

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

President Proulx indicated that we have something to celebrate this evening and requested that Chairman Wunderlich say a few words and make the first cut in the cake. Chairman Wunderlich thanked everyone for attending the meeting this evening and indicated that we are celebrating because of the referendum passing. Chairman Wunderlich thanked the faculty, administration, students, staff and the community for working so hard to get this referendum passed. Mr. Dave Agazzi indicated that the Board had preliminary results of the election in front of them. We won three of our seven counties, lost very narrowly in two of the counties, did not do so well in Cook County, and tied in one county. Mr. Agazzi indicated that the master plan began before President Proulx arrived at the college and she was concerned because it was taking place before the strategic plan, but administration indicated that the plan was to do both at the same time. Mr. Agazzi thanked: the Board for supporting and approving the plan, Andrea Lehmacher and her staff, Jeff Julian, Darlene Boyle who put in countless hours on her own time, and the countless volunteers who also gave many hours to make this referendum a reality. President Proulx thanked our co-chairs of the referendum committee for their hard work in making sure that the referendum passed, as well as our treasurer, Rich DeGrush for his time. Special thanks also to the entire committee for all of their time and support.

1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at Joliet Junior College, North Campus, Conference Room, 1125 W Romeo Road, Romeoville, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:07 p.m. on **Wednesday, November 12, 2008.**

1.0.1 Roll Call      Trustees                      Barbara DeLaney                      Dick Dystrup #  
Present:                      Jeff May                                  Andrew Mihelich  
   Daniel O'Connell                      Robert Wunderlich

Trustee Absent:              Susan Block

Student Trustee  
Present:                      Deborah Dole  
# Trustee Dystrup joined the meeting at 6:12 p.m.

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3592

Minutes 11/12/08

- 1.1            The Pledge of Allegiance was led by Student Trustee Dole.  
Pledge
- 1.2            A moment of silence was observed for members of the College family, students,  
Moment        community leaders, or relatives thereof, who had passed away since the last  
of Silence     meeting.
- Welcome       Chairman Wunderlich welcomed the guests to the Joliet Junior College regular  
monthly Board meeting.
- 1.3            No requests were received to address the Board. Chairman Wunderlich indicated  
Request to     that we do have some special guests this evening. We will begin with a  
presenta-      tion by the Plainfield High School Work Training Partnership and will follow  
address the    that presentation with recognition of our newly tenured faculty.  
Board
- 1.3.1         President Proulx indicated that tonight we will be welcoming Dr. Harper and his  
Plainfield     staff from the Plainfield High School District. We will be talking about the  
High School   training partnership between high school district 202 and JJC. This is an on-site  
Work          work training opportunity with physical and learning disabilities. These students  
Training      are assigned to work related responsibilities in different departments within the  
Partnership   college. President Proulx introduced Dr. John Harper, Superintendent of  
Plainfield High Schools for the past six years. Also present this evening are  
Sharron Gronmeyer, assistant superintendent for student services for Plainfield  
Consolidated School District 202 and Ms. Cindy Fischer the work training  
partnership and transition coordinator for Plainfield District 202. Dr. Haynes  
indicated that six years ago, he had been approached by the Plainfield  
High Schools and was asked if JJC would be interested in participating in a  
student/work program which was modeled after the program being offered at  
Silver Cross Hospital. Dr. Haynes discussed this program with the president of  
JJC who was in favor of participating in this program. Dr. Haynes indicated that  
this is a program that JJC can be proud of participating in and shows our  
commitment to enriching all of our students lives in our community. Dr. Harper  
thanked the Board for the opportunity to appear before them this evening to  
explain the program to them. Dr. Harper thanked President Proulx and Dr. Haynes  
for their leadership in the program and congratulated the Board on a successful  
referendum passage. Dr. Harper explained the program's purpose and goals and  
the history of the program which started with five students and currently has  
grown to 50 students. Ms. Gronmeyer thanked Ms. Fischer for all that she does in  
making sure that this program is administered properly so that the students can  
benefit in the work training program. Ms. Fischer is responsible for behind the

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3593

Minutes 11/12/08

scenes activities. Ms. Fischer gave several examples of work activities at Joliet Junior College. Ms. Fischer explained another partnership and support of individuals with disabilities that exists with the JJC education department which involves observation hours for JJC students and can also lead to clinical hours if the student has an interest in the special needs area. JJC has developed food service classes for individuals with cognitive impairments and will continue to develop further coursework in this area. Ms. Gronmeyer stated that once their students leave the Plainfield High Schools they move in to what is called adult services where opportunities are limited, so that is why it is so important for on the job training which can lead to employability. JJC housed the annual transition conference for individuals with disabilities and their families. Dr. Harper commented that they very much enjoy their partnership with JJC and the connections that they offer to the Plainfield students and look forward to continuing and strengthening this partnership in the future. Certificates of appreciation were distributed to the Board of Trustees. Chairman Wunderlich thanked Dr. Harper and his associates for coming to the meeting this evening and for the great work they do for our community.

