'Connell, DeLaney, and Wunderlich. Student Trustee Dole favored the motion.

7.1
Approval
of Board
Policy

Trustee Dystrup moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve Board Policy 3.5.2. The motion **carried**. Trustee DeLaney indicated that she feels that we may be sending the wrong message to our student leaders if we approve this board policy. Trustee DeLaney feels that the students should take on these leadership positions for growth, not because they expect compensation for the position and pointed out that the current Board of Trustees of the college do not take on their leadership positions for the expectation of compensation. President Proulx indicated that this initiative began a couple of years ago by Ms. Pam Dilday who is head of our student activities. Dr. Oudenhoven indicated that the hope with this policy is that it will broaden opportunities for students that are working and cannot give up their time to become involved at the college because of the money they would be losing for the time expected to be given in student leadership positions. If this policy passes it would help the college to attract more students for leadership positions, which has been a problem in the past. Trustee DeLaney asked how many hours are put into these positions. Dr. Oudenhoven indicated that she does not have the exact number of hours involved, but these students are called upon to attend meetings and also called upon to travel to statewide student meetings. Student Trustee Dole commented that it is difficult to get people involved in leadership positions. There are meetings each week and so many students work and cannot afford to serve, so this policy could help and she feels it should also

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3614

Minutes 12/09/08

be extended to the student trustee. In addition to the weekly meetings there are untold hours that students in leadership positions put in for the college.

Trustee Dole indicated that she is very much in favor of this policy and it is done throughout the state. Trustee DeLaney commented that perhaps students in leadership positions could apply for grants and scholarships to help them financially. Student Trustee Dole indicated that this is the case, but those scholarships are granted on a competitive basis. Dr.

Oudenhoven indicated that if the student was receiving financial aid, the policy would cover those funds needed after financial aid was received.

Trustee May asked how many other colleges have this type of policy. Dr. Oudenhoven indicated that out of the fourteen colleges surveyed, seven or eight colleges had tuition waivers for their student leaders which also included the student trustee. The motion **carried**. Ayes: Dystrup, Mihelich, O'Connell and Wunderlich. Nays: DeLaney and May. Student Trustee Dole favored the motion.

8.1
Budget
Update

President Proulx indicated that we received information which indicates that there will be a 2.5 percent rescission in our budget for FY09 and Mr. Agazzi will discuss how this will impact our budget. Last week we received a survey from ICCTA concerning the FY10 budget with questions on how the proposed budget cuts would effect the college. We put together a group which included the five union presidents and indicated that we would like them to have some input into this survey. Trustee May indicated that at the beginning of the year, we took a point seven percent cut and the rest of higher education received an increase. The current budget funding from the state is at 1991 levels when adjusted for inflation. The Governor recently informed ICCB that they need to plan for an additional 2.5 percent cut and possibly another eight percent cut to come in the spring of 09. For FY10, ICCB was told to plan for a two to four percent decrease in FY10. With an eight percent cut next spring, it amounts to about a 25 percent cut in available funds. JJC is at 11 to 12 percent of state funds. Some of our downstate colleges are at 50 percent state funding and these types of cuts will be very devastating to those schools. Trustee May indicated that once the Governor announced his plans on cutting and rescission of budgets, he put together a working group to discuss lobbying plan and a method to collect data. Once the data has been collected, we will expand the group. We will take this information and look at how it will affect our mission of contributing to the economy of the state of Illinois, assess what the impact will be on the

state, how many jobs would potentially be lost, how many classes will be lost and the

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3615

Minutes 12/09/08

many lost benefits to the students. We will be looking at a press conference in January and will have a very comprehensive lobbying effort to communicate to the Governor and the General Assembly to look for other options rather than taking these cuts. Mr. Agazzi indicated that a 2.5 percent reduction for the college equates to approximately \$175,000 reduction in our current year's budget and approximately \$9,000 in our adult education. The college is able to cover the 2.5 percent reduction, but if we have to go to an eight percent reduction, administration would have to come back to the Board with a plan on how to cover that budget reduction amount. President Proulx indicated that she will send out a communiqué to the union presidents asking them to share the information in the survey with their colleagues. Trustee Mihelich asked if the eight percent included the 2.5 percent cut or was in addition to the 2.5 percent cut. Mr. Agazzi indicated that the college was told it would be an additional eight percent cut from the budget. Trustee Mihelich asked where this would put the college in terms of state funding and what were some of the lowest colleges funded in the state of Illinois. Trustee May indicated he believed Lake County was around five and there are a number of suburban colleges that are funded very low. This will severely impact the City of Chicago colleges. Attorney Ruttle asked the Board Chairman if we could discuss agenda items 7.2 and the Board Chair indicated that we voted on that item already.

