

To: The College Community

From: Gena Proulx, Ph.D  
President

Date: February 3, 2010

Re: Board of Trustees Meeting, February 2, 2010: Summary of Action Items

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on January 19, 2010;
2. approval of two-year administrator contracts for FY11 and FY12;
3. approval of one-year administrator/professional contracts for FY11;
4. approval of tenure for fifteen faculty members as follows: associate professor, natural science/physical education, Dr. Robert Bellas; assistant professor, English/world languages, Virginia Bouie; professor, technical, Michael Brncick; assistant professor, counseling, Rodney Bullock; associate professor, natural science/physical education, Nancy DeRoss; assistant professor, math, Laura Egner; assistant professor, natural science/physical education, Cheryl Heeneman; assistant professor, business, Timothy Hochhalter; assistant professor, English/world languages Bill Jordan; associate professor, technical, Kimberly Karlberg; assistant professor, natural science/physical education, Stephanie Lab; assistant professor, nursing, Danielle Lisiecki; associate professor, math, David McGuire; assistant professor, fine arts, Tammy Perkins; and associate professor, English/world languages, Susanne Picchi;
5. approval of reappointment of twenty-seven non-tenured faculty members;
6. approval of non-reappointment for four one-year non-tenured faculty members;
7. approval of non-reappointment for one non-tenured, tenured-track faculty member;
8. approval of retraction of retirement date as requested by one faculty member;
9. approval of non-reappointment of professional staff that are funded by federal, state and local grant programs;
10. approval to pay the listing of bills for the period ending January 31, 2010, as presented;
11. approval of bids as follows:
  - i. Printing Fall 2010 Class Schedule – \$32,458.00- \$33,858.00
    1. Warner Offset, South Elgin, IL
  - ii. Printing of College Community Catalog
    1. Woodward Printing Services, Platteville, WI– \$21,587.15- \$25,265.26
    2. Warner Offset, South Elgin, IL– \$28,008.00- \$30,408.00
  - iii. Bid Release 12 Campus Center Building Work (Interior Finishes)

1. Chicago Architectural Metals, Chicago, IL– \$670,948.00
  2. R.B. Construction, Villa Park, IL– \$1,877,000.00
  3. Accurate Custom Cabinets, Addison, IL– \$662,140.00
  4. Midwest Fireproofing, LLC, Frankfort, IL– \$250,550.00
  5. Waukegan-Gurnee Glass, Inc., Gurnee, IL– \$849,000.00
  6. Midwest Acoustics, Romeoville, IL– \$250,550.00
    - a. Alternate 1– \$20,700.00
- iv. Campus-Wide Student ID Card and Transaction System– \$130,000.00
1. Heartland Payment Systems, Eden Prairie, MN -
12. treasurer’s report;
  13. financial report;
  14. approval of New Lenox Property Tax Appeal Consortium;
  15. approval of selected course fee changes effective fall 2010;
  16. approval of tuition increase effective fall 2010;
  17. approval of \$1 per credit hour capital assessment fee increase;

The president informed the Board of the following:

1. NCLEX-RN (National Council Licensure Examination for Registered Nurses) results for 2009: National Average =88%; State Average =91%; **JJC Average= 95%** (155 candidates). NCLEX-PN results for 2009: National Average=86%; State Average=91%; (National Council Licensure Examination for Practical Nurses) **JJC Average=99%** (124 candidates) Kudos to **Mary Beth Luna**, nursing department chair, and her faculty and staff for their continued excellent performance.
2. JJC was awarded **\$40,000** from the Illinois Community College Board for the Early School Leavers Transition Program. The college was also awarded **\$11,180.00** for the Illinois Cooperative Work Study Grant Program. **Mary Jo Wolfersberger** coordinates this program where JJC students are placed in intern positions and receive a stipend. This grant is through the Illinois State Board of Higher Education and encourages employers to hire our students as interns by providing a 50 percent match to the wages the employer pays the student. The college has received this grant since 2006.
3. The 9<sup>th</sup> Annual Robotic Engineering Challenge was held on January 22 from 9:30 a.m. to 3:00 p.m. This year’s event catered to 116 high school students from Joliet West and Central, Plainfield South, Minooka, Providence, Lemont, Grundy Area Vocational Center, Glenbard East and Rich East. The two out-of-district schools were allowed to participate only when they did not interfere with in-district school participation spots. Thirteen high school teachers attended along with 23 parents, and faculty in the Technical Department volunteered their time for the event. The Technical Department is already planning next year’s event, which will be the 10<sup>th</sup> anniversary of this initiative.
4. The college’s Academic Skills Center has been certified by the National Collegiate Testing Association (NCTA). Membership within the NCTA signifies that a college abides by standards and guidelines recognized as best practices among testing centers.

Kudos to **Stephanie Braun**, academic skills center manager, on achieving certification for JJC's center.

5. The Grundy County Center is now an official GED Testing Center for Grundy and Kendall Counties. Thank you **Stephanie Braun**, academic skills center manager, for coordination on the move of the GED testing site from Premier Academy to the JJC Grundy Campus. The purpose of the move was to send a message to GED candidates that the GED should not be thought of as a terminal degree; rather it is the first step toward acquiring further education in the form of a certificate and/or associate degree. On January 12, 2010, Jim Berberet, a representative from GED Testing Services in Springfield, inspected the location and approved the site. The first GED test was administered on Saturday, January 16, 2010.

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit [www.jjc.edu/info/board-of-trustees](http://www.jjc.edu/info/board-of-trustees).

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit [www.jjc.edu/info/board-of-trustees](http://www.jjc.edu/info/board-of-trustees).