1.3.2 President Proulx indicated that last year we recognized the newly tenured faculty at a Board meeting and the hope is to continue to do so in the future. Attaining Tenured Faculty tenure is a rigorous process and the collaboration that goes on between Dr. Faculty Haynes, the Deans, the Department Chairs and the Tenure committee is very time consuming and thorough. Dr. Proulx indicated that out of the 211 Faculty 163 of them are tenured. There are 39 Faculty that have already earned doctorates and nine are in the process to pursuing their doctorate degrees and the Faculty Union President is one of them. Dr. Haynes introduced the four new Faculty members to the Board as follows: Duane Stonich retired from the Joliet Fire Department and worked for JJC part-time before coming on full-time with the college. Duane has grown the fire science program and works collaboratively with our EMS program as well. Duane has consistently been rated as strong to superior in the classroom. Duane is also responsible for establishing the fire science program at the local center. Dr. Haynes introduced Andy Chlebana who is a certified executive pastry chef and has served on many committees throughout his career. Recently he won the Gold Medal for the All Professional Pastry Competition, which is a national competition. Students say that Chef Chlebana brings a wealth of creativity, energy and passion to his classes and to the culinary programs. Dr. Haynes introduced Tim Bucci who is a certified executive chef and is an active member in the American Culinary Federation Joliet Chapter. Students are very fond of Chef Bucci and often times the sections are filled immediately. He also led

our JJC Competition Team to a Gold Metal and recently he has won a Gold Metal  
**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3594

Minutes 11/12/08

in the World Culinary Olympics. Dr. Oudenhoven introduced Ms. Sherri Morrow who is an experienced and skilled counselor. She is very versatile and received very positive teaching evaluations and is always extending herself to the department and the JJC community. Chef Bucci indicated that he found out that he was tenured about the same time he received the gold metal and it was just as exciting. Chef indicated that he is very happy to be here and came to school here and his daughter will be coming to JJC as well. Chef Chelbana thanked the Board for approving his tenure and indicated they were so very happy to have attained that goal. Ms. Morrow indicated that it has been a pleasure to work at Joliet Junior College and looks forward to being at the college as it grows into its new phase and becomes an even more comprehensive community college. Mr. Stonich indicated that the tenure process was not something that he did on his own and was supported by the existing faculty and administrators. Mr. Stonich indicated that he very much appreciated all of the support he received. Chairman Wunderlich offered congratulations on behalf of the Board of Trustees to each of the tenured faculty.

1.4.1  
Faculty  
Union

Mr. Marcink first congratulated all who took part in the recent effort to pass the bond issue, including the board, the administration, faculty and staff, and members of the Citizens for JJC Campaign. He highlighted faculty and student contributions, noting particularly that faculty worked diligently to explain the Master Plan and the bond issue to students, without advocating a position. Students then took the word into the community. Faculty also passed out signs, donated funds, and brought the message to other unions in the area, particularly the more than 4,000 AFT-IFT members throughout District 525. Mr. Marcink noted that it took cooperation and hard work from all groups involved to win the bond issue at the ballot.

China Trip: Eight JJC employees representing multiple academic disciplines traveled to China in October for a 10-day staff development trip to further internationalize the college's curriculum. This trip is one of many international staff development activities in the college's two-year Title VIA Grant, a federal grant from the U.S. Department of Education to continue internationalizing its general education curricula and to create new world language courses. The grant was earned through the work of English/Foreign Languages professor, Dr. Berta Arias. JJC was one of four community colleges in the nation to receive the \$150,000 grant in 2007. Faculty members who traveled to Xi'an are Dr. Julie Delfinado, English and World Languages Department; Dr. Jim Ethridge, Agricultural and Horticultural Sciences Department; Dr. Max Lee, Natural Sciences Department; Assistant Professor Eileen McKee, Veterinary Medical

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3595

Minutes 11/12/08

Department; Professor Roxanne Munch, English and World Languages Department; and Access Services Librarian Susan Prokopeak.

Counseling: Mildred Holmes was recently appointed to the Board of the Warren Sharpe Community Center on the Southeast side of Joliet. It is a United Way Agency that serves low-income children and their families providing pre-school, afterschool, computer training, food pantry, health and wellness education.

Technical: Faculty member Bill Stroud and retired faculty member Peter Kiefert, volunteer their services several times a year doing Living History demonstrations about the Civil War and other American history events. Their biggest event is in mid-October at Dollingers' Farm in Minooka, but they also do others at the Joliet Public Library, along with dozens of re-enactors. Greg Pakieser is working with the local career & technical educators organization to improve the way we can serve the local secondary schools.

Natural Sciences : Noella D'Cruz will give a Brown Bag Talk on Nov. 17, titled "Light Pollution and Pollution of the Radio Spectrum." The public is invited.

Duane Stonich and Charlotte Clarke of Fire Sciences attended the Grundy Vocational Center open house in Morris on Nov. 6 to promote the new dual-credit agreement offering Fire Science & EMS.