8.2
New
Business

Trustee Dystrup indicated that he would like to thank Ms. Tierney and her staff and Ms. Stockwell and her staff for making sure the meeting ran smoothly and for the set up and serving of the delicious food today. It was a pleasure to be able to honor the state Senator today and thank him for all of his support for the college. Trustee Dystrup commented on the canvassed voting totals and was concerned about the northeast corner and the voters in this area voting no for the referendum and wondered if we might be able to do additional marketing in this area to promote the college.

Trustee Dystrup commented on the email on November 17th on helping community colleges raise the bar. One of the areas discussed in this survey of all of the community colleges across the nation was not understanding financial aid options. As we have discussed in the past, we are working toward helping the student understand the financial aid and scholarship options available to them. Trustee Dystrup requested that President Proulx

update the board sometime in the spring on how we are moving forward with this topic and will forward the information to the President. Trustee Dystrup wished everyone a Happy Holiday.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3616

Minutes 12/09/08

9.1
Foundation
Report

Trustee DeLaney indicated that:

The Foundation Annual Meeting was held on Wednesday, November 19th at the Renaissance Center at 7:30am. The Interior Design class led by Ms. Barb Pergande presented the designs for the Alumni Lobby area outside of the library on the 3rd floor of the J building. Students that presented were: Fran Fioretti; Mary Doornbos; Anjuli Shah. The 2009 slate of officers was presented and voted on at the November meeting. For 2009 Foundation President will be John Weitedorf, Jr.; President-Elect is Mike Guglielmucci, Vice President is Mark Schneidwind and Treasurer is Bob Breisch. The next Foundation meeting is the Executive Committee and they will meet on Wednesday December 17th at 7:30am in the President's Board room on Main campus. Trustee DeLaney indicated that photos were also taken. Ms. Mulvey gave a state of the union at the meeting and they celebrated the fact that JJC was the leader in the area of foundation assets of community colleges in the state of Illinois. Ms. Mulvey outlined the agenda of the meeting. Trustee Dystrup asked the Board to keep in mind the year end giving campaign for the Foundation. The board members of the Foundation are being reviewed and they are looking at trying to get representatives from throughout the district. Mr. Bob Klein indicated that the Foundation would like to see the JJC Board make a contribution to the Foundation year-end campaign appeal. Ms. Mulvey pointed out that the Alumni Board has all board members giving to the annual appeal, except for one person and commended Kelly Myers for the great job she is doing.

9.1.2
Student
Housing

Ms. Jennifer Reardanz gave the following report on student housing: New flooring in clubhouse area and fresh coat of paint; a few residents were moving in for next semester already that are current JJC students already; all CA went to a marketing training in Bolingbrook to help with leasing and co vending relationships; culinary arts dept helped us with our Halloween party and we have plans to use them in the future for different events; all students that have dropped below 12 credits have been given a 10 day notice. 7 students will not be returning for next semester and the remaining are at 9 credits and above have signed housing probation and have enrolled in next semester with 12 credits; and Centennial Commons

has a new brochure with Amanda Quinn's help and we are currently working with our lawyer to update our lease and application now so we are ready for next Fall semester.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3617

Minutes 12/09/08

9.2
ICCTA
Report

Trustee May stated that our lobbying effort this spring will be more comprehensive and better planned than ever experienced in the history of the community colleges. We will be sending a very strong message to the Governor and the General Assembly on the importance of community colleges in Illinois. We have our ACCT legislative conference planned for the second week of February and encouraged all Board members to attend. The conference is of very high quality and there are excellent speakers, but we also spend time lobbying our legislators to express our needs and ask for their support. Trustee May indicated that we have great hope for community colleges in the fact that the President-Elect is from Illinois and understands the importance of community colleges in America. Our state-wide meeting is scheduled on Monday of the conference and for those Trustees attending, they may want to sit in on this interesting meeting. Trustee May indicated that he was approached by Mr. Bennett and Mr. Polk of the ACCT Board and asked to run for a board seat of ACCT and Trustee May accepted the invitation to run for the position and would be extremely happy to accept any donations for his campaign fund. He will need campaign materials printed and would like to look into setting up a web site and would like to work with JJC on this as this election will bring attention to the college.

