

To: The College Community

From: Gena Proulx, Ph.D
President

Date: June 16, 2010

Re: Board of Trustees Meeting, June 15, 2010: Summary of Action Items

1. The Board adopted a resolution honoring retiree, Glen Mazur, in recognition of his loyal and dedicated service to Joliet Junior College.
2. The Board adopted a resolution honoring retiree, Bette Zarske, in recognition of her loyal and dedicated service to Joliet Junior College.
3. The Board adopted a resolution honoring retiree, Edith Alderson, in recognition of her loyal and dedicated service to Joliet Junior College.
4. The Board adopted a resolution honoring retiree, Marjorie Bull, in recognition of her loyal and dedicated service to Joliet Junior College.
5. The Board adopted a resolution honoring retiree, Christine Krol, in recognition of her loyal and dedicated service to Joliet Junior College.
6. The Board adopted a resolution honoring retiree, Penny Leupold, in recognition of her loyal and dedicated service to Joliet Junior College.
7. The Board adopted a resolution honoring retiree, Lora McGuire, in recognition of her loyal and dedicated service to Joliet Junior College.
8. The Board adopted a resolution honoring retiree, Sami Jean Nordmark, in recognition of her loyal and dedicated service to Joliet Junior College.
9. The Board adopted a resolution honoring retiree, Leander Gould, in recognition of his loyal and dedicated service to Joliet Junior College.
10. The Board adopted a resolution honoring retiree, Sandra McKeon, in recognition of her loyal and dedicated service to Joliet Junior College.
11. The Board adopted a resolution honoring retiree, Anthony Uremovic, in recognition of his loyal and dedicated service to Joliet Junior College.
12. The Board adopted a resolution honoring retiree, Gary Smock, in recognition of his loyal and dedicated service to Joliet Junior College.
13. The Board adopted a resolution honoring retiree, Jane Bolton-Montello, in recognition of her loyal and dedicated service to Joliet Junior College.

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on May 11, 2010;
2. approval of appointment, interim treasurer of the district, Judy L. Mitchell;

3. approval of appointment of assistant professor, psychology, Sarah Martin;
4. approval of appointment of assistant professor, philosophy, Dr. Jeffrey Wisdom;
5. approval of appointment of assistant professor, mathematics, John Bialas;
6. approval of appointment of assistant professor, criminal justice, Patricia Binfa;
7. approval of appointment of assistant professor, developmental reading, Teresa Carillo;
8. approval of ratification of collective bargaining agreement with Joliet United Adjuncts Coalition IEA-NEA;
9. approval of reappointment of grant funded professional staff for FY11;
10. approval of reappointment of grant funded support staff for FY11;
11. approval of reappointment of grant funded professional staff for FY11, contingent upon funding;
12. approval of reappointment of grant funded support staff for FY11, contingent upon funding;
13. approval of reappointment of grant funded clerical staff for FY11, contingent upon funding;
14. approval of reappointment of grant funded clerical staff for FY11, Carolyn Powers, secretary, BEST Partnership;
15. approval of non-reappointment of support staff/clerical that are funded by federal, state and local grant programs,;
16. approval of summary of the FY11 salaries for grant funded professional staff;
17. approval of summary of the FY1 salaries for grant funded support staff
18. approval of summary of the FY1 salaries for grant funded clerical staff
19. approval of renewal of health insurance contract;
20. acceptance of the report on replacement of the full- and part-time Classified employees, as presented;
21. approval to pay the listing of Bills for the period ending May 31, 2010 as presented;
22. approval of bids as follows:
 - i. Bid Release Site 16 Utility Relocation
 1. Site Utilities Work
 - a. BP02G Bisping Construction, New Lenox, IL - \$424,200.00
 2. Electric Work BP16H
 - a. Excel Electric, Frankfort, IL – \$807,781.00 (total bid)