Nursing: Penny Leupold volunteers/supervises at a free Healing Touch Clinic at Alexian Brothers Hospital every other Thursday evening. She is also the chair of the Continuing Education portion of the Journal of Holistic Nursing, and is a reviewer for the American Holistic Nurses Association Holistic Nurse certification program.

English/Foreign Languages: Stacey Murphy helped run a food drive for the Honors Program and Epicureans & Competitive Cooking Clubs and PhiTheta Kappa in October. She also hosted the World Food Day teleconference at the school in October, and is working with the honors students in the Toys for Tots Drive between now and Christmas. Susanne Picchi serves on several committees for the Illinois Reading Council: State chair of the Intellectual Freedom Committee; Regional Director working with four local reading councils (South Suburban, Will County, Two Rivers, and Starved Rock); and Chair of two events at the annual Illinois Reading Conference in March (Anderson's Book Shop adult book talk and the welcome reception for conference attendees and state lawmakers)

Fine Arts: Zach Bloomfield was directing consultant for the Plainfield Historical Society Cemetery Walk in late September, which is done every two years. Basically, brief (5 to 10 minute) scenes are written about famous and everyday people buried in the Plainfield Cemetery. It also serves as a fundraiser for the

historical society and teaches current residents about Plainfield's history. Tom Liley, from October 3 – 5, conducted a saxophone performance and presentation

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3596

Minutes 11/12/08

about my forthcoming book at the University of North Carolina-Greensboro. Also, on October 25 Liley lectured on "The Saxophone in the Orchestra" at University of Minnesota as part of an international master class (other guest artists from U.S., Croatia, and France).

Culinary Arts: Culinary Arts Instructor Chef Tim Bucci just returned from the World Culinary Olympics in Germany after winning a world gold medal.

Trustee Dystrup thanked Mr. Marcink for the work that he did and indicated that he felt it really made a difference.

1.4.3  
Alumni  
Report

Ms. Kristi Mulvey indicated that:

Tomorrow at noon in T-1001, we will hold our third Success Story Series of the semester. Dick Smerz ('00) will speak to students regarding his second career in Agriculture and his experiences at JJC. The JJC Offices of Career Services, Multicultural Student Affairs, Career & Technical Education, Workforce Development, Project Achieve and the StAR Program have collaborated to bring this important series to the student body. The Alumni Board has four new board members: Sue Shetina, Denise Payton ('77) Will County Children's Advocacy Center, Charlene Jones ('00) currently a student at DeVry University and Pat Peterson ('95), RR Donnelley Senior Manager. The Student Alumni Association voted at their November meeting to change the clubs name to Students and Alumni Unite, in effort to best explain their purpose as a student organization. The combined Foundation and Alumni year end giving appeal has been finalized and will be mailed to constituents next week. This mailing reaches 27,000 alumni and friends of the college. Mark your calendars for Saturday, March 7, 2009 for the 6<sup>th</sup> Annual Alumni Comedy Night. The Alumni

Association  
Chef  
at 6  
(60+) &  
the following  
Tour, April 20<sup>th</sup> –  
22, 2009, and Europe by  
more information please  
launched the "Savings  
of the association a password  
retailers across the nation,  
discounted travel opportunities. Go to

will present The Comedy Shrine of Naperville, *Whose Line is it Anyway!* Kyle Richardson's class will prepare and serve a hors d'oeuvres reception p.m. The show will follow at 7 p.m. Tickets are \$25 per person. Senior student tickets are \$20. The office of Alumni Relations is offering new alumni travel opportunities: Branson Blast – Motor Coach 24, 2009; Alaska Adventure – Cruise and Tour, July 11 – Train – London, Paris & Brussels – October 6, 2009. For contact Kelly at 815-280-2218. Alumni Relations has "Connections" loyalty web site that gives members protected site that offers discounts to various discounted movie theatre tickets and [www.jjc.edu/info/alumnisavings](http://www.jjc.edu/info/alumnisavings) and

click on the link to the Savings Connection. code 10928. Heartland Community College to learn more about our Alumni program. and Tiffany Keller, Outreach Assistant shared

Join the online community & use (Normal, IL) visited JJC in October Colleen Reynolds, Alumni Director

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3597

Minutes 11/12/08

information about their outreach and recruitment plan. The Alumni Relations office will hold an “Employee/Alumni Appreciation” event on December 1<sup>st</sup> from 2 – 4 p.m. in the board room. This event is to show our appreciation for JJC who have graduated from JJC. Kelly attended the following in staff from October:

- Association of Fundraising Professionals Conference in Chicago
- Kiwanis
- Council for Working Women
- SWSPN Awards Ceremony
- Student Alumni Meeting
- Honors Program Advisory Committee
- Alumni Lobby presentation by JJC Interior Design Students
- Attended the Comedy Shrine “Whose Line” Improv Comedy Show on October 11.

