

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:03 p.m. on **Tuesday, October 13, 2009.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O'Connell Robert Wunderlich

Student Trustee
Present: Darren Newenhouse

1.1 Pledge The Pledge of Allegiance was led by Nancy Schultz-Voots.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3.1 Appointment of New Trustee **Trustee DeLaney moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the appointment of Mr. Michael O'Connell to fill the remaining term of a vacant Trustee position caused by the death of our colleague. The term will expire in April of 2011. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.3.2 Oath of Office Chairman Wunderlich indicated that the next order of business was to swear in our newly appointed Board member to fill the vacancy created by the passing of our colleague, Dick Dystrup. We are pleased to have our Will County Clerk, Ms. Nancy Schultz-Voots, with us this evening to administer the Oath of Office to Mr. Michael O'Connell. Ms. Schultz-Voots thanked the Board for inviting her

to be present to administer the Oath of Office to Mr. O'Connell. The Oath of Office was delivered and the Mr. Michael O'Connell was officially seated at the Board table.

1.4.1 Native American Heritage Month
Chairman Wunderlich read the resolution designating the month of November as Native American Heritage month. **Trustee DeLaney moved**, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve the resolution recognizing November as Native American Heritage Month. The agenda reflected October; however the proclamation is correct reflecting the month of November. The motion **carried** unanimously. Trustee Mihelich asked if this month was designated as Spanish Heritage Month and if not Trustee Mihelich would like to see the month of September designated as such in the future. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.2 Faculty Union Report
Mr. Bob Marcink, President of the Faculty Union, indicated that he would like to discuss the commencement issue regarding the position of the faculty. Administration brought the issue to the faculty on the possibility of holding our commencement ceremonies off campus. The question posed was would the faculty be willing to go off campus for the commencement ceremony to enable the graduating students to have additional tickets for seating for their guests. The faculty indicated that they would be willing to go off campus for the ceremonies because that is the best thing for the students. Mr. Marcink stated that in the past year's commencement, about 190 faculty participated. The faculty feel that it is important to participate in the ceremony for the benefit of the students and their families. Most of the faculty at JJC are first generation graduates themselves and know the importance of being there for the student. Mr. Marcink indicated that he was the first Marcink to graduate from college and his entire family was present to share in the celebration. In the past years, we have had to limit the number of tickets available to each student because of space restrictions and many family members have had to view the graduation in other areas of the college. This is very sad and we need to address this situation, as they want to see their family member walk across the stage to receive their diploma. Mr. Marcink commented that he always encourages new faculty to attend graduation. Mr. Marcink indicated that he has graduated from two different colleges and both times graduation was held off campus because of the same issue we are facing: space. Mr. Marcink commented that the idea of moving off campus has been thought out very well. The faculty are in favor of moving the commencement ceremony off campus because it will allow for a greater celebration for the students and their families. Mr. Marcink indicated that having a ceremony on Friday evening and Saturday morning would probably result in faculty not attending both ceremonies, rather they would attend the day when students in their area were graduating. Summer school begins that following Monday and all of the grades have to be in by Saturday or Sunday, so that time is needed for the completion of grades. Mr. Marcink indicated that the bottom line is that we need to do what is best for the students and their families. We need to do whatever is possible to ensure that our graduates have the opportunity to invite their families to celebrate with them. The faculty would like to commend administration for bringing forward the proposal,

but whatever is done, the faculty will be present for the commencement.

