

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, Morris Educational Center, 1715 North Division, Room M104, Morris, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:01 p.m. on **Tuesday, May 11, 2010.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O’Connell Michael O’Connell
 Robert Wunderlich

Student Trustee Darren Newenhouse
Present: Zakary Cottrell

1.1 The Pledge of Allegiance was led by Student Trustee Newenhouse.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting. Chairman Wunderlich indicated that he would like to abide by the ACCT recommendation and keep this Board meeting to two or less hours.

1.1.1 Chairman Wunderlich indicated that on behalf of the Board of Trustees of Plaque Joliet Junior College, he would like to present Student Trustee Newenhouse with a Outgoing Trustee plaque. Chairman Wunderlich indicated that it has been the Board’s pleasure to work with him and wished him much success in his future endeavors.

Mr. Newenhouse thanked the Board and administration for all of the support and opportunities afforded to him during this past year and indicated he leaves with much sadness yet great anticipation of his next steps. JJC was awesome before he became a student trustee and is just as awesome now. The faculty, staff, board and administration does a wonderful job and he is impressed with how much everyone cares about the students.

1.1.2 Student Trustee Election Results Ms. Dilday indicated that Darren Newenhouse did a fine job and made a difference for the students and the college. Darren advocated for the students in many ways and indicated that she would like to commend him for his service. Darren will be missed and leaves big shoes to fill. However, she is confident that our new Student Trustee, Zak Cottrell, will do a wonderful job. While he was the only student to run in the election and there were only 77 votes cast, we know that Zak will continue to represent the students and the college in an excellent manner. As we say goodbye to Darren and welcome Zak we would like them to know that the student government is very proud of both of these individuals.

1.1.3 -1.1.4 Oath of Office Trustee DeLaney administered the Oath of Office to the newly elected Student Trustee, Zakary M. Cottrell. The Board offered Student Trustee Cottrell congratulations and welcomed him to the Board.

1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting. Chairman Wunderlich requested that Dustin Bersano, son of one of his employees be added to the moment of silence.

1.3.1 Request to Address the Board Chairman Wunderlich indicated that we have a request from Dr. Al Kennedy to address the Board this evening. Dr. Kennedy stated that he would like to thank the Board for their time again this evening. Dr. Kennedy read the statement as follows:

“I am the newly elected President of the JJC Adjunct Faculty Union. As I previously indicated to you, we represent the largest employee group at the college, around 500 people.

Today I would like to discuss with you our pay disparity with the part time facility services personnel. You heard me right. I am talking about our pay disparity with the part time maintenance personnel. Part time facility services personnel are paid 40% more than what we are paid. They also receive shift premiums for working the 2nd and 3rd shifts. Adjuncts do not. In fact, we previously received a shift premium of \$100 per semester for teaching a 3 credit hour class but you stopped paying us that money almost to the day when we starting negotiating our contract in August of 2008. That was almost 2 years ago. This is a violation of Illinois Labor Law. What kind of message were you sending us?

I heard at many of these meetings how important it is to provide students proper services. A good deal of time is expected to be spent this evening concerning all the new positions that are required to give our students the support they need. That is all great, but how about paying the adjunct instructors that teach half of the students at this college a fair wage, a shift premium and give them pay equity with the part time maintenance personnel.

As I indicated last month, this year 187 new adjunct instructors were hired at JJC.

34 % of the adjunct instructors newly hired last semester did not return this Spring. This is an unusually high turnover rate of adjunct instructors in just one semester. I believe these turn over rates will negatively impact JJC's future accreditation.

Some have indicated that they do not believe your competition for adjuncts comes from the College of Du Page or Moraine Valley. COD will pay its adjuncts next year \$908 per credit hour and Moraine Valley will pay its adjuncts between \$699 and \$820 per credit hour. In fact 62 of the adjuncts teaching at JJC last semester live closer to COD than to JJC. Also 94 of the adjuncts teaching at JJC last semester live closer to the Moraine Valley than to the JJC. 30 % live within 20 miles of COD and 59 % live within 20 miles of Moraine Valley. Student enrollment is booming at COD and Moraine Valley also. So the opportunities to teach are there. Why would adjuncts not want to teach at schools willing to pay them more? Wouldn't you?

Let's face the facts. Experience makes us more effective instructors. Quality educational instruction is associated with hiring and retaining quality instructors.

It is time for the college to be more concerned about the quality of education it provides to its students by providing its students with more stable and experienced adjunct instructors. The turn over of adjunct instructors needs to be drastically reduced. This can be accomplished by the college providing competitive compensation to its adjuncts and do I dare say: pay equity with the part time maintenance personnel. This would be a WIN WIN for everyone. Our students, JJC and your Adjunct instructors.

Retaining your adjuncts instructors will retain and benefit your students. Let me end by repeating that: Retaining your adjunct instructors will retain and benefit your students.

Thank you again for the opportunity to address you today."

Chairman Wunderlich thanked Dr. Kennedy for addressing the Board this evening. Chairman Wunderlich indicated that the Board of Trustees of Joliet Junior College does not necessarily agree with Dr. Kennedy's views or his calculations with peer institutions. This is why we are going into mediation to resolve this issue and once mediation begins we can no longer negotiate in public.