The next meeting of the Alumni Board of Directors will be held Monday, February 2, 2009 at 7 p.m. in J-2026. The public is invited to attend. Ms. Mulvey indicated that the Foundation has sponsored the paver brick initiative for many years and reminded the Board and everyone present that brick’s are available for purchase in the amount of \$100.

1.5.1 **Trustee Dystrup moved**, seconded by Trustee that the minutes of the regular Board of Trustees meeting held on October 14, 2008 be approved  
Minutes The motion **carried**. Ayes: Dystrup, May, Mihelich, O’Connell, DeLaney, and  
Regular Wunderlich. Student Trustee Dole favored the motion.

1.6 Ms. Tierney stated that she had not received any additional communications.  
Communications

1.7 **Trustee May moved**, seconded by Trustee DeLaney that the Agenda  
Agenda be approved as presented. The motion **carried** unanimously. Ayes: May, Mihelich, O’Connell, DeLaney, Dystrup and Wunderlich. Student Trustee Dole favored the motion.

1.8 **Trustee May moved**, seconded by Trustee DeLaney that the following  
Consent items be placed as consent agenda items: 2.9.1, 2.9.2, 4.1, 4.2.1, 4.2.3, 4.2.4,  
Agenda 4.2.5, 4.2.6, 4.2.7, 4.2.8, 4.2.81, 4.3, 4.4, 4.5, 4.6, 7.1, 7.2, and 7.3. Trustee

Dystrup requested that agenda item 8.3, JJC Referendum and Romeoville Campus be added to the agenda. The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup and Wunderlich. Student Trustee Dole favored the motion.

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3598

Minutes 11/12/08

**Trustee May moved** seconded by Trustee DeLaney that the following Consent agenda items are approved as follows:

2.9.1 The President requests acceptance of the report on replacement of full- and part-time Classified employees, as presented

2.9.2 Faculty salary schedule columnar advancement report, as presented

4.1 The President recommends approval to pay the listing of Bills for the period ending October 31, 2008 as presented

4.2 The President recommends approval to award bids as follows:

4.2.1 Charter Bus Rental

4.2.2 Cafeteria Window Wall Shades

4.2.3 Livestock Gates-Weitendorf Facility

4.2.4 Wall Prep and Painting

4.2.5 Printing of College Community Catalog—Spring'09

4.2.6 Semi-Smart Room Projector Replacement

4.2.7 Flooring Replacement Plan

4.2.8 REMOVE FROM TABLE

4.2.8.1 Water Piping Retrofit-Weitendorf

4.3 Treasurer's Report

4.4 Financial Report

4.5 Board of Trustees approval authorizing approval to adopt the resolution Regarding estimated amounts necessary to be levied for the year 2008

4.6 Board of Trustees approval of central stores supplies

7.1 Approval of Contract for Legislative Representative

7.2 Approval and second reading of Board Policy 1.10—Officers of the

Board-

Term of Office

7.3 Approval and second reading of Board Policy 8.2.3-College Fund Raising  
The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.

8.1 Chairman Wunderlich indicated this was a first reading on the board policy for  
First Reading student waivers and a green sheet is included with the information pertaining to  
Board Policy this policy.

8.2 Chairman Wunderlich commented that the board calendar for meetings for next  
year is in front of the Board and if there are any changes, please notify Ms.

Tierney.

8.3 Trustee Dystrup asked President Proulx how the phone calls to the  
Referendum superintendents in our district went. President Proulx stated that one of the  
& Romeoville superintendents gave us a recommendation for one of the pro-bono consultants  
Campus that we used. Dr. Haynes gave a presentation in Mokena and they indicated they

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3599

Minutes 11/12/08

would like to see JJC's services offered in their area, as they have around 700 students taking classes at Lincoln-Way High School. A personal letter was mailed to each of the superintendents in the district. Our ambassadors did a fantastic job in getting the word out to our communities. Trustee May indicated that he had received calls from politicians up for election asking for information on the referendum, which is quite unusual when running for election. Trustee Dystrup asked Mr. Agazzi how quickly we will begin to see things taking shape after the passage of the referendum. Mr. Agazzi stated that we will be defining next steps and will be meeting the buildings and grounds committee soon. We may have to consider going out for another RFP for architects as we have a number of projects that are highly specialized and if this happens it will delay the timeline. Trustee May commented that he feels Legat Architects have done an outstanding job and if we came in at the right price, we may not have to consider doing an RFP. Mr. Agazzi indicated that Legat has done an outstanding job, but these projects are highly specialized, which may require an RFP. Trustee Dystrup commented that he feels if we do a RFP we should be sensitive to our local vendors in this process so we are able to give back to our community members who supported us in passing the referendum. Trustee Dystrup asked if there were any plans for looking east to establishing a site for JJC classes and commented that the library referendum had failed and was wondering if there were any other thoughts on our Romeoville campus. Mr. Agazzi indicated that an east campus is addressed in our master plan. Dr. Haynes and Ms. McCormick will be identifying areas to the east for possible JJC classes to occur and will be making contact with officials in the eastern area. President Proulx indicated that the Mayor of Bolingbrook would like JJC to do something at the Bolingbrook Higher Ed Center that he is building, but we are having a problem justifying filling day time classes based on the population of Romeoville. We would like to do this with partners, but they are having problems filling day time classes as well. Trustee May commented that he feels Bolingbrook is a potential market for JJC, as those students go north and east, but prefer not to come south. Our marketing study reinforces the need for a campus in that area.