1.4.2
Alumni
Report

Ms. Kelly Myers gave the Alumni Report this evening as follows:
The fall retreat/workshop for the alumni board was held on Monday, September 14. The Alumni board discussed vision, goals and an effective plan for supporting the college. The first Emerging Leaders workshop for students will be held on October 15 at noon in T-1001. Al Golden, Fine Arts faculty will speak on communication. The Emerging Leaders workshops are a collaborative effort with Student Activities, Career Services and Alumni Relations. Our goal is to develop leadership, affinity and life-long loyalty to JJC. Students and Alumni United had a tremendous response to our recruitment program. We had 63 students nominated to be members of SAU. Our next meeting is October 14 at 2:30 p.m. in J-0006. Congratulations to Angela Sullivan the winner of our raffle! She won a Wii game system. Alumni Relations recently sent a mailing to alums who were members of the Blazer, Word Eater or the Shield yearbook staffs. We mailed them a current issue of the Blazer with a letter asking them to re-connect with the college. Institutional Advancement is conducting an audit of our Raiser's Edge database to increase the integrity of our data and provide greater opportunity for garnering alumni and corporate support. Goals include: segmentation of alumni for appeals/magazine/eblasts/reunions; increased focus on alumni/donor wants/needs; better data to cultivate prospective donors; Alumni mapping; and metrics for success. The combined Foundation/Alumni appeal will be sent the week of Thanksgiving. This mailing is delivered to 27,000 alumni and friends of the college. Kelly will attend the national CRD Conference in Washington November 11 – 13. She plans to visit with local alums while she is there. The JJC Employee Alumni Reception has been scheduled for December 3 from 2- 4 p.m. in the President's Board Room. This is our third Alumni reception for JJC employees. Kelly is working with Michelle Malkin, the Alumni and Annual Appeal Director from Harper College to develop an Alumni Master Minds group to support and propel the work we do to cultivate alumni of community colleges. Joliet Junior College Alumni has its own Facebook page! Find us on Facebook to interact with JJC alums and friends of the college.

1.5.1
Minutes
Regular

Trustee DeLaney moved, seconded by Trustee May that the minutes of the regular Board of Trustees meeting held on September 8, 2009 be approved. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

1.5.2
Minutes
Special

Trustee DeLaney moved, seconded by Trustee May that the minutes of the special Board of Trustees meeting held on September 24, 2009 be approved. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

1.5.3
Minutes

Trustee DeLaney moved, seconded by Trustee O'Connell that the minutes of the special Board of Trustees meeting held on October 1, 2009 be approved.

- Special The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.
- 1.6 Ms. Tierney stated that she had not received any additional communications other than the envelope received this evening.
Communi-
cations
- 1.7 **Trustee DeLaney moved**, seconded by Trustee May that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.
Agenda
- 1.8 **Trustee DeLaney moved**, seconded by Trustee May that the following items be placed as consent agenda items: 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.3.1, 2.3.2, 2.8.1, 2.9.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.2.7., 4.2.8, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10, 4.11, 4.12, 4.13, and 7.1. Trustee Mihelich requested that agenda items 2.2.5, 2.3.2, and 4.1 be pulled from the consent agenda. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.
Consent
- Trustee May moved** seconded by Trustee DeLaney that the following Consent agenda items are approved as follows:
- 2.1.1 President recommends appointment of interim vice president, academic affairs
 - 2.1.2 President recommends approval of position reclassification to director, technical support services, learner support and technology services
 - 2.1.3 President recommends appointment of director, technical support services, learner support and technology services
 - 2.2.1 President recommends approval of retirement as requested by four faculty members, under the provisions of the current contractual agreement
 - 2.2.2 President recommends approval of retirement for two faculty members
 - 2.2.3 President recommends approval of change in retirement date as requested by one faculty member
 - 2.2.4 President recommends non-reappointment of two non-tenured short-term faculty contracts for spring semester 2010
 - 2.3.1 President recommends approval of sick leave extension for general accountant, financial services
 - 2.8.1 President recommends approval of fair labor standards act risk assessment
 - 2.9.1 The President requests acceptance of the report on replacement of full-
The President recommends approval to award bids as follows:
 - 4.2.1 Bid Release 8 Selective Site Demolition, Staging, Structural Excavation & Backfill Campus Center Work
 - 4.2.2 Bio Filtration Project
 - 4.2.3 Greenhouse & Classroom Building – Furniture & Equipment
 - 4.2.4 Vehicle Rental
 - 4.2.5 Human Patient Simulation