9.3
Student
Trustee
Report

Student Trustee Dole indicated that:
Student Government conducted a Garbage Audit last Thursday, Dec. 4. and had 8 large bags of garbage (which contained smaller bags of garbage from different areas around campus). From that, we sorted out and removed all the plastic bottles and cans as well as Styrofoam plates and bowls that take forever to decompose and paper that should have been in the recycling bin. When we were done, there was very little trash left but a lot of stuff we held back for examples. We hope to have a display early in the spring semester. We'll also be working with an art instructor to develop a sculpture of some variety with the bottles and cans.
---Battle of the Bands sponsored by SG will be held on Feb 20, 2009. Bands with at least one JJC student as a member may register to compete.

---I along with SG members served a lunch at Daybreak in November.
---I participated in a book fair at the Barnes & Noble, Bolingbrook during

Thanksgiving weekend. The bookfair benefitted the Reach Out & Read

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3618

Minutes 12/09/08

Magen Lutz attended the IBHE SAC meeting this past weekend. She is the current SG Vice President and will assume Presidential responsibility beginning Spring '09 semester when Jason Carroll will be stepping down since he will be transferring to Western. A new vice president will be elected.

---Comfort Zones continue from 5:00-6:30 each Tuesday and Wednesday. We have great participation and attendance and students are looking for their soup on those evenings. We continue to use student talent for the Comfort Zones.

---OSA sponsors a Multicultural Holiday Event tomorrow from 11:00-1:30 with displays from 7 different clubs who celebrate different versions of our Christmas. There will be food samples for each display as well as a chance to learn more about each one and participate in Karaoke. We also have Wax Hands tomorrow evening from 3:00-7:00. Students can get a wax rendition of their hands to take with them.

---Tunes at Noon will occur on Wednesday with student talent from 11:00-12:00.

9.4
Building &
Grounds
Report

Trustee O'Connell indicated that the Buildings & Grounds committee had met and one of the things reviewed was the master plan. Legat is present today to give a presentation on the progress of the master plan. There is a master plan web site where the progress of the master plan can be viewed.

Mr. Agazzi stated that Legat Architects are with us today to present the campus center schematic design. We have had many programming meetings and are now ready to move forward with the schematic design process, which is what the Board will be shown today. Mr. Sronkoski explained the process of the master plan to this point and he Mr. Scott Parker, and Mr. Steve Brubaker presented a power point on the schematic design as follows: site plans; small scale floor plans; detailed floor plans for the first floor; second floor; and third floor; three dimensional model images; and building space program.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3619

Minutes 12/09/08

Trustee Dystrup commented that this plan appears to be a “green” campus. Mr. Parker indicated that it is a goal to have the building LEED certified as part of this project. Trustee Mihelich inquired as to whether the budget was within parameters and asked what the budget was for the building. Mr. Agazzi indicated the budget for the building was 42 million dollars and we are within the square footage budget on the building. Trustee Mihelich indicated that he feels we need to do this right the first time. We were over budget on the greenhouse and it appears as if we are under budgeted on the city center campus. Trustee Mihelich is concerned that the last building may not have enough money for the final building and would like to know how we are costing out each building in relationship to the referendum dollars. Mr. Agazzi stated that he cannot comment on the issue of the city center campus being under budget because we are not at that point currently. Overall we will stick to our budget and we will build what we said we would build. We are slightly over budget on the agriculture building, but we have earned sufficient interest on the bonds to cover the overage. We are at \$400 per square foot currently, but that is high and we are hopeful to reduce that dollar amount per square foot. Mr. Agazzi indicated that the Buildings and Grounds committee is advised of where we are each month in regards to the budget. Trustee O’Connell indicated that Trustee DeLaney recently went to a couple other schools to view their culinary arts facilities. Trustee DeLaney indicated that she and faculty member Mike McGreal traveled to two other colleges and viewed their facilities for culinary arts.

9.5
JAHM
Report

Trustee Mihelich indicated that he had an opportunity to walk in the Christmas Parade with Joliet Junior College, JAHM, and the Hispanic Queens. Trustee Mihelich suggested that maybe next year we could have Mike McGreal doing a live ice carving on the JJC float for the Christmas Parade.