9.1 The JJC Foundation would like to host a joint reception with the JJC Alumni  
Founda- Board and invite the Board of Trustees. Date still to be determined. A new

tion Foundation member orientation breakfast was held on October 19<sup>th</sup>. Mr. Jim Serr, former Interim VP of IT is a new Foundation Board member. Jim's company Clarity, Inc. has been a big supporter of the college in the past several years. Other new members include Terry Solem, Provena Medical Center; Lonzell Wilson, UPS; Judy DeVriendt, a Joliet attorney and former JJC Trustee and Eric Hanson,

### BOARD AGENDA ITEM 1.5.1

December 9, 2008

Page 3600

Minutes 11/12/08

a Joliet attorney. The Foundation's 2008 Annual Meeting will be held next Wednesday, November 19 at 7:30am at the City Center Campus. Past Foundation Board members have been invited to attend the meeting this year. The Foundation Board will be voting next week on the distribution of \$25,000 worth of grants for several of the college's departments for equipment and special programs. Trustee DeLaney thanked Donna Theimer from the Horticulture Department for her kind donation of the two beautiful Christmas wreaths to the Slovenian Women's Union organization for celebration of their 80<sup>th</sup> anniversary. The \$200 saved by selling chances went to this organization's scholarship fund. Trustee DeLaney also thanked Joe Thomas and Bill Cameion for all they have done with their time and skills to help out the Habitat for Humanity organization. Habitat is having their 50<sup>th</sup> home dedication which is located at 1009 Magnolia Avenue in Joliet on November 16 at 2 p.m.

9.1.2 Ms. Takeiya Renfro indicated that:  
Student Centennial Commons occupancy- 225 Students 79%; we began our leasing  
Housing processing for the spring semester w/ 30 beds remaining; we learned a lot from  
Report this past move-in and have already began making arrangements for next year; we host bi- weekly meeting with Betsy and her staff and we discuss several topics and solutions to them; Evie Newman and Jennifer Reardanz work directly with each other to provide residential life programs for the students; thanks to Dr. Proulx and Jeff Julian for visiting Centennial Commons and answering the students question in which we look forward to next semester and Ms. Renfro introduced Jennifer Reardanz as the new LCA at Centennial Commons. Trustee Dystrup suggested that Ms. Renfro consider having the students at Centennial Commons participate in a service project. Ms. Renfro stated that they had their students involved in a book drive.

9.2 Trustee May indicated that he spent nine days working for the community  
ICCTA college and thanked his employer for permitting him to do so. Trustee May  
Report attended the southeast regional meeting at Harrisburg, Illinois . From Harrisburg Trustee May traveled to Springfield and then to where he gave some opening

remarks at a conference and then to Dixon the following week for a regional meeting. The speaker at this event was the president of Northern Illinois University and he indicated that there are five or six community colleges that send him about 85 percent of his transfer students and JJC is one of those six. Community College transfer students complete their bachelors degree 85 percent of the time compared to 70 percent of those student that start NIU as freshman. Trustee May feels that relationships with the four year state schools will strengthen to help them survive. While at the Presidents Council retreat in Rend

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3601

Minutes 11/12/08

Lake he had dinner with Glen Bishard and discussed higher education and will be having staff work on strengthening relationships with community colleges. He would like to begin looking a dual credit relationships with community colleges and Southern Illinois University. Trustee May commented that a bill will be introduced to make housing for community colleges legal next year. The current state budget is \$800 million in debt and if it continues on this path we will be \$2 billion in the red by June 30<sup>th</sup>. There is talk about rescissions in the budget for higher education for this year, which could be as high as ten percent by the end of the year and a budget reduction for next year. Currently we are at the 1991 funding levels in the budget. Several of the Trustees and staff attended the ACCT conference in New York City at the end of October. It was a high quality event and excellent workshops. Trustee May hosted the Illinois reception for the entire country and helped to facilitate a caucus and we were able to get six of our seven candidates elected from Illinois to various posts. Trustee May also facilitated the Illinois regional voting on Friday morning. Trustee May indicated that Ms. Tierney was elected as Central Rep for the Professional Board Staff at the ACCT conference. Student Trustee Dole indicated that she attended a number of workshops, but the workshop on sustainability was of great interest to her and she will share the power point presentation with Ms. Pam Dilday and other appropriate members of JJC. There are so many little things that each of us can do to help the earth. Other things that were discussed were paperless classrooms completely and totally on-line. Ms. Tierney thanked President Proulx and the Board for giving her the opportunity to attend the ACCT conference. There was a specific track devoted to the professional board staff and she attend each of the tracts. The workshop included leadership development, perspective of women in higher education; fostering positive working relationships by networking; national legislative trends in higher education and their impact on board office professionals and reviewed the results and statistics for the latest survey taken by ACCT's professional board staff network. In addition to attending the professional board staff track, she also attended a session as follows: *A Focus on Access and Success: New Pathways for Students in a Diverse Community*. The session covered a review of a program that Santa Fe Community College has

