

To: The College Community

From: Gena Proulx, Ph.D
President

Date: May 12, 2010

Re: Board of Trustees Meeting May 11, 2010: Summary of Action Items

The Board adopted a proclamation recognizing National Nurses Week, May 6-12.

The Board approved or accepted recommendations regarding the:

1. approval of minutes from the regular monthly meeting held on April 13;
2. approval of the establishment of a new professional full time position entitled director, library;
3. approval of the establishment of a new professional full time position entitled veterans coordinator;
4. approval of the establishment of a new professional full time position entitled grant writer;
5. approval of appointment of vice president, administrative services, Tammy Rust;
6. approval of appointment of interim director, adult education, Emilie McCallister;
7. approval of the summary of the FY11 salaries of 3% for administrators/professional staff;
8. approval of the establishment of a new position entitled full time fire science/EMS instructor;
9. approval of the establishment of a new position entitled full time English instructor;
10. approval of the establishment of a new position entitled full time math instructor;
11. approval of the establishment of a new position entitled full time psychology instructor;
12. approval of the establishment of a new position entitled full time philosophy instructor;
13. approval of the establishment of a new position entitled part time counselor;
14. approval of appointment of associate professor, counseling, Eric Dutt;
15. approval of appointment of assistant professor, economics, Margie Cepon;
16. approval of appointment of assistant professor, history, Dr. Karen Reid;
17. approval of appointment of assistant professor, nursing, Donna Casini;
18. approval of appointment of assistant professor, nursing, Shawna Cunning;

19. approval of appointment of associate professor, nursing, Sharon Valentino;
20. approval of appointment of associate professor, nursing, Julio Santiago;
21. approval of appointment of professor, nursing, Dr. Debbie Fitzgerald;
22. approval of the establishment of a new part time position entitled academic credential analyst;
23. approval of the establishment of two new part time position entitled campus safety officer;
24. approval of the summary of the FY11 salaries of 3% for non-union support staff;
25. approval of the establishment of a new full time position entitled multicultural student affairs assistant;
26. approval of the establishment of a new part time position entitled financial aid scanner operator;
27. approval of the establishment of a new part time position entitled financial aid clerical assistant;
28. acceptance of the report on replacement of full- and part-time classified employees, as presented;
29. approval of agreement regarding proprietary information with the Chicago Regional Council of Carpenters Apprentice Training Fund;
30. approval to pay the listing of bills for the period ending April 30, 2010, as presented;
31. approval of bids as follows:
 - a. Main Campus D/E Roof Replacement - \$437,830
 - i. Elens & Maichin Roofing & Sheet Metal, Inc., Joliet, IL
 - b. North Campus Biology Lab Remodel - \$129,000
 - i. R.L. Sohol General Contractor, Inc., Plainfield, IL
 - c. New Water Main Route - \$282,385
 - i. Austin Tyler Construction, Elwood, IL
 1. Base Bid - \$201,523
 2. Alternate 1 - \$80,862
 - d. Power & Data Cabling Installation – Phase II - \$327,600
 - i. Block Electric Company, Shorewood, IL
 1. Base Bid – Security Camera - \$176,900
 2. Base Bid – Door Access - \$147,000
 3. Alternate 1 - \$3,700
 - e. Natural Gas & Electric Supplier Management
 - i. Natural Gas Proposal - Mid American Energy, Des Moines, IA