9.6
President’s
Report

President Proulx indicated that she would like to thank Sue Stockwell and the City Center staff for hosting the Board today. Thank you to Jim Ethridge and his faculty and staff for providing the poinsettias for the

board today. Trustees DeLaney and May for attending the Culinary Arts' event "Epicurean Festival." Trustee Dystrup for attending the Community Band's "Winter Concert." Sandra Baker McKeon, counselor; Keith Tillman, registrar; Annette Sanchez, systems analyst; Dr. Ryan Smith, vice president for institutional advancement and research; Joseph Offerman,

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3620

Minutes 12/09/08

director of institutional research; and, Roxanne Munch, chair of the English/World Languages department for presenting at the ICCCA (Illinois Council of Community College Administrators) 2008 Fall Conference in Decatur. Joyce Coleman, director of human resources, and her staff for putting together the college's first-ever Employee Benefit Package. JJC Foundation for the first-semester 2008-2009 Awards for Excellence gifts totaling \$24,891.95. Steve Sherrill and Mike O'Brien for creating this year's holiday card

Recognition

Congratulations to Trustee Mihelich on being named "Community Advocate of the Year" by the Latino Business

Association. Congratulations to the faculty who have been nominated for the 2008 NISOD (National Institute for Staff and Organizational Development) Excellence Awards for teaching excellence: Sami Nordmark, Colleen Kestel-Branchaw, Dr. Judy Kachel, Gwendolyn Beam, Kathleen Wolz (Nursing & Allied Health); Terry O'Neil (Business); Kyle Richardson (Culinary Arts); and, Joe Milosevich (Fine Arts). Kudos to Dr. Patricia Kupina, professor in the Nursing and Allied Health department, who successfully passed the Lactation Specialist Certification exam administered by Lactation Education Consultants. This certification will enhance Dr. Kupina's teaching in the maternal child nursing area. Chef Michael McGeal, culinary arts & hospitality management department chair, published his first textbook "Culinary Arts Principles and Applications."

Congratulations to Sandy Mol, director of workforce development on being elected "President-Elect of the Illinois Council of Community College Administrators at the 2008 ICCCA Fall Conference. Kudos to students Adam Carston, Patrick Zaruba and Brett Zaruba for placing second in the South suburban Region College Bowl Fall Tournament. And, thank you to Professor William Yarrow for his continuing work as advisor to the college's team. Congratulations to Jacquelyn Klika, manager of the Student Accommodations & Resources and Academic Skills Center, on being appointed to serve on the Center for Independent Living Board.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3621

Minutes 12/09/08

Recent Grants Submitted

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
Young Parent Demonstration Program	Department of Labor	\$942,831	11/14/08	Workforce Development	Kelly Lapetino
FY09 Illinois Cooperative Work Study Grant	Illinois Board of Higher Education	\$40,510	11/14/08	Career Services	Mary Jo Wolfersberger
Bridges to Health Careers	Illinois Community College Board	\$38,618	11/20/08	Adult and Family Services	Terry Irby
Community-Based Job Training Grant	Department of Labor	\$1,962,821	12/02/08	Workforce Development	Paige Vanderhyden

With the Community-Based Job Training Grant, JJC proposes to expand the current *Building Workers, Constructing Lives* program for a three year period to prepare individuals for local union building trades' apprenticeship programs. This program includes fourteen regional partners and three supporting entities, which reflects JJC's positive role in regional workforce development. Paige Vanderhyden was the project director for this grant. She worked incredibly hard

constructing this proposal. I am very impressed with the way she took what she learned from her experience submitting last year and changed the way she approached this grant. To me, this demonstrates a true professional who constantly strives to exceed previous accomplishments. It is a pleasure to work with such an intelligent, responsible, and competent person. Paige truly is an asset to JJC. I believe our chances of winning this grant our high since we already have a successful program in place. Too often, colleges scramble to develop a program to fit grant guidelines. We were able to build our proposal around our

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3622

Minutes 12/09/08

current program. Thank you to Paige Vanderhyden, manager of workforce services, led the successful submission of a grant application to the US Department of Labor Employment and Training Administration Community-Based Job Training Grant program that proposes to expand the building Workers, Constructing Lives program for a 36-month period to prepare individuals for local union building trade's apprenticeship programs. The funding level requested is \$1,962,821.