1.4.1 Chairman Wunderlich indicated that we would like to honor our Nursing
Proclamation Professionals and asked Mary Beth Luna, department chair of nursing, to read
National the proclamation recognizing and honoring the national nursing professionals.
Nursing during the week of May 6-12, 2010.
Professionals

1.4.3 Dr. Bob Marcink, president of the Faculty Union, indicated that he would
Faculty like to add congratulations to former Student Trustee Newenhouse for doing a

Union
Report

great job in working and representing not only the students, but working with the faculty as well. Dr. Marcink stated that he has worked with many student trustees, but Darren has been one of the best. Dr. Marcink offered congratulations to the new student trustee, Zak Cottrell and is confident that he, too, will do a great job. Dr. Marcink offered thanks to Dr. Linda Uzureau, the interim vice president of academic affairs. Dr. Uzureau will be leaving JJC soon and has brought to the forefront some issues that needed to be dealt with for some time. Dr. Marcink thanked Dr. Uzureau for taking on the challenges and working well with faculty. He is looking forward to welcoming the new administration as they join the college and hopes to continue the good working relationship that has been developed with Dr. Proulx and the administration. Dr. Marcink wished everyone a good summer.

1.4.4
Alumni
Report

Ms. Kelly Meyers gave the Alumni Report as follows:

Events:

We hope you will attend the 29th Annual Alumni Brunch on Sunday, June 13, 2010 beginning at 11 a.m. The event will be held at the Renaissance Center.

Brunch Award winners have been notified and have all graciously accepted.

Award winners are:

Distinguished Alumni:

Chuck Morgan '91, current JJC Assistant Fine Arts Professor and Director of JJC Bands and Brass

Charles O. Warthen '58, former Department Chair of Technology at JJC from 1969 - 1979. He was also the first community college graduate to become an Illinois Community College President. In 1986 he was president of the East Campus of Black Hawk College in Galva, IL.

Susan H. Wood Hall of Fame:

Jerry Lewis, Retired JJC Fine Arts Department Chair

John Peterson, Retired JJC Fitness Center Director

Faculty Prestige Award Winner

Margot Underwood, Professor, Social & Behavioral Sciences

Alumni Board members attended the Green House grand opening, participated in the Dollars for Scholars 5k run and will give gifts to graduates at the Commencement on Friday.

Scholarships

The Alumni Board Nominations Committee will be convening to choose the recipients for their three endowed scholarships: Susan H. Wood (for students transferring to the U of I), Paul K. Orosco and Catherine M. Orosco (for Lincoln-Way students) and the JJC Alumni scholarship (for children of alums).

Campaigns:

The Office of Institutional Advancement kicked-off the 6th Annual JJC Employee Giving campaign on April 13. The JJC Employees met and exceeded their goal of \$40,000 to benefit the students of JJC!! Money continues to come in. While promotion of the campaign closed on May 6th, we will accept donations throughout the year. We will give a more detailed report at the June meeting.

Reminders:

The Alumni Brunch serves as the next meeting of the Alumni Association Board. It will be held on Sunday, June 13 at 11 a.m. at the Renaissance Center Grand Ballroom. Invitations will be sent this week.

1.5.1 **Minutes Regular** **Trustee DeLaney moved**, seconded by Trustee Dan O’Connell that the minutes of the regular Board of Trustees meeting held on April 13, 2010 be approved as submitted. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Cottrell favored the motion.

1.6 **Communications** Chairman Wunderlich stated that there is an additional communication at each of Board’s places this evening.

1.7 **Agenda** **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Cottrell favored the motion.

1.8 **Consent Agenda** **Trustee DeLaney moved**, seconded by Trustee May that the following items be placed as consent agenda items: 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.1.7, 2.1.8, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.2.6, 2.2.7, 2.2.8, 2.2.9, 2.2.10, 2.2.11, 2.2.12, 2.2.13, 2.2.14, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1, 2.4.2, 2.4.3, 2.5.1, 2.5.2, 2.5.3, 2.5.4, 2.9.1, 3.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10, 4.11, 7.1. and 8.1. Trustee Mihelich requested that agenda items 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.7, 2.1.8, 2.2.6, 2.2.7, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1, 2.4.2, 2.4.3, 2.5.1, 2.5.2, 2.5.3, and 2.5.4 be pulled from the consent agenda. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Cottrell favored the motion.

Trustee May moved seconded by Trustee DeLaney that the following Consent agenda items are approved as follows:

- 2.1.5 President recommends appointment of vice president, administrative services
- 2.1.6 President recommends appointment of interim director, adult education
- 2.2.1 President recommends the establishment of a new position entitled full time fire science/EMS instructor
- 2.2.2 President recommends the establishment of a new position entitled full time English instructor
- 2.2.3 President recommends the establishment of a new position entitled full time math instructor
- 2.2.4 President recommends the establishment of a new position entitled full time psychology instructor
- 2.2.5 President recommends the establishment of a new position entitled full time philosophy instructor