- ii. Electric Proposal – Updated pricing will be obtained on May 10, 2010: vendor will be recommended at the meeting.
 - f. Chef Cutlery with Pastry Kits -- \$31,437.60
 - i. Chefs Depot, Inc., Motisey, NY
- 32. treasurer's report;
- 33. financial report;
- 34. approval of resolution to adopt tentative FY2011 budget and placement of the budget on public display;
- 35. approval of protection, health and safety project – D & E building roof replacement;
- 36. approval of protection, health and safety project – phase one electronic door access – Romeoville campus;
- 37. approval of protection, health and safety project – water main loop;
- 38. approval of intergovernmental agreement between Grundy/Kendall Regional Office of Education and Joliet Junior College;
- 39. approval of resolution authorizing execution of an intergovernmental agreement between the City of Joliet and Joliet Junior College for the acquisition of certain premises known as 235 N. Chicago Street, Joliet, Illinois (White Store);
- 40. approval of land acquisition adjacent to city center campus located at 235 N. Chicago Street, Joliet, Illinois;
- 41. approval of board policy: Building and Location Identification – 1.85;
- 42. selection of J. D. Ross Extraordinary Service Award recipient, unanimous vote by the Board of Trustees, one recipient was chosen, Jim Riggs will be presented the Humanitarian Service and Distinguished Public Service Award at the Board of Trustee meeting on June 15.

The Board tabled the following recommendations regarding:

- 1. approval of the establishment of a new professional full time position entitled coordinator, Morris Educational Center;
- 2. approval of appointment of new professional part time position entitled sustainability coordinator;
- 3. approval of the establishment of a new part time position entitled public & community relation specialist
- 4. approval of the establishment of a new full time position entitled general maintenance;
- 5. approval of the establishment of a new full time position entitled groundskeeper;

6. approval of the establishment of a new full time position entitled campus police patrol officer;
7. approval of the establishment of a new full time position entitled accounts receivable (A/R) specialist.

The president informed the Board of the following:

1. Thank you. Joy Schulz, Morris Education Center Coordinator, for coordinating the May Board of Trustee meeting and for providing an update on the Morris Education Center:
 - a. Enrollment since Spring 2008 has almost doubled.
Spring 2008 – 266
Spring 2010 – 510
 - b. Summer enrollment has nearly tripled.
Summer 2008 – 47
Summer 2010 – 136
 - c. COMPASS Testing has been a huge success. There is expected to be approximately 50 testers per semester, and since June 2009, the COMPASS test have been administered to over 375 students.
 - d. Through the partnership with the Grundy/Kendall Regional Office of Education, over 400 separate GED tests have been administered to students since January 1st. Also, Grundy and Kendall county GED graduates are now participating in the JJC GED graduation ceremony for the first time.
 - e. To date, Grundy Workforce Services has been awarded \$966,000 in grants, providing our local community with an opportunity to engage in vocational and academic education. GWS local policy mandates that at least 45% of those funds are spent directly on students, and JJC provides quality academic options for these students. The partnership between JJC and Grundy Workforce Services has allowed many of our students to take classes at Morris Education Center, and the staff and faculty at Morris Education Center have made every effort to provide our students with accessibility to many of the required general education and developmental classes.
2. The Illinois Senate of the 96th General Assembly of the State of Illinois passed a Senate Recognition in honor of the college's winning the National Junior College Athletic Association (NJCAA) Men's Division III National Basketball Championship and commends the hard work, dedication and teamwork that brought this victory and extends its best wishes to the coaches and players for continued success.
3. Kudos to Mary Beth Luna, chair of the department of nursing, and her faculty and staff on the NCLEX scores for the first quarter of 2010: 38 students were first-time test takers--38 passed for 100% pass rate on the NCLEX-PN exam; 95 students were first-time test takers--87 passed for 92% pass rate on the NCLEX-RN exam.
4. Pace's Summer Haul Pass. Pace's "First Ever" summer pass options for college students now offers college students an expanded discounted pass good for unlimited uses of Pace's services during the months of June, July and August.

5. Student Government Elections. The following students were elected to the SGA's Executive Board for 2010-2011: President, Mary Beth Stika; Vice President, Dan Wisniewski; Secretary, open until fall; Treasurer, Dalan Beard; and, Public Relations, Cadis Stewart.

This meeting was recorded to be video streamed on the JJC Web site at a later date. For more information, visit www.jjc.edu/info/board-of-trustees.

The minutes for the Board of Trustees meetings are approved at the next meeting. To view approved minutes, visit www.jjc.edu/info/board-of-trustees.