- 4.2.6 Wind Turbine/Solar Energy Simulation Lab and Tools
- 4.2.7 Early Childhood Center Renovations Bid Release 5 (10% increase approval)
- 4.2.8 Greenhouse Bid Release 2 – Classroom Construction: Electrical (10% increase approval)
- 4.3 Treasurer’s Report
- 4.4 Financial Report
- 4.5 Acknowledgement of audit
- 4.6 Resolution to transfer funds from the working cash fund to the education and the operations and maintenance fund
- 4.7 Board of Trustees approval of protection health and safety project – public safety electric door access phase I
- 4.8 Board of Trustees approval of protection health and safety project – public safety security camera - phase II
- 4.9 Board of Trustees approval of lease to farm north campus acreage
- 4.10 Board of Trustees approval of resolution to transfer college property from Midwest Bank Trust #785 to Joliet Junior College, Illinois Community College District 525
- 4.11 Board of Trustees approval of Grundy County Economic Development tax abatement for C. B. Richard Ellis Inc.
- 4.12 Board of Trustees approval of program manager construction manager contract
- 4.13 Board of Trustees approval of architectural/engineering services for automotive technology services

7.1 Approval of contract for legislative representative

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

2.2.5
Tenure
Five
Faculty

Trustee May moved, seconded by Trustee Dan O’Connell that the Board of Trustees approve tenure for five faculty members. Trustee Mihelich indicated that President Proulx had stated in her memo that the department chairs have approved these tenure recommendations, but there was no documentation of this included in the board materials and wanted to be sure that this was the case. President Proulx indicated that the recommendation for tenure comes from the tenure committee, but is unsure if the tenure committee includes any written documentation into the recommendation packet. Mr. Marcink indicated that he does not sit on the tenure committee, but believes there is documentation included in the written packet of information that is presented to the vice president for tenure approval. Trustee Mihelich asked if the department chairs approve the recommendation after the tenure committee’s recommendation. Mr. Marcink stated that it is his belief this approval comes before the recommendation for tenure to the vice president. Trustee Mihelich asked if the department chair has a yes or no vote. Mr. Marcink indicated that he believes that the department chairs have input into the process for all three years and in the last year they make their personal recommendations, but once again, he is not

a member of the tenure committee. Trustee Mihelich asked if their personal recommendation is that they have approved these five individuals. President Proulx commented that this is her understanding, but does not know if it is in writing at that point. Trustee May asked if there has ever been an instance where tenure was approved and the department chair was not in agreement. Mr. Marcink indicated he was personally unaware of tenure being granted when a department chair was not in agreement. Trustee Mihelich indicated that he was aware of this happening many years ago. Chairman Wunderlich pointed out that President Proulx had stated in her memo that in the case of these faculty members, all have the support of their department chairs and the vice president for academic affairs. Trustee Mihelich indicated that he also read that in the memo but did not see documentation of this in the board packet. He would like clarification on how the department chair approves or disapproves and at what stage it is done in the process. President Proulx indicated that she would look into this and get back to the Board with tenure process. The motion **carried** unanimously. Ayes: May, Mihelich (with the understanding that department chairs have approved the recommendation), Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.

2.3.2
New Position
Labor
Relations
Manager

Trustee Dan O'Connell moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the establishment of a new position entitled labor relations manager, human resources. Trustee Mihelich indicated that his understanding is that this was one of the positions under consideration in the 2009/2010 budget and this Board voted not to approve the creation of this position. We need to be aware of the constraints on the budget and there is a priority for a number of positions within the college, as such the board and administration should prioritize those positions and bring them forward in the normal budgetary process and not at mid-points during the year. Ms. Joyce Coleman, human resources director, indicated that the position asked for in the budget was a training manager not a labor relations manager. Last year we had five unions and this year we have seven unions which creates a tremendous work load. Trustee Mihelich stated that he is not doubting the workload at all, but there is a process and procedure within the Board. This position was not approved and a new position is being brought to the Board for approval after the budget has been approved. Trustee May indicated that he feels this is the role of the President and administrative staff to oversee the day to day operations and make assessments of needs. He feels it is the President's prerogative to do so if the need arises. Chairman Wunderlich stated that this had been discussed at the last Board meeting and the feeling was that there was a need for this position due to the increased work loads. Trustee Mihelich stated that at the budget approval we were aware that the unions were coming. Trustee DeLaney asked where the funding for this position would come from. Mr. Agazzi stated that it would be coming from the education fund and noted that we are slightly under budget to date in expenditures with revenues a little over budget. Trustee Dan O'Connell indicated that this had been discussed with the Board at the last meeting. Trustee May commented that the budget at the beginning of year is a set of goals and figures change and adjustments can be made. Trustee Mike O'Connell asked if

this item was discussed at the workshop. It was indicated that this was discussed with Board in executive session at the last meeting. The motion **carried**. Ayes: Dan O’Connell, Mike O’Connell, DeLaney, Klen, May, and Wunderlich. Nays: Mihelich. Student Trustee Newenhouse favored the motion.