launched on a variety of access/success programs, resulting in a stronger outreach and retention for students. This program is centered on a method to have the students focus on their classes as a job and compensates them financially for doing so. There is strict criteria that must be met and is concentrated on the at risk student. Santa Fe Community College will be forwarding the program to us and when it is received it will be forwarded to President Proulx. Trustee DeLaney indicated that one of the workshops that she attended was put on by two community colleges that were the recipient of the Bell Weather award: Maui

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3602

Minutes 11/12/08

Community College and Baltimore Community College. Some of the ideas go back to horticulture. Maui CC greenhouses grow the vegetables and herbs that are being used by the culinary arts department. Another idea is growing fruits and vegetables to be sold at a Farmer's market. The Culinary Arts department created a cookbook containing favorite recipes from the Chef's and students and this was used as a fundraiser. They also did canning of preserves and jams using the plants they had grown. These are some ideas that may help to keep student fees more affordable. Chairman Wunderlich indicated that there were quite a few workshops on going green and sat in on two workshops with Trustee DeLaney which she reported on and Trustee O'Connell on wind turbines and he has share this information with the architects and our building and grounds area. He and Dr. Proulx attended a workshop given by a community college in Texas that passed a referendum and we learned that we were doing everything that we have done. Trustee O'Connell indicated that he attended the workshop put on by Chief Comanda that addressed security on campus with different approaches to the security issue. He also attended some of the green workshops and the information will be shared with the buildings and grounds committee in more detail. President Proulx stated that one session she had attended was only for individuals that had previously attended a governance conference put on by ACCT. She learned that this was the first time ACCT Congress did everything electronically. When Trustee Block and Trustee Dystrup attended the Governance Institute there were 116 participants and when Trustee Block went to another institute there were 75 participants and this program manual continues to get very high ratings. One of the items discussed was the importance of the seating of Board members at meetings. The Culver method was also discussed and some of the survey that was taken by the Board members. It was indicated that 90 percent of the Board members provided email addresses for better communication and 70 percent of the survey participants indicated that they check their email on a daily basis. Also, 58 percent feel they are good at technology use and competencies, which tells us our Trustees are starting to look like our students. The governance institute is scheduled for June 12 – 14 in Washington, D.C. and will be targeted toward new Trustees orientation and would be beneficial to newly elected Trustees. Trustee May indicated that he visited the Steinway Factory and they

have a program with community colleges for replacement of pianos. Trustee May also attended a legal workshop and learned language regarding contracts which is important to include in employee contracts. There was also discussion on at will employees and court cases. There was also discussion on the topic of the right of free speech versus the responsibility of being an employee. Trustee May indicated that he also was at Kennedy King College and there is discussion with the media area of the college to produce a commercial for all community colleges state-wide. The culinary arts facility is definitely state-of-the-art.

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3603

Minutes 11/12/08

9.3 Student Trustee Dole indicated that she really appreciated having the opportunity to attend the ACCT conference in New York. It was a very worthwhile experience and she garnered much information from a number of workshops that she attended. Yesterday there was a Veteran's Day celebration which was JJC's first celebration and Student Trustee Dole indicated that it was her pleasure and honor to have facilitated that celebration and thanked Ms. Dilday and her staff for all of their help. The *Blazer* has contacted her and has asked her a number of questions such as did she find the ceremony to be very moving. Student Trustee Dole commented that it was a very moving experience and one of the attendees was in his dress blues and snapped to attention at the sound of the Marine Hymn.

9.4 Building & Grounds Trustee O'Connell indicated that the committee had met and discussed the over budget issue of the greenhouse. The greenhouse will be over budget to some extent, but not to the initial amount. There was discussion on the cost to become leed verified, which could be in the vicinity of \$300,000. The mechanical roof and recommended window will save energy substantially, perhaps as much as 60 percent. Also discussed was the Weitendorf property, the lake restoration (pending EPA approval), the master plan, the campus center per square foot costs and Trustee O'Connell expressed appreciation to the community for approving the referendum for the College. Trustee DeLaney indicated that we were provided a list of what the faculty and staff will be working on for the use of the Weitendorf Center in the future. Some of the items of were: credit Spanish classes, native plant material courses, soil erosion control training site, CDL training, and Will County Emergency Management Agency Research Training. Trustee DeLaney is pleased that this facility will be utilized more in the future. Trustee Mihelich asked if there was any additional information on his suggestion of the special assessment fee for students of the Ag/Hort program to cover the green house overage. Dr. Haynes stated that at the last workshop there was a report on the dollars needed to cover the shortage. Dr. Etheridge, Chair of the Ag/Hort department was present and indicated that they were not in favor of a special assessment fee. Dr. Etheridge indicated that it was felt that the students should not have to pay a special assessment fee because the cost of building of the

greenhouse was not properly estimated. This could spill over to many other course offerings at the college which could result in unfair costs to our students. Dr. Etheridge stated that the cost estimate was inaccurate at the beginning at \$95 - \$100 per square foot. Had he been asked he could have helped in the cost estimate as in reality it should have been estimated \$200 per square foot. So obviously when the bids came in they were much higher than whoever was responsible for make the estimate recommended.

