

To: The College Community

From: Gena Proulx, Ph.D  
President

Date: September 10, 2009

Re: Board of Trustees Meeting September 8, 2009: Summary of Action Items

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on August 11;
2. approval of sick leave extension for Michele Hedrick, custodian, facility services;
3. acceptance of the report on replacement of full- and part-time classified employees, as presented;
4. approval to pay the listing of bills for the period ending August 31, 2009, as presented;
5. approval of bids as follows:
  - i. Unleaded Gasoline - \$25,845.60
    1. Al Warren Oil Company, Inc., Summit, IL
  - ii. New One-Ton Diesel Four Wheel Drive Pick Up Truck - \$27,941.00
    1. Rod Baker Ford, Plainfield, IL
  - iii. New One-Ton Gasoline Four Wheel Drive Pick Up Truck - \$25,598.00
    1. Freeway Ford-Sterling, Lyons, IL
  - iv. Lake Management – Lake Dredging Project - \$263,085.00
    1. Stiles, Inc., Rockford, IL
  - v. Storm Water Treatment Systems Project - \$60,029.99
    1. Superior Excavating Co., Channahon, IL
  - vi. Building T Roof Repair - \$17,568.00
    1. R.B. Crowther Company, Morris, IL
6. treasurer's report;
7. financial report;
8. approval of abatement of taxes for the environmental waste resources property located at 2390 South Broadway Street, Coal City, Illinois;
9. approval to dispose of surplus equipment;
10. approval of contract addendum for Legat Architects to design nursing/allied health building and natural science expansion.

The president informed the Board of the following:

1. The college has been notified by the Illinois Community College Board (ICCB) that it has received its **Certificate of Recognition**. This certifies that Joliet Junior College, under the jurisdiction of the Board of Community College District No. 525-01, is an officially recognized community college district effective through June 30, 2013. This

Certificate of Recognition is issued as evidence that the educational program of the district meets the criteria and standards prescribed by the Illinois Community College Board.

2. In July Dr. Thomas Liley, professor of music, was one of 750 performers from 74 countries who participated in the prestigious 40<sup>th</sup> annual World Saxophone Congress meeting in Bangkok, Thailand. Dr. Daniela Broderick, assistant professor and pianist, accompanied him for the world premier of American composer Claude Baker's new chamber piece "Burlesque." Dr. Liley previously performed this piece in March as part of the college's Musica Viva Series for an audience that included Claude Baker himself. "Burlesque" is nearly 16 minutes in length and is a chamber work for saxophone, violin, cello, and piano that suggests music of the past and present. He has been selected by his peers as one of six to serve on the Congress' International Committee that will help plan the 41<sup>st</sup> Congress scheduled for 2012. In addition, Dr. Liley was one of 75 participants who performed at the premier Hong Kong International Saxophone Symposium. Dr. Liley extends his appreciation to the Board of Trustees and the college for the financial, moral and professional support that he continues to receive for his experiences and performances that are transformed into learning opportunities for his students.
3. H1N1 Influenza. There continues to be significant coverage in the media regarding H1N1 influenza and what impact it might have on the nation during this year's flu season. Ed Vasil, environmental health & safety manager, facility services, and Jeff Julian, director of communications and external relations, have been sharing important information from the CDC and state health department with faculty, staff and students. They are also working with the senior staff to communicate processes and emergency plans for the flu season, in the event we have a significant decrease in students and/or employees due to H1N1. Additionally, the college has set up a page on its web site with prevention information and resources at [www.jjc.edu/info/h1n1](http://www.jjc.edu/info/h1n1).
4. Girls Exploring Technology (GET) Camp. On July 21-23, 2009, JJC hosted the first-ever and annual Girls Exploring Technology (GET) camp for young women entering 6<sup>th</sup> – 9<sup>th</sup> grades. As part of the Carl D. Perkins Act of 2006 (Perkins Grant) the college is required as an institution to address issues of gender equity. Because women are highly underrepresented in certain sciences, technology, engineering and math (STEM) awareness efforts, like camps, encourage young women to learn more about these non-traditional occupational areas have a long standing history and reputation as a productive way to address gender equity.  
  
Overall the event was a huge success. 86 girls participated in the three day event and 16 faculty members provided their expertise in engaging hands on learning activities. This is an event that will be repeated in Summer 2010.
5. Graduation Recommendation. The graduation committee under the leadership of Keith Tillman, Registrar, and Susan Paddock, Dean of Enrollment Management, has spent the last year reviewing options for addressing the overcrowding at commencement ceremonies. Dean Paddock presented the committee's recommendation for a change in venue effective Spring 2010. The Board took no action.
6. The Board discussed the vacancy created by the recent passing of Trustee Dystrup. Whenever a vacancy occurs, the remaining trustees shall fill the vacancy within 60 days. The person appointed shall serve until a successor is elected at the next regular election for board members. The trustees are seeking applications from the JJC District 525 residents and the timeline is as follows:

- September 21 – Material postmark deadline
- September 24 – Special board meeting to review applicants and select finalists (three finalists and two alternates)
- September 29 – Board Workshop (possible interview of finalists)
- October 1 – Interview of finalists
- October 13 – Appointment of new Trustee

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit [www.jjc.edu/info/board-of-trustees](http://www.jjc.edu/info/board-of-trustees).

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit [www.jjc.edu/info/board-of-trustees](http://www.jjc.edu/info/board-of-trustees).