4.1 **Bills** **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the payment of bills as listed for the period ending September 30, 2009. Trustee Mihelich indicated that he would like to abstain for the item for the Spanish Community Center for sponsorship of the Latin Music Festival in the amount of \$250.00. Trustee Mihelich asked if this particular bill could be split apart from the rest for voting, so that he could vote for the rest of the bills. Attorney Ruttle indicated that it would not be split out from the bills, but there is not a legal conflict of interest. Trustee Mihelich indicated that he just wanted to be clear on this item. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, Delaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.

7.2 **Commence-
ment Venue
Change
Tabled** **Trustee Klen moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College table the approval of change in venue for the spring 2010 commencement ceremony. The motion **carried**. Ayes: Klen, May, Dan O’Connell, Mike O’Connell, Delaney and Wunderlich. Nays: Mihelich. Student Trustee Newenhouse did not favor the motion.

8.1, 8.2 &
8.3 These items are first readings on board policies for retaliation, background checks and whistle-blower protection.

9.1 **Foundation
Report** Trustee Klen indicated that:
Scholarships have kept the Institutional Advancement Office quite busy this fall. Most scholarships have been awarded. The remaining scholarships have not been awarded because candidates have not been found that meet the criteria. Approximately 535 scholarships have been awarded through our offices. Kristi Mulvey, Kelly Myers and Jennifer Giangreggo will be attending the Council for Resource Development (CRD) conference in Washington, DC in November. This conference encompasses all community colleges in the United States and offers sessions geared toward alumni, grants, and foundations. A reception is planned for alumni living in the Washington, DC area. We continue to receive very positive feedback from our Legacy planned giving newsletter. Numerous responses have asked for additional information and two individuals responded that they have named JJC in their wills. The latest issue highlighted Dick and Judy Manthei. Dick retired from JJC and established an endowed scholarship for students majoring in Computer Information and Office Systems. Over 200 people attended the Campus Center groundbreaking including foundation board members: Wayne Klasing, Mark Schneidewind, Rodney Tonelli, John Weitendorf Jr., and Lonzell Wilson. The Institutional Office staff is very excited about moving into its new headquarters on the third floor. With the passing of JJC Trustee Dick Dystrup, several events have been set up to honor his service and commitment to JJC and the entire District 525 community: The next JJC Connections magazine will feature an article about Dick, his service to JJC at the

and some of the things like the Donors Forum that he brought to our campus. The JJC Board is honoring Dick by planting a tree at Clover Ridge Park in Lockport. The Southwest Suburban Philanthropic Network (SWSPN) will be honoring Dick at their November 4th breakfast meeting for all his work establishing this organization as well as his commitment to furthering philanthropy. The annual appeal will be mailed the Monday before Thanksgiving to approximately 27,000 alumni, retirees, and friends. Our office is working with a consultant to clean up our donor database and streamline our process.

9.1.2
Student
Housing

There is a student housing update in the board book. Mr. Starvel Williams, Regional Manager with Campus Advantage, was present and gave the report as follows: Over \$60,000 in upgrades in the units have been done; security upgrades are being done-replacing current surveillance cameras with digital cameras; current occupancy is at 84 percent; new screening criteria is in place with a focus on GPA requirement—this will help to improve the quality of life and additional improvements are planned for the spring.

9.2
ICCTA
Report

Trustee May indicated that the Illinois General Assembly goes into session this month. The MAP grants will be discussed with different solutions being offered by the republicans and democrats--a tax amnesty program or cigarette tax, respectively. Over 185,000 college students will be affected by this MAP grant. This will have the reverse impact on us as 85 percent that receive MAP grants go to a four year institution and if not funded it will cause another spike in enrollment at JJC. Many of us attended the ACCT conference and at the next board meeting we can have a report from the trustees that went to the conference. Thank you to the Chairman, the Board, President Proulx and the staff for all of their support in helping to get him elected to the Board of the ACCT. One of the first items that will be explored is American Graduation Initiative presented by President Obama. This initiative has passed the house and is now at the senate and will provide significant capital funds and a number of grants for community colleges. It targets improving outcomes and graduation rates. Secretary Katner has promised to work with ACCT and community colleges to develop rules and regulations for this initiative.