Activity Updates

Accreditation. Dr. Scott Keller, coordinator of the Veterinary Medical Technology program, has been notified that the college's program has been granted "continued full accreditation" by the American Veterinary Medical Association. The program's next self-study is due in the fall of 2010 and the next site visit is scheduled for 2012. Family Math Night. The Elementary Teachers of Tomorrow Club and the Early Childhood Center hosted the third annual Family Math Night for families with children ages Pre-K to 8th grade. Over 100 people attended the event, representing the JJC community and local elementary school districts in the surrounding Joliet area. Fifteen stations were set up with a variety of math activities in the JJC Gym. Activities included number and shape BINGO, exploring fractions with pattern blocks, adding and subtracting positive and negative integers with double-sided chips, Waggles the Snake counting game, and many others. Each family that attended the event received a parent-resource book paid for with funds from the Elementary Teachers of Tomorrow club. Faculty and staff that organized the event this year included Erica Egizio, mathematics professor and club advisor for the Elementary Teachers of Tomorrow club; Tracy Hoogstra, teacher at the Early Childhood Center; Beverly Cavanaugh, coordinator of the Early Childhood Center; and Donna Nowdomski, co-coordinator of the Early Childhood Center. Global Midwest Initiative (GMI). JJC has been accepted

as an Affiliate Partner to GMI. This is particularly positive because it supports the college's internationalization efforts. Kudos to Dr. Berta Arias for making this happen. Diversity Advisory Council. Co-chaired by Karl Brooks and Joyce Coleman, the Diversity Advisory Council kicked off its first meeting in early December. The newly-established council is intended to represent faculty and staff members from across the college to provide a unified voice to effectively identify and support diversity initiatives. New program approval. The college received notification that the Illinois Community College Board (ICCB) has approved the new Construction Preparation Level 1 certificate program (15 credit hours). The

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3623

Minutes 12/09/08

certificate consists of 15-16 credit hours. Recognition Visit. The Illinois Community College Board (ICCB) completed its 2008 Recognition Visit on December 3, 2008. High School Visits & Events for December. The monthly report of high school visits and recruitment events is attached.

Trustee Follow Up

Scholarship America. Trustee Dystrup asked why JJC is not a participant in Scholarship America. The organization, Scholarship America, sought out Moraine Valley Community College and asked this Illinois community college to apply for the money available. JJC did not receive an invitation from the organization.

Accountability. Trustee Dystrup requested information on what the college is doing to go beyond the rhetoric of accountability as defined by the following elements contained in a *Chronicle of Higher Education* article:

...Data on sources of funds and expenditures, assets and liabilities, and other financial matters. Accounting techniques and procedures should be described, and accounts should be independently audited. JJC's data elements can be found in the college's budget, Three-Year Financial Plan, Comprehensive Annual Financial Report (CAFR) and the Annual Audit.

...The number of applicants and student acceptances; the quantity and distribution of student aid; the quality of incoming students; the attrition rate of students; graduation rates; the number of transfer students; and the breakdown of students by academic major, ethnicity, gender, and national origin. JJC reports all of this information in its Performance Report.

...Measures of learning, including improvements on standardized tests like the Collegiate Learning Assessment, the percentage of students accepted for graduate or professional training, and student involvement in both classes and extracurricular activities as measured by such instruments as the National Survey

of Student Engagement. JJC continues to participate in the Community College Survey of Student Engagement (CCSSE) and the survey results are distributed and monitored college wide.

...Information on the careers of students who are out at least five years. What are alumni doing? What types of jobs do they have? How successful are they? What is the estimated median work-related income of those who graduated five or 10 years ago? All of JJC's career-related information is contained in the Occupational Follow-Up Survey.

...Analyses of faculty teaching loads and employment on campuses, including details on how employees are allotted to faculty, academic supports, student services, research activities, and various auxiliary enterprises like housing and hospitals. JJC compiles and reports this information on an annual basis. The

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3624

Minutes 12/09/08

annual update on employee categories, with peer group and state comparison was updated in fall 2007.

Information for Board of Trustees as requested by Trustee Dystrup

I. I Can Afford College

This is an initiative to raise awareness about financial aid opportunities within the state of California. In 2003, the California Community College enrollment fee rose significantly. As a result, the state legislature set aside money to fund this campaign and to hire additional staff to provide free personal financial aid counseling to low-income high school students, currently enrolled community college students, and other low-income residents of California. The campaign includes a website and exposure in media outlets throughout the state. The main purpose of the campaign is to inform students and families that:

- California Community Colleges remain affordable;
- Financial Aid is available to cover enrollment fees and help with costs such as books, supplies, and rent;
- Financial aid experts are located on all 110 campuses and are available to provide free one-on-one assistance.