- 2.2.8 President recommends appointment of assistant professor, economics
- 2.2.9 President recommends appointment of assistant professor, history
- 2.2.10 President recommends appointment of assistant professor, nursing
- 2.2.11 President recommends appointment of assistant professor, nursing
- 2.2.12 President recommends appointment of associate professor, nursing
- 2.2.13 President recommends appointment of associate professor, nursing
- 2.2.14 President recommends appointment of professor, nursing
- 2.9.1 The President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
- 3.1 Approval of Agreement regarding proprietary information with the Chicago Regional Council of Carpenters Apprentice Training Fund
- 4.1 The President recommends approval to pay the listing of Bills for the period ending April 30, 2010 as presented
- 4.2 The President recommends approval to award bids as follows:
 - 4.2.1 Main Campus D/E Roof Replacement
 - 4.2.2 North Campus Biology Lab Remodel
 - 4.2.3 New Water Main Route
 - 4.2.4 Power & Data Cabling Installation– Phase II
 - 4.2.5 Natural Gas & Electric Supplier Management
 - 4.2.6 Chef Cutlery with Pastry Kits
- 4.3 Treasurer’s Report
- 4.4 Financial Report
- 4.5 Board of Trustees resolution to adopt tentative FY 2011 budget and placement of the budget on public display
- 4.6 Board of Trustees approval of protection, health and safety project- D & E-building roof replacement
- 4.7 Board of Trustees approval of protection, health and safety project- phase one electronic door access – Romeoville campus
- 4.8 Board of Trustees approval of protection, health and safety project- water main loop
- 4.9 Board of Trustees approval of intergovernmental agreement between Grundy/Kendall Regional Office of Education and Joliet Junior College
- 4.10 Board of Trustees approval of resolution authorizing execution of an intergovernmental agreement between the City of Joliet and Joliet Junior College for the acquisition of certain premises known as 235 N. Chicago Street, Joliet, Illinois (White Store)
- 4.11 Board of Trustees approval of land acquisition adjacent to city center campus located at 235 N. Chicago Street, Joliet, Illinois
- 7.1 Board of Trustees approval and second reading of board policy: Building and Location Identification
- 8.1 Selection of J. D. Ross Extraordinary Service Award Recipient
The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, Delaney, Klen and Wunderlich. Student Trustee Cottrell favored the motion.

2.1.1
Director
Library

Trustee DeLaney moved, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the establishment of a new full time professional position entitled director. Trustee Mihelich indicated that in February 2010 this board voted to approve a \$9 per credit hour tuition increase. In review of the minutes administration reported that seven of the nine dollars would be needed for cost of living or sustainability. This left \$2 per credit hour for an increase of positions. We were informed that a dollar tuition increase per credit hour equated to \$300,000 in new revenue, leaving \$600,000 for new positions. If all of these positions recommended for approval are approved by the board this will be almost double the amount agreed to in February. So we are approving more positions than what we voted on in February. Trustee Mihelich indicated that he had discussed this with Dr. Proulx earlier and she concurs. In reviewing the vote, two members were against the \$9 per credit hour tuition increase and another board member requested that expenses be reviewed to make sure that they would be properly recorded. Once again, approval of all of these positions would be outside of what we voted for in February. Dr. Proulx stated that when we laid out these positions in January, we were still predicting what would be happening with enrollment and used a starting prediction of a three percent enrollment growth and adjusted that to a five percent enrollment growth after the February meeting. Based on a five percent enrollment growth the seven percent tuition increase permits us to add some additional positions and those positions are noted for you. With the additional eight and nine dollars tuition we have laid out the positions as we have prioritized them. Mr. Heap put together a format that might be helpful to the Board in understanding what administration is recommending. Mr. Heap indicated that in January he used a three percent enrollment growth factor and indicated that it would take a tuition increase of seven dollars to balance the budget. With a five percent enrollment increase, we were able to cover the new faculty and the additional eight and nine dollars took us to the extra dollars for the new positions being recommended. Trustee Mihelich indicated that he can understand that some assumptions would change, but the minutes indicated that \$7 of the \$9 tuition increase was to be applied to cost of living and the additional \$2 dollars were to be applied to the creation of new positions. This board has said that it wants to be cost conscious and Trustee Mihelich wants to remain cost conscious. Trustee May asked President Proulx to explain the rationale for the recommendations of these positions and who was involved in the process. President Proulx indicated that the process for recommending faculty begins in fall and is reviewed by the department chair, the dean and the vice president of academic affairs and they have a formula to determine which departments need faculty and this is the same process followed for replacing faculty. The recommendation then comes to the senior leadership team and the budget staff. We take a look at areas that service students and the needs for quality learning experiences. This is a very unusual time in the state of Illinois regarding the budget. We originally prioritized positions with no amounts of money and then we added dollars and segregated out the salaries and fringes which come to \$1.7 million. With our new five percent enrollment growth we have the dollars to cover the costs. President Proulx commented that she is a bit uncomfortable in having the board approve the establishment of these positions which creates a perception and belief that they will all be filled. One of the things

we talked about is not filling all of them until we get a clear confirmation from Springfield on what dollars will be coming to us. We definitely want to concentrate on areas that service students. Trustee May asked if President Proulx was saying that even if the positions are approved that does not necessarily mean that they will be filled, rather we will wait to see how the state funding comes in. President Proulx stated that is one of our strategies, but the faculty positions, the library director and the part time counselors have direct impact on our students and we should concentrate on getting those positions filled. The other positions are needed but we can prioritize and wait on some of them. There has been a lot of work put into this and we have been trying to be transparent along the way. President Proulx commented that our original plan was not to bring all of these positions forward tonight, but Trustee Mihelich wanted to see the establishment of all of these positions so the board could vote on each of the positions. Trustee May asked if it would be helpful to table those positions that we are unsure of until we have a better idea of what our budget picture will be. President Proulx indicated that all of the positions will not be filled until we know what we will be getting from Springfield. Trustee Klen wanted to know what advantage there would be to tabling the positions rather than approving the establishment of the positions, because they do not have to be filled at all. Trustee May indicated that some of the trustees may feel more comfortable if they are not established until we know what the budget will be. Trustee Mike O'Connell indicated that he does not feel comfortable voting for all of these positions and agrees with Trustee May that he would like to see some of them tabled. President Proulx indicated that even if all of the positions are approved, the Board will not see them all filled at this point. Trustee May indicated that he feels administration has a very good plan and we have a balanced budget. Administration has done the research and we should have confidence in them and go with their recommendations for these positions. Chairman Wunderlich commented that in the past positions have been established but not filled for quite some time, maybe even years out. He feels we may want to table the positions that will not be filled. Trustee DeLaney agrees with Trustee Mihelich and Trustee Mike O'Connell that we should table the positions that we will not be filling at this time. Trustee May asked what positions administration would like to have tabled based on student needs. President Proulx indicated that we would like to fill the positions according to the priority list provided to the Board. Trustee Klen indicated that if we were to vote on each position the President would know the Board's feelings on each of the positions. If the board votes down a recommendation for the position administration can bring it back to the board for approval. President Proulx indicated that in the past we came back to the board after the budget was approved and asked to establish the positions and then for approval of the individual for the position. Trustee Mihelich has asked that each position be brought to the board for a vote. Trustee May expressed concerns, as he has done in the past, that we are entering dangerous ground which he feels is atypical for a majority of community college boards. By definition of national associations we are not a management board, rather we are an oversight board. This means we hire professional staff to make recommendations to the Board. He is empathetic with staying within budget, but as long as administration is adhering to the budget, we should be taking their recommendations. Trustee Klen asked if agenda item 2.4.1 had already been