9.3
Student
Trustee
Report

Student Trustee Newenhouse gave the following report:
At the last Illinois Community College Board Student Advisory Committee (ICCB-SAC) in September, I volunteered for and obtained the following positions: (1) student representative on the ICCTA diversity committee, (2) co-director of communications for ICCB-SAC, and Liaison between ICCB-SAC and the Student Coalition for MAP Grants.

This Thursday, October 15th, some other students and I are going down to Springfield for the Student Rally for MAP Grants. After the rally, there will be an opportunity to lobby legislators on behalf of JJC students as well as students state-wide who need MAP Grant funding. We plan on taking advantage of this opportunity, and have a long day ahead of us down in Springfield. Amy Sims, the Holistic Wellness Coordinator, is accompanying us as our advisor.

Student Government is having their student Battle of the Bands event this October on the 23rd. They are already planning a Staff Battle of the Bands for the Spring semester.

The Collegiate Club Council (CCC) on campus has elected their Executive Board for the year: Ryan Gue as President (Holistic Outreach and Wellness Club), Kathy Diehl as Vice President (Psychology and Social Services Resource Network), Marla Harris (Black Student Union), and Andre Joachim as Public Relations Officer (Psychology and Social Services Resource Network). At the last CCC meeting campus Clubs have been re-chartered, and 3 new clubs have been chartered: College Greens, the History Club, and Network Security Alliance. There are a total of 39 JJC clubs chartered right now.

I have established my own office hours, as the Student Trustee, in the Student Government office for the duration of this semester as my schedule currently permits. I plan to be available as a general resource to students and any input I get through this means I will be delivering to Student Government. I have also been allotted some space in JJC's newspaper, the Blazer, to have a Student Trustee Column. As a side note: a long time student Nikki Spencer is getting a column as well to write about Holistic Health/Health Psychology.

Last, but certainly not least, the Holistic Outreach and Wellness (H.O.W.) Club in conjunction with the Office of Student Activities (OSA) and the Will County Senior Services Center is hosting their first 40's-50's Ice Cream Social for the year. There is a \$5 suggested donation at the door and a raffle with all proceeds going to benefit the Senior Services Center. The Ice Cream is provided for free by the H.O.W. Club. It is on November 6th, from 4-6pm. For those who never been to one, this is the fourth we have hosted; and the band, the Jay Mau Orchestra, is a live orchestra jazz band, and they do an incredible job performing at our events. It does fall on the first day of the Board Retreat, which I will miss because I am personally running the event. If you would like to poke your head down on a bathroom break from the retreat and donate \$5 you are more than welcome.

9.4
Buildings &
Grounds
Committee

Trustee O'Connell indicated that Mr. Mike Brown will be updating the Board on the progress of the Master Plan at the present time. The school has been diligently cleaning and disinfecting areas where students and staff are present to help prevent an outbreak of the H1N1. Mr. Brown of Gilbane, indicated that he will be focusing on the progress of phase I and phase II items. The power point presentation consisted of the following: updating the Board on the program budget, the program schedule, and the individual projects. It was noted that 51 percent of the work has been awarded to district 525 sub-contractors thus far. The greenhouse: still on budget and the revised date for completion is November

