

To: The College Community

From: Gena Proulx, Ph.D
President

Date: October 14, 2010

Re: Board of Trustees Meeting October 12, 2010: Summary of Action Items

The Board adopted a proclamation designating November as Native American Heritage Month.

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on September 14 and special meeting held on October 5, 2010;
2. approval of appointment of department chair, 2010-2011, Susan Prokopeak, Library;
3. acceptance of resignation of associate professor, nursing, Janet Sherwin;
4. approval of change in retirement date as requested by one faculty member, Thomas Liley;
5. approval of retirement as requested by five faculty members, under the provisions of the current contractual agreement, Patricia Kupina, Nursing; Terrence O'Neil, Business; David Buckley, CIOS; John Koepke, Technical; and Gerald Raino, Technical;
6. approval for the human resources department to initiate an employee/faculty sick donation appeal for faculty member, Deborah Dykstra, associate professor, CIOS;
7. approval of tenure for three faculty members, Mike Hainzinger, English & World Languages; Anne Gean, Culinary Arts; and Laura Michelson, CIOS;
8. approval of reappointment of one non-tenured faculty member, Jorie Kulczak;
9. acceptance of the report on replacement of full- and part-time classified employees, as presented;
10. approval to pay the listing of bills for the period ending September 30, 2010, as presented;
11. approval of bids as follows:
 - a. Bid Release 18 Rebid Automotive Building Car Lift Work - \$149,354.00
 - i. Standard Industrial & Automotive Equipment, Hanover Park, IL
 - b. Rental Vehicles
 - i. Crest Rent-A-Car, Plainfield, IL
 1. Vans - \$65.00
 2. Vans with a hitch - \$90.00
 3. Mini-vans - \$50.00
 4. Mid-size vehicle - \$29.95
 5. Large-size vehicle - \$39.95

- c. SMARTnet Service Support Program - \$34,462.56
 - i. SIGMANet, Ontario, CA
 - d. Online Medical Billing Courses - \$75,000.00
 - i. Career Step, LLC, Provo, UT
 - e. Paramedic Program at Silver Cross Hospital – as required
 - i. Silver Cross Hospital, Joliet, IL
 - f. Floral Supplies - \$40,425.00
 - i. Van’s Wholesale Florist, Alsip, IL
 - g. Employment Advertising - \$30,000.00
 - i. Esrock Partners, Orland Park, IL
 - h. Hunter Automotive Equipment - \$46,689.00
 - i. Hunter Engineering Company, Frankfort, IL
 - i. Emergency Medical Services Education Program at Morris Hospital – as required
 - i. Morris Hospital EMS and Health Care Centers, Morris, IL
12. treasurer’s report;
 13. financial report;
 14. approval of the acknowledgement of audit: fiscal year ending June 30, 2010;
 15. approval of resolution to transfer funds from the working cash fund to the education and the operations and maintenance fund;
 16. approval of resolution to authorize receiving and filing of petitions for board of trustee consolidated election;
 17. approval of lease to farm north campus acreage;
 18. approval of protection health and safety project phase two electronic door access Romeoville campus and Weitendorf campus;
 19. approval of WC claim 0028255028;
 20. approval of EEOC claim 2009-CA2231;
 21. approval of case no. 06 C 2135;
 22. approval of case no. 06 CV 5086;
 23. approval of contract for Datatel Colleague Improvement Program;
 24. approval of contract for IBM Server and Storage Hardware;
 25. approval of contract for Renewal of Cisco Maintenance;
 26. approval of contract for Gartner Partnership;

27. approval of Board Policy 8.9; Insurance;
28. approval of renewal of legislative representative's contract.

The president informed the Board of the following:

1. Amy Murphy, director of corporate & community services, has been selected as one of the award recipients for the Business Ledger 2010 Influential Women in Business awards. Ms. Murphy will be presented with her award at a banquet scheduled for November 4 at the Danada House in Wheaton.
2. Andrea Lehmacher, director of marketing and creative services, and Jeff Julian, director of communications and external relations, and their staff received the 2010 National Council for Marketing & Public Relations (NCMPR) awards as follows:
 - Gold- Veteran's Brochure
 - Silver- Electronic Newsletter
 - Silver- Feature Story
 - Bronze-5 K Fundraising Event
 - Bronze- Greenhouse posters
 - Bronze- Greenhouse video
3. JJC was awarded \$521,787 from the Department of Education for the Emergency Management in Higher Education grant. This program supports projects designed to develop, review and improve, and fully integrate campus-based all-hazards emergency management planning efforts. Out of over 300 applicants, only 18 grants were awarded. Of these 18, JJC is one of five community colleges across the United States to receive funding. This grant was a collaborative effort between Ed Vasil, environmental health and safety officer, who will serve as project director, Chief Pete Comanda, Cindy Vasquez-Barrios, dean of students, and Jackie Klika, StAR manager.
4. JJC was appropriated \$498,978 from the Illinois Community College Board for the Student Success Grant. This grant provides funding for costs directly associated with providing services, supplemental instructional materials, and auxiliary aids designed to improve successful transition to postsecondary education, retention, and student learning outcomes. The students to be served by this grant are those students with social, economic, physical, or developmental disabilities, and/or academic deficiencies that make it difficult to adapt to a college environment. The development of the proposal was under the leadership of Dr. Joanne Kantner, director of developmental education, Dr. Betsy Oudenhoven, vice president for student development, and Dr. Valerie Roberson, vice president for academic affairs.

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit www.jjc.edu/info/board-of-trustees.

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit www.jjc.edu/info/board-of-trustees.