approved and if this person already started in April. Mr. Van Duyne indicated that was a replacement position for an individual that had retired. Trustee Mike O'Connell indicated he agrees that we should have confidence in administration, but would like to know which positions the President would recommend hiring with the understanding that the first group is an absolute need. Trustee Mike O'Connell indicated that he would like to see President Proulx come to the Board for approval of positions when the need arises. Trustee Mihelich indicated that we have not discussed, as a board, what our priorities are for expending the extra dollars and would like to have a discussion on the total budget priorities, not just personnel. Trustee May indicated that administration has done the study and if they found priority needs in other areas other than personnel, they would have made those recommendations to the Board. What Trustee Mihelich is recommending is that the Board take on this initiative rather than administration. Trustee Mihelich commented that he might be recommending what Trustee May had recommended and when he found out that it might pass, Trustee May changed his mind. The motion **failed**. Ayes: Klen, May, Dan O'Connell. Nays: DeLaney, Mihelich, Mike O'Connell and Wunderlich. Student Trustee Cottrell favored the motion.

Trustee Mike O'Connell moved, seconded by Trustee May for reconsideration of the presidents recommendation to establish a new professional full time position entitled director, library. The motion **carried**. Ayes: Mike O'Connell, Klen, May, Dan O'Connell and Wunderlich. Nays: Mihelich and DeLaney. Student Trustee Cottrell favored the motion.

Trustee Klen moved, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the presidents recommendation to approve the establishment of a new professional full time position entitled director, library. The motion **carried**. Ayes: Klen, May, Dan O'Connell, Mike O'Connell, and Wunderlich. Nays: Mihelich (In pursuing this course we keep in mind that the \$600,000 figure represents what the board authorized) and DeLaney (concur with Trustee Mihelich). Student Trustee Cottrell favored the motion.

2.1.2

Trustee DeLaney moved, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the establishment of a new full time position entitled veterans coordinator. Trustee Mike O'Connell indicated that he would like to hear from administration on what positions they want. President Proulx indicated that we want the positions indicated in the information distributed to the Board this evening. Priority should be given first to column one, second to column two and third to column three. President Proulx indicated that one of the priority positions was the library director, which the board just voted down and this position provides direct support to our students. Dr. Oudenhoven indicated that the veteran's coordinator is a financial aid position and we are desperate for help in this area and this is not a position that can be tabled. In the past the Board has expressed interest in serving students in this area and because of the increased enrollment we are struggling to keep up with the enrollment demand. Trustee May asked if it would be possible to go back to 2.1.1 for reconsideration of the

motion. Attorney Ruttle indicated that he did not believe that could be done, unless someone who voted in the opposition wanted to bring it up for reconsideration then it can be brought back up. Trustee Klen commented that it appears as if we have the money to fill all of these positions, or did she miss something. Trustee Mihelich indicated that when he voted yes for the \$9 tuition increase it was with the understanding that we had \$600,000 available for new positions and was prepared to support positions that directly serviced students up to that dollar amount. Trustee Mihelich indicated that Trustee Klen voted no for the tuition increase, but now she is in favor of expending additional dollars. Trustee Klen stated that was because she was concerned about the affordability for students in the current economic environment and now we should give the students what they paid for and feels the majority of the board approved this tuition increase and we need to support the decision. As far as the financial aid position is concerned, it is needed and this will hopefully help alleviate students waiting in line for hours. Trustee Mihelich commented that the financial aid position directly effects students and the full time veteran's coordinator is a position requested by the state. We do not have to hire a full time veterans coordinator to realize that expectation of the state. We could hire an additional part time counselor and assign that counselor as the veterans coordinator designation. Dr. Oudenhoven indicated that this is not a counselor position, it is a financial aid position. The vast majority of what the veterans coordinator does is administer financial aid benefits to veterans. Trustee Mihelich asked if the position must be full time to meet the state's requirements. Dr. Oudenhoven responded that we have designated someone to meet the state requirement, rather our concern is that we need another full time person in financial aid to meet the workload. Trustee Mihelich commented that there are an additional two part time financial aid requests on the list. Dr. Oudenhoven stated that we have one part time position to assist with helping students at the window as currently we are pulling advisors to help with this task, which is not a good use of their time. The other position is for a scanning position because we are doing everything on line in terms of getting our documents for financial aid. Trustee Mihelich indicated that he believes in tight fiscal times and the uncertainty of the state budget it would be more prudent to use part time rather than full time staff. Trustee May indicated that this is the recommendation of the administration and asked for a vote on the item. Trustee Dan O'Connell commented that he agrees part time staff would be more economical at the current time. He would like to suggest that instead of going through each position and voting on them, administration should tell the board which positions do not have to be filled now, those positions could be tabled until there is money or they have to be filled. This would help us to be more productive with our time. Trustee Dan O'Connell indicated that he feels the financial aid positions directly impact students and are very important positions and should be approved. Trustee May asked if the positions in column three could be brought back at a later time. President Proulx indicated that would be acceptable. Trustee Klen commented that she is concerned about the students thoughts on this as we told them that we would be using the tuition increase for creating new positions for student services. Trustee DeLaney and Trustee May moved to rescind their motion. President Proulx asked if there was anything that could be done to reconsider the library director. Attorney Ruttle indicted that he