because of schedule complications and late delivery of the block to keep us in the “green” concept. Classroom remodeling: on budget; in the closeout phase and have begun planning for next summer’s remodeling schedule. Early Childhood Center: on budget. Completed and in the close out phase and have received approval from DCFS. Parking lots: on budget; 2009 work completed—closeout in progress and planning for the next phase. Campus Center: bid release 8 under budget, bid release 9 currently out to bid; and enabling work in progress. Programming meetings continue for Buildings J and C; Nursing/Allied Health; Science Expansion; and Automotive. A QBS selection is in process for the Culinary Arts. Mr. Jeff Sronkoski highlighted some of the areas in the campus center third floor, specifically the Board Room with different scenarios for meeting and seating possibilities. There will be several areas for projection so the Board will not have to move from their seats at the board table. Facility Services building: on budget and bids going out mid November to early December, Meetings are ongoing with the Capital Development Board (CDB) and are hoping to have an intergovernmental agreement at the November or December board meeting. Attorney Ruttle and Mr. Agazzi are working on a trust agreement at the current time. Trustee Mihelich asked if the buildings and grounds department was still responsible for all college grounds. Trustee Dan O’Connell indicated that was correct. Mr. Gilbane introduced the Board to Mr. Larry Bacher, vice president of Gilbane, and has been our higher education leader and will be working with us on the programming side of the project. Ms. Meenu Khera will be the leader for the campus center project. Trustee Dan O’Connell indicated that the lake enhancement project has begun and this project is on our web site for anyone that is interested in seeing the progress. We have 168 new cameras to be installed at all campuses and there will be new external doors installed for better security. During this coming year, we will see a dramatic change as the non-native plants are removed from the grounds. It will look barren in some areas to enhance our native plants and natural to the way it was many years ago. President Proulx commented that the Board, in the past, has made a commitment to preserving natural areas on our campus. Trustee Mihelich asked if plants on campus that were not present before the 1800’s are considered non-native plants. Mr. Agazzi stated that there was considerable research done to determine what species are non-native by our natural areas committee members and our science areas on campus. This list is very long and will be in zones. We will have to maintain these sites once they are complete. Trustee Mihelich would like a definition for native and non-native plants. There will be press information on this project. Trustee Klen stated that it would be a good idea to come up with a definition of what we consider native and non-native plants, as this can be very subjective.

9.5
JAHM
Report

Trustee Mihelich indicated that the annual gala was held last week and thanked President Proulx and the Board members that attended the event. JJC’s cooperation with the museum for these types of events is important. The museum is experiencing some financial tightness, but the good news is that the Houbolt family has committed \$250,000 to the museum.

9.6
President’s

President Proulx highlighted areas of the President’s Report. President Proulx welcomed Trustee Mike O’Connell to JJC and indicated that we will be holding

Report

an orientation next Wednesday for Trustee O’Connell. The full report is as follows:

Recognition

Trustee Jeff May was elected to the American Community College Trustees (ACCT) Board of Directors, representing the Central Region trustees.

Joan Tierney, executive assistant to the president, was elected to the American Community College Trustees (ACCT) Professional Board Staff Network as the central representative member at large.

Robert Marcink, president of the faculty union, had his dissertation approved after a September 14 defense at Indiana University of Pennsylvania. In December he will be awarded the Ph.D. in Literature and Criticism.

Bill Yarrow, iCampus faculty coordinator and professor of English, attended the 9th Annual Lilly conference on College Teaching in Traverse City as an invited speaker. Bill presented a session titled “The Sustainable Classroom” which focused on techniques of electronic grading, including creating personalized macros.

Linn Eldred, administrative assistant in Community and Economic Development, will be exhibiting her original artwork on October 10 from 11 a.m. to 3 p.m. at the Morton Arboretum Gift Shop in Lisle.

JJC has won awards from the National Council for Marketing and Public Relations (NCMPR) as follows: Viewbook--Bronze; Magazine--Silver; Print Advertising Series--Silver; Class Schedule--Bronze; Media Success Story--Silver; and Banners and Outdoor Advertising--Silver.

Chef Andy Chlebana, culinary arts pastry instructor, competed in Indiana and took home 1st place in the professional pastry chefs competition.

Dr. Scott Keller, professor and coordinator of the Vet Tech program, has been re-elected to the executive board of the Association of Veterinary Technician Educators as a director-at-large. Keller will serve a two-year term. Keller also recently wrote the forward for the book, “The Complete Textbook of Animal Health and Welfare.”

Lora McGuire, nursing professor, gave a presentation on major pain diagnoses to the American Society for Pain Management Nurses at their annual conference in Jacksonville, Florida.

Student Kevin Egan is JJC’s Rotary Student of the Month for October. Kevin has a 4.0 GPA and plans on majoring in nuclear engineering at the University of Illinois at Urbana-Champaign. At JJC, Kevin is the vice president of the student government Alpha MuGamma/ Sigma Delta Mu.