II. The Pathway to the Baccalaureate Program

This program is a partnership between 28 high schools in Northern Virginia, Northern Virginia Community College (NOVA), and George Mason University. Its purpose is to provide a smooth transition and increased retention of students from high school, through Northern Virginia Community College, to George Mason University or another university of the student's choice. The program interventions include:

- One-on-one meetings with a Pathway Counselor to prepare for college transition
- Regular workshops on college transition issues, including the application process, placement test preparation, and applying for financial aid and scholarships
- Early placement testing and priority registration
- Learning community/cohort courses and programming at NOVA
- \$250,000 in grant and scholarship funding dedicated to program participants
- Participation in academic, social, athletic, and cultural events at both NOVA and George Mason

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3625

Minutes 12/09/08

- Designated program counselors on campus to guide students through their college careers, including course, major and career planning, and financial aid
- Assistance with each step of transferring to a four-year college or university
- Opportunity to enroll in Mason while completing a NOVA degree
- Opportunity to apply early for junior year admission to Mason

Approximately 1850 students participated in the program in the 2007-2008 academic year. Ninety-three percent of these students met one or more criteria known to adversely affect academic persistence in college. This program is sponsored by the Jack Kent Cooke Foundation along with several other sponsors.

III. "Education by Valencia"

This is the title of an enrollment campaign used by Valencia Community College in Florida. The idea was inspired by the television show *Project Runway*, and its goal is to capture the attention of the 18-24 demographic. The campaign features photographs of students wearing couture versions of what they might wear to work in various disciplines. These photos can be found on an interactive website that features fashion-related games, downloads, and contests. In addition, the website provides information on Valencia such as degrees offered and how to apply. The site can be accessed at www.educationisin.com.

Nursing and Allied Health Initiatives. Trustee Dystrup requested an update on nursing and allied health initiatives, including meetings held with Silver Cross Hospital. Dean Michaelene Nash has been involved with several projects that include both hospitals in Joliet. She has succeeded in initiating a standardized affiliation (contract) agreement used by all allied health programs and the health

care facilities in the south metropolitan region. Currently, she is working with deans and directors from area programs to address the nursing faculty shortage. To that end, she has invited nurses interested in teaching to an open house; held a two-day Faculty Academy at Prairie State for nurses who are new to teaching, is working with the chief nursing administrator of the South Metropolitan Consortium hospitals to become involved in actively recruiting master's prepared nurses to consider becoming adjunct faculty. In addition, she is involved on a state level with the Healthcare Workforce Leadership Summit and Metropolitan Chicago Healthcare Counsel. Referendum ballot results. In addition to the 2008 JJC Official/Unofficial building Bond Results, Trustee Mihelich requested ballot information from DuPage Township Precincts which has been placed at your seats this afternoon.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3626

Minutes 12/09/08

Update on Enrollment.

Dr. Oudenhoven and her staff will give a brief overview of spring 2008 enrollments to date. Currently, we are monitoring spring enrollments in order to gauge fall 2009 student enrollment activity.

FY 2009 and FY 2010 Budgets

The college has been notified that the state is withholding 2.5% of its FY 2009 funding. The impact of this imposed budget reserve is \$174,592 on the college's operating budget and \$17,016 in the Adult Ed grant.

The college has been notified by ICCTA that it is conducting a State Funding Reductions Impact Survey. JJC is being requested to provide one response to a 2.5% reduction in state funding and one additional response to an 8% reduction in state funding. All union presidents have been contacted for assistance with this survey that is due date to ICCTA on Friday, December 19.

President Proulx reviewed the upcoming events with the Board of Trustees.

9.7
Chairman's
Report

Chairman Wunderlich wished everyone a very special holiday.

Trustee Mihelich moved, seconded by Trustee May that the Board recess to a closed EXECUTIVE SESSION (2:15 p.m.) for the purpose of discussing:

2(c) 1

2(c) 2

2(c) 5
2(c) 11

The motion **carried** unanimously. Ayes: Mihelich, O'Connell, DeLaney, May, and Wunderlich. Student Trustee Dole favored the motion.

BOARD AGENDA ITEM 1.5.1

January 20, 2009

Page 3627

Minutes 12/09/08

Return to Meeting resumed at 3:03 p.m. **Trustee May moved**, seconded by
Regular Trustee DeLaney to resume the Regular Public Session. Motion **carried**
Session unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, and Wunderlich.
Student Trustee Dole favored the motion.

Trustees Present: Barbara DeLaney Jeff May
Andy Mihelich Daniel O'Connell
Robert Wunderlich

Student Trustee Present: Deb Dole

10 **Trustee May moved**, seconded by Trustee DeLaney for the meeting
Adjourn to adjourn at 3:05 p.m. A voice vote was taken. The motion **carried** unanimously.