would look at the rules but did not think there was anything to be done at this meeting. Roberts Rules of Order states that a person that voted in the majority can make a motion to reconsider before the end of the meeting, and a vote for reconsideration can be made. Trustee Mihelich asked for citation of the rule and Attorney Ruttle read the rule to the Board of Trustees.

Trustee May moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College approve the establishment of a new professional full time position entitled veterans coordinator. The motion **carried**. Ayes: May (the Board has the option to change their minds even if something was, decided previously) Dan O’Connell, Mike O’Connell, Klen and Wunderlich. Nays: Mihelich (feels the Board should have a vision and a plan as opposed to spontaneity on the night of the meeting) and DeLaney. Student Trustee Cottrell favored the motion.

2.1.3 **Trustee May moved**, seconded by Student Trustee Cottrell that the Board of Trustees of Joliet Junior College approve the establishment of a new full time position entitled grant writer. The motion **carried**. Ayes: May, Dan O’Connell, Mike O’Connell, DeLaney (this position is one that is needed), Klen, and Wunderlich. Nays: Mihelich. Student Trustee Cottrell favored the motion.

2.1.4 **Trustee May moved**, seconded by Student Trustee Cottrell that the Board of Trustees of Joliet Junior College table the establishment of a new professional full time position entitled coordinator, Morris Educational Center. The motion **carried**. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, and Wunderlich. Nays: Klen. Student Trustee Cottrell favored the motion.

2.1.7 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of a new professional part time position entitled sustainability coordinator. Trustee Klen feels this is an important position and would like to see it established as soon as possible and not tabled. This position would assist us with our master plan and sustainability goals. The motion **carried**. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney and Wunderlich. Nays: Klen. Student Trustee Cottrell favored the motion.

2.1.8 **Trustee May moved**, seconded by Student Trustee Cottrell that the Board of Trustees of Joliet Junior College approve the summary of the FY11 salaries for administrators/professional staff. Trustee Mihelich asked what the amount of increase is that the Board is voting on for approval and if the recommendation was four percent. Trustee May recommends three percent. Trustee Mihelich indicated that it appears as if administration has given no recommendation and some of the Trustees do not know what the percent of recommendation for raises is for administrators and professional staff. Chairman Wunderlich asked how much money was in the budget. President Proulx indicated that three percent was budgeted. Trustee May asked what the current contract employees can expect as far as raises this year. Ms. Joyce Coleman indicated that they range from three and three-quarter to four and one-quarter percent. Trustee May indicated that

times are very difficult and probably will not be in the current salary increase ballpark when negotiating future contracts. We are within range of what other community colleges are giving their staff for raise increases and feels three percent is a fair number and is not as much as what other employee groups will be receiving. Trustee Mihelich commented that we have talked about fiscal restraint at many meetings, but we need to show our fiscal restraint and believes three percent is way too high. It sets the stage for us in future negotiations and we have to show as a board that we are fiscally responsible. We need to hold the line and should not continue to spend, spend and spend. Trustee May indicated that we have already negotiated other contracts at a much higher percentage, so he does not feel it sets the stage for future negotiations. In the future, salary negotiations will most likely be much less. This is a fair number for our administrators and professional staff. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, (even though three percent seems like a lot now, some of our administrators are underpaid and need to look at this) Klen and Wunderlich. Nays: Mihelich (believes we need to show fiscal responsibility to tax payers) and DeLaney (feels we need to start at the top to set a precedence and now is the time to do so). Student Trustee Cottrell favored the motion.

2.2.6 **Trustee May moved**, seconded by Trustee Klen that the Board of Trustees of Joliet Junior College approve the recommendation to establish a new position entitled part time counselor. Student Trustee Cottrell commented that this position is needed as the counseling department is very busy and he has had to wait to see a counselor for days. Dr. Oudenhoven indicated that this is a request for additional hours for the counseling department, which will be at the discretion of the counseling chair person on whether there is a position added. Trustee May asked what the increase in enrollment is for fall or summer. Dr. Oudenhoven indicated for summer we are up 15 percent, but it is too early to know for fall registration. Trustee Klen asked if we have any idea how much time students wait in line to see a counselor during the peak times. Mildred Holmes, department chair of counseling, indicated that they are up twenty to twenty five percent in helping students this year and the department is grossly understaffed. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, DeLaney (feels this position will better serve our students and knows first hand that counseling was always very busy), Klen, and Wunderlich. Nays: Mihelich (indicated that the Board will not see the position come back to them). Student Trustee Cottrell favored the motion.