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
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Growing Agriculture Science Teachers	Illinois State Board of Education	\$50,000	September 16, 2009	Agriculture Department	Bill Johnson
Programs of Study Local Implementation Grant	Illinois Community College Board	\$40,000	September 23, 2009	Career and Technical Education	Margaret Semmer
ARRA Thermal Efficiency Program	Illinois Department of Commerce and Economic Opportunity	\$240,000	October 1, 2009	Facility Services	Patrick Van Duyne
ARRA Thermal Efficiency Program	Illinois Department of Commerce and Economic Opportunity	\$40,000	October 1, 2009	Facility Services	Patrick Van Duyne

JJC and the Illinois Student Assistance Commission (ISAC) have entered into a collaborative effort/agreement, which will focus on pre-college counseling for low-income, first-generation students. The effort/agreement will place two members of the Illinois Student Assistance Corp. on the JJC campus. This program will reach out to students as early as 7th grade to help them with the college process, including college entrance exams, college admission application, and financial aid application. JJC will supply office space for the two members from ISA Corps., which will serve as a base as they reach out to the community college district. JJC will work with ISA Corps. to identify target groups and will assist with coordinating the visits to the college for high school students. He is also a member of the Honors Program, Phi Theta Kappa, and Holistic Outreach.

Recent Grant Activity

The South West Suburban Philanthropic Network held its monthly meeting in the *South Metropolitan Philanthropy Center* in the library on October 7th. Over 40 people representing area non-profit agencies attended and were able to learn how to use the services this center provides.

High School visits

10/01/2009 Joliet Catholic Academy
10/5/2009 Coal City
10/6/2009 Joliet West
10/7/2009 Bolingbrook
10/7/2009 Lincoln Way North
10/7/2009 Plainfield South
10/8/2009 Lockport
10/8/2009 Plainfield Central
10/8/2009 Dwight
10/9/2009 Morris
10/13/2009 Lincoln Way East

10/17/2009 Lincoln Way Central
10/15/2009 Joliet Central
10/16/2009 Plainfield Academy
10/19/2009 Seneca
10/20/2009 Wilmington
10/21/2009 Peotone
10/27/2009 Gardner South Wilmington

Recruitment Events

Admissions

10/6/2009 Advocate South Suburban Hospital Fair
10/9/2009 Bolingbrook Presentation (on campus)
10/13/2009 Joliet Junior College Fair – includes financial aid presentations by the
Financial Aid Office (on campus)
10/14/2009 Moraine Valley College Fair
10/19/2009 Homewood Flossmoor College Fair
10/20/2009 Illinois Valley Community College Fair
10/21/2009 Country Club College Fair
10/23/2009 Chicago Youth Center presentation (on campus)
10/23/2009 Plainfield Law Enforcement Fair
Student Accommodations and Resources Department (StAR)
10/08/2009 Romeoville Presentation (on campus)
10/09/2009 Bolingbrook Presentation (on campus)

The Admissions Office has also started a new newsletter to better communicate with our high school colleagues.

Activities and Initiatives

MorningStar Mission's Jump on the Bus program. The JJC College Theatre & Speech Class under the direction of faculty member Tammy Perkins participated in MorningStar's program to provide an outfit and school supplies to children, which was a huge success.

National Hunger Week October 12-16, 2009. Chef Kyle Richardson spearheaded the efforts of the Culinary Arts and Hospitality Management Department to feed the hungry in our community. The department is going to prepare and package meals to feed individuals and families that are homeless, hungry or just unable to provide for themselves. Chef Richardson made contact with the Morning Star Mission and the Daybreak shelter, who were very excited to hear that the department was going to participate in this worthwhile activity. The department's goal is to prepare and package 450 meals to be picked up and delivered on Friday, October 16. On October 12 Chef Michael McGreal, department chair, and Chef Richardson were featured on WJOL to publicize the program.