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3604

Minutes 11/12/08

9.5  
JAHM  
Report

Trustee Mihelich indicated the Gala for the Joliet Area Historical Museum was on October 4 and was very successful and was held at the Renaissance Center. The monthly meeting of JAHM focused mostly on the follow up to the Gala. Trustee Mihelich feels the direction of the museum in the upcoming year will poise some opportunities and challenges as we attempt to enhance our relationship with the museum.

9.6  
President's

President Proulx indicated that she would like to thank Amy Luck and Debbie Halley for hosting the Board meeting this evening. **Amy Luck**, Thank you to Trustees Dystrup, May, O'Connell and Student Trustee Dole for responding to IBHE member Jay Bergman's call for input into Illinois' Public Agenda for College and Career Services on Wednesday, November 5, 2008 from 5 p.m. to 8 p.m. Student Trustee Dole planned and organized the college's *first-ever* Veterans' Day Ceremony, which will become an annual event. Chef Michael McGreal, department chair of culinary arts and hospitality management, for giving a live cooking demonstration on how to quickly prepare healthy meals in minutes at the October Council of Working Women meeting. Pam Dilday, director of student services, presented at the DeVry University. "Her World" event. Over 200 high school girls attended this half-day event designed to increase young women's awareness of their vital importance in technology-related careers. Pam's session was titled "Civic Engagement: What? Where? How? The purpose of the session was to inform students of what civic engagement is, where to get started and how to go about doing it. She shared the "Top 10 Reasons for Volunteering" and led the discussion on the topic.

**Recognition**

Roger Ross, host faculty, inducted into Project Pride of Joliet & Will County Hall of Pride. Over 100 members began in 1987 – honors those who have made an impact on Joliet area for its citizens. Joan Tierney, elected central representative for Professional Board Assistant's at ACCT conference. Amy Murphy, director of corporate & community services, was recently presented with the prestigious

award of “Professional of the Year 2008” during the Illinois Community College Economic/Workforce Development Association (ICCEDA) fall conference. The award recognizes an outstanding ICCEDA member who has exhibited exemplary achievements in the community college business/industry profession. During her membership in ICCEDA, she has served on a variety of committees, including getting our Education Training for new members up and running. She has also served in every position on the ICCEDA Executive Board and has mentored many of her colleagues. Amy Murphy, director of corporate & community services,

#### **BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3605

Minutes 11/12/08

Bruce Kuzmanich, contract training manager, and Kathy Dolosic, contract training specialist, will receive the 2009 Learning Resources Network (LERN) International Award at LERN’s annual conference during the award luncheon for the website [www.trainingupdate.org](http://www.trainingupdate.org). Congratulations to our Student Government. At the Illinois Community College Student Activity Association (ICCSAA) Lifetimes of Leadership Conference, the Student Government was awarded the Ed Snyder Merit Award for compiling evidence from programs and policies in place for the year 2007-2008. Congratulations to PTK faculty adviser Tamara Brattoli and her chapter members. Alpha Lambda Phi chapter earned the Pinnacle Award for 2008 for increasing new members 10 %. One free registration was given to the national convention in Dallas in the amount of \$200.

#### **Grants**

Attached is the Annual Competitive Grant Agenda for FY 2009.

#### **Activity Updates**

Annual Employee Giving Campaign: On November 12 the college kicked off its 2009 Employee Giving Campaign. Thank you to co-chairs Elaine Falk, Wayne Gawlik and Angie Kaysen for their spirited approach to raising the bar for this year’s goal. In addition to Wayne Gawlik representing the faculty union, three other unions have representatives serving on the Employee Giving Committee: Clerical, Facilities Services and Food Service.

#### **Accreditation**

Higher Learning Commission (HLC): As part of our accreditation through the Academic Quality Improvement Program (AQIP), JJC recently completed its Systems Portfolio. A systems Portfolio is a 100-page document that outlines and evaluates college systems and processes in nine categories that the HLC has identified as essential to institutional quality. JJC’s current Systems Portfolio is the result of the hard work and contributions of several groups across campus and was coordinated by faculty member Roxanne Munch and Joe Offerman. As the Systems Portfolio is also a communications and accountability tool, the HLC

requires colleges to keep the Systems Portfolio online. JJC's 2008 Systems Portfolio is available online to JJC and the general public at [www.JJC.edu/aqip](http://www.JJC.edu/aqip). Culinary Arts: The Culinary Arts program had its on-site accreditation visit by the American Culinary Federation Foundation on November 3-5.