2.2.7 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the appointment of associate professor, counseling. Trustee Mihelich indicated that the last time that this position came before the board he raised a concern. He was informed that before the next counseling position would come to the board for approval, we would review whether or not we could go spring/summer or summer/fall on the next new position for counseling. We now have a position open and Trustee Mihelich indicated that he was promised that he would be advised before the position was advertised and he was not made aware of this until now. The reason was to make sure that we maximized summer counseling hours for serving our students. Dr. Oudenhoven

indicated that this is a replacement position for a retiring counselor. All individuals that interviewed for this position were told that they would be expected to work the summer and the hours would be fall to spring and working summer hours. Trustee Mihelich stated that he had asked that the position be advertised as a summer/fall or spring/summer position to ensure that the counseling department was properly staffed to serve students in the summer and was told that would be the case for the next vacant counseling position. Trustee May commented that administration has made their recommendation and the board has the flexibility to say yes or no at this time. Trustee Klen indicated that it is her understanding from this conversation that this individual will be working in the summer. Dr. Oudenhoven commented that was a correct understanding. We do need counseling in the summer and they have done a great job in this area by asking the current full time counselors to work and by the board approving the part time counselor hours a few moments ago will help us provide these services to our students. It is an expectation now that any new counselors hired will be working summer hours. Dr. Oudenhoven commented that tenured counselors are faculty so they have the same flexibility as all tenured faculty, but one hundred percent of the full time counselors work in the summer. Dr. Marcink indicated that this requirement is in the job description and has been for the past few faculty members hired. Trustee Klen stated that means they do not have to work summer hours. It was indicated that was a correct statement, but we have full cooperation from the counselors in working summer hours. Trustee DeLaney asked if this position is approved, does that mean that this individual will be working full time hours in the summer. Dr. Oudenhoven stated that they do work full time hours in the summer. Trustee May commented that administration had just indicated that this is not an issue and the counselors are working in the summer. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Nays: Mihelich (asks that if this is the case that future counselors have a requirement for summer hours because once tenure is received the counselor can deny working summer hours). Student Trustee Cottrell favored this motion.

Chairman Wunderlich indicated that he would like to clarify for the Board that once there is a motion and second discussion can begin. After discussion ends and role call begins there should be no further discussion on the item on the floor.

2.3.1 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the motion for the establishment of a new part time position entitled public and community relations specialist. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Cottrell favored the motion.

2.3.2 **Trustee May moved**, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the recommendation of a new part time position entitled academic credentials analyst. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, and Klen. Nays: DeLaney, Mihelich and Wunderlich. Student Trustee Cottrell favored the motion.

2.3.3

Trustee May moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of two new part time positions entitled campus safety officer. Chief Pete Comanda indicated that these part time positions are for two campus safety officers. One of these positions is gravely needed for the Weitendorf Center and the other position is for the new campus center and would not be filled until April of next year. Each time we receive a call to go to Weitendorf it takes about one and one-half hours away from the regular duties of the campus police staff. We currently do not have any CSO's assigned to the Weitendorf Center. Trustee Mike O'Connell asked if we had 13 sworn officers on campus. Chief Comanda indicated that was correct, but this was not for a police officer, rather for a CSO. Trustee May asked if we can change the agenda item to break it down to approve one position. Attorney Ruttle commented that you can change the agenda item as long as it is on the agenda. Trustee Mihelich asked for a point of order as we were voting on the agenda item as presented in the book and believes the board accepted the agenda at the beginning of the meeting which states two positions. Trustee Mihelich believes we are changing what was approved. Attorney Ruttle indicated that you can amend the motion if desired. Trustee May and Trustee DeLaney rescinded their motion to table this agenda item. **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the establishment of two new part time positions entitled campus safety officer. Trustee Mihelich indicated that we just listened to administration that we wanted to hire by columns. The two part time campus safety officers are not on any of the lists and feels we are just keeping on spending dollars for positions that were not on any of the lists. Trustee Klen commented that with all of the construction happening on campus, there are many unlit isolated areas on campus. The CSO's are available to walk individuals to their cars if needed. This is a safety issue and is very important. The motion carried. Ayes: May, Dan O'Connell, Klen and Wunderlich. Nays: DeLaney (agrees with Trustee Mihelich's comment), Mihelich (can not understand how the board can be voting on positions that are not on any priority list by administration), and Mike O'Connell. Student Trustee Cottrell favored the motion.

2.3.4

Trustee May moved, seconded by Trustee Klen that the Board of Trustees of Joliet Junior College approve the summary of the FY11 salaries for non-union support staff in the amount of three percent. Trustee May indicated that he would like to echo his feelings on the discussion held for the salary increase for administration. This is under what the union contract employees are receiving and will most likely be a lower percent next year. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, Klen, and Wunderlich. Nays: DeLaney and Mihelich (feels we need to show fiscal restraints). Student Trustee Cottrell favored the motion.

2.4.1

Trustee May moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of a new full time position entitled general maintenance. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Cottrell favored the motion.

