

To: The College Community

From: Gena Proulx, Ph.D
President

Date: November 12, 2009

Re: Board of Trustees Meeting, November 10, 2009: Summary of Action Items

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on October 13, 2009;
2. approval of tenure extension for one faculty member, Laura Michelsen, Computer Information and Office Systems;
3. approval of reappointment of temporary, spring semester, assistant professor, nursing and allied health, Donna Casini;
4. approval of reappointment of temporary, spring semester, assistant professor, social and behavioral sciences, James Heniff ;
5. approval of sick leave extension for assistant professor, nursing and allied health, Terry Kania;
6. approval of non-reappointment of professional staff that are funded by federal, state and local grant programs;
7. approval of reappointment of grant funded staff for the remainder of FY10, contingent upon funding
8. acceptance of the report on replacement of full- and part-time classified employees, as presented;
9. approval of the faculty salary schedule columnar advancement report, as presented;
10. approval to pay the listing of bills for the period ending October 31, 2009, as presented;
11. approval of bids as follows:
 - i. Printing of College Community Catalog – Spring 2010 – \$25,358.00
 1. Warner Offset, Elgin, IL
 - ii. Semi Smart Projector Replacement & Installation – \$28,567.75
 1. Midwest Computer Products, West Chicago, IL
 - iii. Bid Release 9 Campus Center Building Work
 1. J&E Duff, Inc., West Chicago, IL – \$274,900.00
 2. Lake Shore Glass & Mirror Co., Inc., Chicago, IL– \$1,134,185.00
 3. Sullivan Roofing Inc., Schaumburg, IL – \$1,407,510.00
 4. L.J Morse Construction, Aurora, IL – \$957,286.00

- iv. Bid Release 8 Selective Site Demolition, Staging, Structural Excavation & Backfill Campus Center Work
 1. US Dismantlement, Chicago, IL – \$384,945.00
 - a. Bid Package 02D

12. treasurer's report;
13. financial report;
14. approval to adopt the resolution regarding estimated amounts necessary to be levied for the year 2009;
15. approval of contract for Certified Project Management Professional (PMP) and Datatel expert consultant;
16. approval of contract to Datatel and Colleague
17. approval of Board Policy 2.2.6 – Retaliation
18. approval of Board Policy 2.2.7 – Background Checks
19. approval of Board Policy 2.2.5 – Whistle-Blower Protection Policy
20. motion to remove from table: approval of change in venue for Spring 2010 commencement;
21. approval of change in venue to Lewis University for Spring 2010 commencement;

The Board did not approve the following:

1. the establishment of a new position entitled purchasing manager, business & auxiliary services;

The Board tabled the following bid item:

1. Natural Areas Restoration--\$922,540.27
 - a. McGinty Bros., Inc., Long Grove, IL

The president reported the following to the Board:

1. **Amy Luck**, extended campuses coordinator, provided a fall 2009 status report regarding North Campus.
2. The college's nursing department received the 3rd quarter NCLEX pass rates: PN=100% (38 test takers); RN=95% (80 test takers).
3. JJC has been awarded a Silver Award in the Pride of CASE V (Council for Advancement & Support of Education, Region 5) awards program in the best graphic identity/logo category.

4. The college has been awarded \$90,000 to fund the geothermal installation in the new Campus Center from the Illinois Clean Energy Community Foundation.
5. In response to the high unemployment rate, the Plus 50 Workforce Center is offering free monthly workshops in Joliet and Morris. The workshops are open to all JJC district residents and are customized for individuals over the age of 50 who are re-careering or conducting a job search.
6. The number of confirmed H1N1 cases college-wide to date is 17 (15 students and 2 adjunct faculties). Approximately 1,750 pieces of literature and posters have been distributed to the college's campuses and centers and 29 awareness presentations have been made college wide.
7. On August 18, 2009, Governor Pat Quinn signed Public Act 96-574 into law, which is a measure that requires all institutions of higher education covered by the Illinois Human Rights Act to inform their student bodies of the illegality of sexual harassment. To comply with this new law, every institution is required to post in a prominent and accessible location a poster outlining sexual harassment laws and policies. JJC has complied with this requirement by placing posters distributed by the Illinois Department of Human Rights in common areas at each of the college's locations.
8. The south restrooms in A-Building on the Main Campus are permanently closed. These restrooms are scheduled for demolition in preparation for the Campus Center construction. The north restrooms in the building have been remodeled and are open for use. During the week of November 16, a significant change to the access points between the A- and C-Buildings on the Main Campus will occur. A new walkway is being constructed to provide access between the two buildings since the current outdoor area will be closed during Campus Center construction. B-Building will be able to be accessed from the south side entrance near the V-Building. Students, faculty and staff with disabilities who need to access the second floor of B-Building will be able to use the elevator in T-Building and cross into the B-Building from the second floor of A-Building. New directional signage will be posted throughout the affected areas and staff is preparing to help students and community members as they adjust to the new walkway.

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit www.jjc.edu/info/board-of-trustees.

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit www.jjc.edu/info/board-of-trustees.