Adjunct Faculty Job Fair: JJC's Extended Campuses and High School relations staff hosted an Adjunct Faculty Job Fair was held on October 23 from 5 p.m. to 8 p.m. on the college's main campus. Upon entry at the event, attendees were provided with a folder of information including an application, academic

### **BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3606

Minutes 11/12/08

department contacts, academic programs, academic support services, the JJC Visitor's guide and Campus Map. Ninety-one community members attended the event and met face-to-face with the departments represented, including Mathematics, Fine Arts, Social and Behavioral Sciences, Adult Education, Lifelong Learning, Natural Sciences and Physical Education, English and World Languages, and Distance Education. During the event, attendees could participate in 45-minute workshops presented by Cynthia Vasquez-Barrios, dean of students, Jacque Klika, manager of student accommodations & resources, and Chris Harvey director of distance education. A representative from Human Resources was also on hand and provided additional information on administrative, profession, support, and union positions currently open at JJC. While the event was coordinated by our Extended Campuses and High School Relations staff, it was a collaborative effort involving Facility Services, Media Services, Human Resources, Reprographics, Marketing and Publications, Food Services, and the academic department chairs.

On-going master plan work: President Proulx visited Grand Rapids, Michigan on October 24 and 25 to tour the Cooley Law School Building, the YMCA and the Grand Rapids Community College culinary arts facility. Stopped in New Buffalo, Michigan, to visit with former student trustee Brian Savage.

Fall sports results: Football, 4-6, lost in the first round of play-offs; Women's Soccer, Conference Champs, lost in the region championship game; Men's Soccer, 10-7, lost in the region championship game; Cross-Country, Lauren Klosak finished 57<sup>th</sup> in the Women's National, Rudy Bores finished 53<sup>rd</sup> and Matt Andorf finished 57<sup>th</sup> in the Men's Nationals.

November 2008 High School Visits & Events Report: Attached is the monthly report prepared by Susan Paddock, dean of enrollment services.

Presentation:

Tammie Beckwith-Schallmo from PMA Securities, Inc. will deliver a presentation on the recent sale of the College's \$70 million Alternate Revenue Bonds, that will include a discussion regarding municipal bond market conditions over the last several weeks. Ms. Beckwith-Schallmo thanked the Board for the time this evening and presented a power point on the Municipal Bond Market Update that included the following: a timeline of events leading to the sale of bonds; historical interest rate graph; the sale of bonds on October 22 recap; bond pricing considerations; municipal market update; graph of interest rate from September 2008 to present; and a graph on 30-day visible supply. Trustee Dystrup thanked Ms. Beckwith-Schallmo for the fine presentation.

**BOARD AGENDA ITEM 1.5.1**

December 9, 2008

Page 3607

Minutes 11/12/08

**Information:**

Joliet Junior College was notified this month by the Illinois Community College Board (ICCB) that from now on students who graduate from an Illinois public community college will no longer be required to meet a constitution requirement. Prior to this, as one of the requirements to receive an associate's degree, students needed to show evidence that they had met the constitution requirement by graduating from an Illinois high school OR completing PSCI 101 and 102 OR taking the Constitution exam. Students who are planning to graduate this December 2008 or anytime thereafter will no longer need to complete this requirement. Upcoming Events were also reviewed by President Proulx. Trustee Dystrup commented that he would like to see a plan between the Foundation and the College on how the Foundation might take a larger role in supporting different initiatives as the state funding is quickly disappearing.

9.7  
Chairman's  
Report

Chairman Wunderlich indicated that he would like to remind the Board of Trustees of the Board Retreat scheduled for December 13, 2008 from 8:30 to noon.

**Trustee May moved,** seconded by Trustee Dystrup that the Board recess to a closed EXECUTIVE SESSION (8:35 p.m.) for the purpose of discussing:

2(c) 5

2(c)11

The motion **carried** unanimously. Ayes: May, O'Connell, DeLaney, Dystrup, Mihelich and Wunderlich. Student Trustee Dole favored the motion.

Return to  
Regular  
Session

Meeting resumed at 9:18 p.m. **Trustee May moved,** seconded by Trustee DeLaney to resume the Regular Public Session. Motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.

Trustees Present:     Barbara DeLaney     Dick Dystrup  
                                 Jeff May                     Andy Mihelich  
                                 Daniel O'Connell     Robert Wunderlich

Student Trustee Present:                     Deb Dole

10  
Adjourn

**Trustee May moved**, seconded by Trustee DeLaney for the meeting to adjourn at 9:19 p.m. The motion **carried** unanimously. Ayes: May, Mihelich, O'Connell, DeLaney, Dystrup, and Wunderlich. Student Trustee Dole favored the motion.