- 2.4.2 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of a new full time position entitled groundskeeper. The motion **carried**. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, and Wunderlich. Nays: Klen. Student Trustee Cottrell favored the motion.
- 2.4.3 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of a new full time position entitled campus police patrol officer. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Cottrell favored the motion.
- 2.5.1 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College table the establishment of a new full time position entitled accounts receivable (A/R) specialist. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen, and Wunderlich. Student Trustee Cottrell favored the motion.
- 2.5.2 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the establishment of a new full time position entitled multicultural student affairs assistant. Trustee Mihelich indicated that this is another position that is not on a prioritized list by administration and we just keep spending. Trustee May asked if all of these positions were in the budget for the upcoming fiscal year. President Proulx indicated that she thinks what is happening is that this priority list was put together based on the budget. The two new part time CSO's came up as a newly identified area and the multicultural student affairs assistant is a replacement for two part time positions. Dr. Oudenhoven indicated that there are two part time clerical positions and one of those individuals holding a part time position is retiring. We are asking that these two positions be eliminated and replaced with one full time position as it is felt we will be better able to service the students needs. Trustee Mihelich asked President Proulx if she would prioritize this position over some of the other positions that we just voted to table. President Proulx commented that when it is asked in this way she would prioritize it in terms of direct support to students. Trustee Mihelich stated that was not the question he asked and wanted to know if the president would put this position over all of the positions in category three. President Proulx stated that yes she would. The motion **carried**: May, Dan O'Connell, Mike O'Connell and Wunderlich. Nays: DeLaney, Mihelich (can not vote on a position that was not prioritized by administration before hand), and Klen. Student Trustee Cottrell favored the motion.
- 2.5.3 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the establishment of a new part time position entitled financial aid scanner operator. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, DeLaney, Klen, and Wunderlich. Nays: Mihelich. Student Trustee Cottrell favored the motion.

- 2.5.4 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the establishment of a new position entitled financial aid clerical assistant. The motion **carried**. Ayes: May, Dan O’Connell, Mike O’Connell, Klen, and Wunderlich. Nays: DeLaney and Mihelich. Student Trustee Cottrell favored the motion.
- 8.1 Trustee DeLaney indicated that the committee has met for the selection of the J. D. Ross Extraordinary Service Award and is recommending a recipient for the award. The name will not be divulged at this time to give the President a chance to speak with the recipient before it becomes public. The individual will have dinner with the Board at 4:45 p.m. on June 15th and will be honored at the Board meeting on that date.
- 9.1 Trustee Klen indicated that:
Foundation Report The Dollars for Scholars 5K Run that was held on Saturday , May 1 and we surpassed our goal of \$10,000 and made a total of \$16,200 for books for our Student Emergency Fund for the Fall of 2011.
- Kristi sold \$30,000 in combined sponsorships to our vendors for the 5K run and the Foundation Golf Outing.
- The JJC Foundation Golf Outing will be held on Monday June 21st at the Joliet Country Club. If you would like to golf please give Kristi a call. She would also like the trustees to consider sponsoring a hole for \$150.
- The next Foundation Board meeting is next Wednesday, May 19th at 7:30am.
- 9.2 Trustee May indicated that there are overwhelming budget deficits and gridlocks at the state level. At the national level there is a bill before the senate that is gaining momentum that would provide some funding for educators and could provide some relief at the state level.
ICCTA Report
- 9.3 Student Trustee Cottrell gave the following report:
Student Trustee Report “Well, finals are this week, so a lot of students, including myself, are very busy and stressed right now.
- The new Student Government Executive Board was elected at the Student Government meeting this last Thursday, and here are the results:
President – Mary Beth Stika
Vice President – Dan Wiszniewski
Treasurer – Dalan Beard
Public Relations – Cadis Stewart
Secretary-won’t be filled until the fall
- The Collegiate Club Council Recognition event was held on Wednesday, May 5th
Club of the Year – Interior Design, advised by Patricia Mackey
Advisor of the Year – Rosa Salazar, Co-advisor of Latinos Unidos
Student Leader of the Year – Mark Parker of the JC Players

Student Government will be meeting over the summer, and will be working closely with the Housing Board and Centennial Commons Management to assist in the coming transition.

Student Government is looking forward to beginning the next school year.

I am really excited to work with the Board of Trustees, and I am honored to have this chance to represent the student perspective. If you have any questions or concerns, or you would like to meet or talk with me, please feel free to contact me at (312)593-4097 (cell), or zcottr87@jjc.edu.”

9.4
Buildings &
Grounds

Trustee Dan O’Connell indicated that Mr. Larry Bacher will making a presentation this evening as follows:

We are on budget; 51 percent in district contracts awarded; on schedule with all of the projects; phase one of the classroom remodeling will start next week; reviewed the summer site work projects for parking lots and utility relocations; campus center update; facility services building update; project update for buildings C, J and K; health professions building update; natural science building update; automotive project update; update on City Center Campus; and the graphics and signage project. Trustee O’Connell indicated that there have been five potential locations presented for the YMCA partnership as follows:

Option 1 – East of existing athletic fields, south of E & F building

Option 2 –On Houbolt Road, southeast of greenhouses

Option 3 –Along Houbolt Road, with access on Olympic Drive, south of greenhouse

Option 4 – North of College Road on ag department land (16 acres); west of Houbolt Road; west of the current Y building. The outer ring road would need to be extended to the building.

Option 5 - South of Olympic Drive; west of Houbolt Road.

We can discuss this issue further at the next board workshop.

9.5
JAHM
Report

Trustee Mihelich indicated that the museum has two major fundraising events. One is their annual gala, this year it will be on October 2, 2010 and the other is their rooftop party in the summer. The rooftop party will be held on June 19, 2010 and is entitled Shipwrecked on the Rooftop. Dress as your favorite Gilligan’s Island character or casual summer wear. The cost per ticket is \$50 and Trustee Mihelich has the tickets if anyone is interested in attending. Trustee Mihelich thanked Trustee Mike O’Connell for his support.

9.6
President’s
Report

President Proulx indicated that her written report is in front of the Board this evening and would like to thank Joy Schultz for making the arrangements for the meeting tonight.

Thank You

Joy Schulz, Morris Education Center Coordinator, for coordinating this evening’s meeting.