- i. Base bid - \$793,281.00
 - ii. Alt. 1 - \$14,500.00
 - ii. Refuse and Garbage Disposal (Renewal) – \$31,344.77
 - 1. Nuway Disposal, Mokena, IL
 - iii. Custodial Supplies – \$43,966.55 (total)
 - 1. Lippert, Inc, South Holland, IL - \$518.30
 - 2. Finkel Supply, Itasca, IL - \$1,090.00
 - 3. Runge Paper Company, Elk Grove Village, IL - \$1,756.40
 - 4. Kranz Inc., Racine, WI - \$3,587.20
 - 5. The Standard Company, Chicago, IL - \$3,860.40
 - 6. Performance Chemical Supply, Richton Park, IL - \$5,565.00
 - 7. Vega Industrial Products, Crest Hill, IL - \$11,103.75
 - 8. Tri-K Supplies, Minooka, IL - \$16,485.50
 - iv. Digital Signage – Phase II –\$58,571.00
 - 1. Sentinel Technologies, Downers Grove, IL
 - v. Food Services Supplies – \$557,955.31
 - 1. Sysco Chicago, DesPlaines, IL
 - vi. Xerographic Paper – \$25,683.84
 - 1. Midland Paper Company, Wheeling, IL
 - vii. Educator’s Legal Liability – \$21,392.00
 - 1. Behnke Insurance Company, Decatur, IL
 - viii. Intercollegiate Athletic Accident Insurance – \$181,884.00
 - 1. 1st Agency Inc., Kalamazoo, MI
 - ix. Property, Liability, Liquor & Commercial Crime Insurance – \$249,654.00
 - 1. Baldwin & Company Insurance, Joliet, IL
 - x. Keyless Entry System – Door Hardware – \$224,806.56
 - 1. A-1 Corporate Hardware, Springfield, IL
- 23. treasurer’s report;
 - 24. financial report;
 - 25. approval to suspend rules temporarily to allow for public comment on FY 2011 budget;
 - 26. approval to return to regular session;
 - 27. approval of the administrative recommendation for the FY 2011 budget;
 - 28. approval of FY 2012 Resource Allocation and Management Plan for Community Colleges (RAMP/CC);
 - 29. approval of development and construction of an expanded facility for the automotive technology services program at Joliet Junior College main campus;

30. approval of development and construction of a health professions facility at Joliet Junior College main campus;
31. approval of development and construction of an expanded facility for the natural sciences programs at the Joliet Junior College main campus;
32. approval of resolution ascertaining the prevailing wage rate for the Illinois Community College District 525 is the same as is in the respective counties that it serves;
33. approval of resolution to transfer funds from the working cash fund to the education and operations and maintenance fund;
34. approval of the resolution to transfer balances from operations and maintenance fund to operations and maintenance restricted funds;
35. approval of development services for the city center campus;

The president reported the following to the Board:

1. Police Sgt. Jeff Smith and Officers Paula Lendy, Paul Jerantowski and Ryan Schloesser responded to the ILEAS (Illinois Law Enforcement Alarm System) callout for assistance with the aftermath of a tornado in Dwight and Streator.
2. JJC Police Department helped with traffic when the Will County Land Use Department, Waste Services Division held its Household Hazardous Waste Collection on Saturday, June 5
3. Trustee Jeff May was a 2010 Trustee Education 2nd Time Recipient. This award, presented by ICCTA, recognizes Trustee May for his participation in 30, two and one half hour learning sessions as part of its trustee professional development program. Trustee May was only one of two trustees receiving this recognition.
4. Dr. Ryan Smith, vice president for institutional advancement and research, has been selected to be a peer reviewer for The Higher Learning Commission's AQIP (Academic Quality Improvement Program).
5. Paige Vanderhyden, manager of workforce development, was selected to participate in the Eastern Michigan Regional Leadership Forum for Women Leaders, which is sponsored by the Office of Women in Higher Education of the American Council on Education.
6. Spring 2010 Commencement. Because this was the first time that the college held its commencement ceremonies at an off-campus site, a survey of graduates was conducted following the ceremony:
271 graduates completed the survey
93.7% indicated that the graduation ceremony was good or very good
94.1% indicated that the ease in finding the location was easy or very easy
88.6% indicated that they would support holding future ceremonies at Lewis University

By relocating commencement off campus, the college was able to accommodate all of the graduates' family and friends in a single, air conditioned area with safe seating. Based on the success of this year's ceremony and the feedback from graduates and staff, it is recommended

that we return to a single spring commencement ceremony effective December 2010. By not holding a December 2010 ceremony the college will realize \$24,000 in savings, which the Cost/Energy Savings Committee supports.

7. Governors State University 39th Commencement. Nearly 80 JJC alums received baccalaureate degrees at the GSU commencement exercises on Saturday, June 12, 2010. Dr. Elaine Maimon, president, described these students as well prepared, enthusiastic and hard working.

8. Minooka Community High School Commencement. At its 124th Commencement on May 23, 2010, the Minooka Community High School recognized more than 80 of its graduates who had earned 685 Joliet Junior College credits while still high school students. This is certainly a tribute to the students and to the partnership of JJC and Minooka Community High School.

9. JJC Connect. In our continued effort to provide meaningful opportunities that support the successful transition of our new students (full-time, part-time, adults, veterans, etc.), we are piloting a new program this summer titled JJC Connect. Based on best practices for transitioning new students, the goal of the JJC Connect program is to further engage registered, first-time students and their families in a campus experience. The three-hour program was kicked off on Friday, June 11 and three more sessions will be held this summer. This program, in addition to the new approach to orientation, is one more step to assuring that JJC students get the best opportunity to succeed to graduation.

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit www.jjc.edu/info/board-of-trustees.

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit www.jjc.edu/info/board-of-trustees.