Sustainability Initiatives. A new video chronicling the college's two-year Conservation-2000 ecological restoration project is now available on the Natural Sciences Department's Web site. The college began this restoration work--which includes maintaining the existing fen and restoring degraded uplands on the college's prairie

areas—in 2007 when it was awarded a two-year \$35,000 Illinois Department of Natural Resources grant. Andy Neill, Professor of Natural Sciences, helped obtain the grant through the Natural Areas Committee, a college-wide committee created in 1999 to manage anything related to natural areas or that could impact the natural areas. The college has 124 acres of natural area, so the restoration is being conducted in phases. The area is comprised mostly of introduced European buckthorn and hawthorn thickets and some older growth. The fen is by far the rarest and of the highest quality. A fen is a wetland community with standing water and saturated soil that has special soil properties to support a unique set of plants and animals. 267 volunteers have participated on the conservation-2000 project, logging 627.5 hours of volunteer labor.

H1N1 Influenza. Understanding the potential of the H1N1 virus, the JJC Administration has taken a proactive approach to this situation. Hand sanitizers have been placed throughout the campuses along with H1N1 posters and hand-washing posters in the restrooms. Information has been placed on the website and informational flyers have been distributed to students and staff. The EHS department has conducted dozens of departmental H1N1 informational presentations that include a DVD and handout. The Human Resource Department is working on a new *Communicable Disease Policy* and *Illness Reporting Policy* along with arrangements to conduct flu vaccinations at a discounted cost to students. JJC cannot distribute free vaccines due to the fact that we do not have a Student Health Center and Project Medical Director.

Master Plan and Construction Update

The greenhouse/classroom building is progressing with the masonry work and greenhouse panels expected to be completed this week. The Campus center site utility work is on schedule to be completed before the winter. The facility services building has entered the 50 percent design review stage with the Capital Development Board. 64 classrooms have been identified for renovation in the Summer of 2010.

Upcoming Events

College Fair: Tuesday, October 13, 5:30-8:00 p.m.

Disability Awareness Day: October 14, 11:00-12:00 p.m. on the bridge.

Dig Pink Volleyball match: Tuesday, October 20 at 6 p.m. On this night, the lady wolves will be participating in the Side-Out Foundation Dig Pink campaign. The Side-Out Foundation was established in 2004 by a group of individuals drawn together by their love of volleyball but who also share a similar passion to be a part of the war against breast cancer. Side-Out's mission is to raise money for the war against breast cancer through the recreational activity of volleyball. Dig Pink is a breast cancer awareness rally being held all of October to raise awareness and funds. The Lady Wolves volleyball team has set a goal to raise \$1,500 for this important cause.

Discover JJC: Saturday, November 7, 10 a.m.-1 p.m.

Friday, November 6, 2009 at 5 p.m. to 7 p.m. and

Saturday, November 7, 2009 at 8:30 a.m. to 1 p.m.

Veteran's Day Celebration: Thursday, November 12, 11:30 a.m. on the bridge.

9.7 Chairman's Chairman Wunderlich indicated that he would like to give due diligence to Trustee May. As the voting delegate for JJC at the ACCT conference, Chairman

Report

Wunderlich sat through different meetings and learned a good deal about the goings on of the upper enchalant of ACCT. Trustee May certainly does not get all of the accolades that he deserves for his work in the organization. It is a good deal of work and we are fortunate to have Trustee May as an ACCT board member. Trustee May indicated that JJC had a previous Board member, Joyce Heap, as a representative to ACCT. Ms. Joyce Heap was acknowledged by the incoming chair for her work for ACCT. Chairman Wunderlich congratulated and welcomed Trustee Mike O’Connell to the Joliet Junior College Board.

Trustee DeLaney moved, seconded by Trustee May that the Board recess to a closed EXECUTIVE SESSION (7:38 p.m.) under open meetings act:

2 (c) (5) and 2 (c) (11).

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Return to
Regular
Session

Meeting resumed at 9:51 p.m. **Trustee May moved,** seconded by Trustee DeLaney to resume the Regular Public Session. Motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, Klen, and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustees Present: Barbara DeLaney Susan Klen
 Jeff May Andy Mihelich
 Dan O’Connell Mike O’Connell
 Robert Wunderlich

Student Trustee Newenhouse was also present.

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Adjourn

Trustee DeLaney moved, seconded by Trustee Dan O’Connell for the meeting to adjourn at 9:52 p.m. A voice vote was taken. The motion **carried** unanimously.