Trustees Susan Klen and Michael O'Connell for attending the Dual Credit Appreciation Dinner on April 14, 2010.

Trustee Michael O'Connell for participating in the college's Employee Recognition Program on May 6, 2010.

Recognition

The Illinois Senate of the 96th General Assembly of the State of Illinois passed a Senate Recognition in honor of the college's winning the National Junior College Athletic Association (NJCAA) Men's Division III National Basketball Championship and commends the hard work, dedication and teamwork that brought this victory and extends its best wishes to the coaches and players for continued success.

Kudos to Mary Beth Luna, chair of the department of nursing, and her faculty and staff on the NCLEX scores for the first quarter of 2010: 38 students were first-time test takers--38 passed for 100% pass rate on the NCLEX-PN exam; 95 students were first-time test takers--87 passed for 92% pass rate on the NCLEX-RN exam.

Congratulations to James Pommier, JJC's Joliet Rotary Student of the Month for May. James has a 3.89 GPA and plans to major in business Management at the University of Illinois. He is vice president of Phi theta Kappa, a member of the Honor's Program, a student government representative and a student ambassador. He received the JJC Foundation's High School Scholarship and the Akzo Novel Scholarship.

Congratulations of Trustee Jeff May for receiving a 2nd Time Recipients 2010 Trustee Education Award from the Illinois Community College Trustees Association.

Recent Grants Submitted

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
Encore Career Grant	Deerbrook Charitable Trust/Civic Ventures	\$25,000	April 23, 2010	Workforce Development	Kelly Lapetino
Equipment to Enhance Training and Health Professions	U.S. Dept. of Health and Human Services- HRSA	\$115,704	April 26, 2010	Nursing and Allied Health	Mary Beth Luna

Second Chance Act Juvenile Mentoring Program	U.S. Department of Justice	\$603,273	April 27, 2010	Workforce Development	Jami Boyd
Adult Education and Family Literacy	Illinois Community College Board	\$1,575,000	May 5, 2010	Adult and Family Services	Emilie McCallister

The college was awarded \$5,000 from the American Association of Community Colleges to serve as a Peer-to-Peer Ambassador to three other Illinois community colleges to model JJC's success with the Plus 50 Initiative.

Sandy Mol, Angie Ahng, Melissa Pilch, and Griselda Martinez are all responsible for JJC receiving increased funding from the Grundy County Workforce Development Board. The Young Professional Network grant was awarded an additional \$25,351 in Youth ARRA funding to run a summer youth employment program. The Dislocated Worker ARRA program has been awarded an additional \$19,573 to run short-term training programs. Finally, the college was awarded an additional \$9,953 in WIA Dislocated Worker funds.

High School Visits

5/4/2010 Joliet West

Events

Admissions

- 5/4/2010 Joliet West presentation (Collaboration with Black Student Union)
- 5/4/2010 Downers Grove Fair
- 5/7/2010 Athletic Orientation (Collaboration with various departments)
- 5/12/2010 Kankakee Fair
- 5/12/2010 Tellabs Fair
- 5/27/2010 Pershing Elementary Presentation (on campus)

Financial Aid

- 5/18/2010 Dyett School Presentation (on campus)

OMSA

- 5/4/2010 Cinco De Mayo celebration (on campus)

Nursing

- 5/4/2010 Nursing Information Session (on campus)
- 5/4/2010 Radiologic Technology Information Session (on campus)

Activities and Initiatives

2010 Regional Job Fair. The JJC Career Services Office partnered with workforce development, Workforce Services of Will County, and IDES to offer the 2010 Regional Job Fair at JJC's City Center Campus on Thursday, April 15. The event was a great success. Of the 684 job seekers who attended, 187 were JJC students. An estimated 150 job seekers attended two sessions on "How to Make the Most of the Job Fair." There were 44 employers and their evaluations were overwhelmingly positive.

Pace's Summer Haul Pass. Pace's "First Ever" summer pass options for college students now offer college students an expanded discounted pass good for unlimited uses of Pace's services during the months of June, July and August.

Student Government Elections. The following students were elected to the SGA's Executive Board for 2010-2011: President, Mary Beth Stika; vice President, Dan Wisniewski; Secretary, open until fall; Treasurer, Dalan Beard; and, Public Relations, Cadis Stewart.

Upcoming Events

Commencement: Friday, May 14 at 7 p.m. at Lewis University.

JJC Players Annual Banquet: Saturday, May 15, at 6 p.m. at Drury Lane Theatre.

Board of Trustees Meeting: Tuesday, June 15, 2010

JJC Foundation, Inc. Golf Tournament: Monday, June 21, Joliet Country Club

9.7
Chairman's
Report

Chairman Wunderlich indicated that there is no Chairman's report this evening.

Trustee DeLaney moved, seconded by Trustee May that the Board recess to a closed EXECUTIVE SESSION (8:00 p.m.) with no action being taken upon return under open meetings act:

2 (c) (1) and 2 (c) (2)

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Cottrell favored the motion.

Return to
Regular
Session

Meeting resumed at 8:45 p.m. **Trustee DeLaney moved,** seconded by Trustee May to resume the Regular Public Session. Motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Cottrell favored the motion.

Trustees Present:	Barbara DeLaney	Susan Klen
	Jeff May	Andy Mihelich
	Dan O'Connell	Mike O'Connell
	Robert Wunderlich	
	Student Trustee Cottrell	

10
Adjourn

Trustee DeLaney moved, seconded by Trustee May for the meeting to adjourn at 8:46 p.m. A voice vote was taken. The motion **carried** unanimously.