

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, Board Room, 1215 Houbolt Road, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:03 p.m. on **Tuesday, March 9, 2010.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O’Connell Michael O’Connell
 Robert Wunderlich

Student Trustee
Present: Darren Newenhouse

1.1 The Pledge of Allegiance was led by Student Trustee Newenhouse.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

1.2 A moment of silence was observed for members of the College family, students, Moment of Silence community leaders, or relatives thereof, who had passed away since the last meeting. Chairman Wunderlich requested that John Querio and Doreen Mahoney be added to the moment of silence.

1.3.1 Chairman Wunderlich indicated that we will be recognizing our newly tenured Recognition of Newly Tenured Faculty faculty this evening. President Proulx stated that last month the Board approved tenure for 15 faculty members and most of them are with us this evening. The Deans will introduce the tenured faculty from each of their respective areas. Dean Karl Brooks introduced Mr. Rodney Bullock to the Board of Trustees and indicated that he was an outstanding addition to the tenured faculty. Mr. Bullock thanked the Board of Trustees for approving his tenure.

Dean Bette Conkin introduced the following faculty to the Board: Virginia Bouie, English/World Language; Nancy DeRoss, Natural Sciences; Laura Enger, Math; Bill Jordon, English/World Language; Dave McGuire, Math; Susanne Picci, English/World Language. Dean Conkin felt that Joliet Junior College was fortunate to have these faculty members join the ranks of tenure and are very

deserving of the tenure. Ms. Virginia Bouie thanked the Board of Trustees, Dr. Proulx and her former student, Student Trustee Newenhouse. Ms. Nancy DeRoss offered thanks to the Board of Trustees for the honor of tenure and is happy to be full-time after many years as an adjunct. Ms. Laura Enger thanked the Board very much for approving her tenure and indicated that she is actually in her 22nd year with the college. Mr. Bill Jordon thanked the Board very much for approving his tenure. He thanked Dr. Proulx and the Board of Trustees for all of their hard work at the college and in the community. Mr. McGuire indicated that he came from the ranks of adjunct faculty and has been in many different types of jobs and is so happy to be at Joliet Junior College. He indicated that we have many wonderful departments and people such as Joyce Coleman and the human resources department. He thanked Dr. Proulx and the Board for their promise to the students of JJC. Ms. Picci thanked Dr. Proulx and the Board of Trustees for her tenure and support and indicated that she is happy to be at JJC. President Proulx indicated that she is circulating a book that features our students and their responses to words in that book and stated that Ms. Picci had invited the author of this book to the college and Dr. Proulx thanked her for the honor she has brought to JJC.

Dean Michaelene Nash introduced Ms. Danielle Lisiecki, Nursing who was our first evening instructor for Nursing. Dean Nash commented that Ms. Lisiecki is very deserving of tenure. Ms. Lisiecki thanked the Board of Trustees and Dr. Proulx for approving her tenure and also wanted to say that tenure will not change who she is.

Dean Margaret Semmer introduced Mr. Michael Brncik, Orthotics and Prosthetics, and Tim Hocchalter, Business. Mr. Brncik thanked Dr. Semmer for the kind words and thanked Dr. Proulx and the Board for granting his tenure. He has been involved in this field for over 30 years. There is a culture at the college of helping faculty, helping staff and above all putting students first and he is very appreciative of being in this culture. Mr. Hocchalter thanked everyone for the opportunity and indicated that he has been here since 1993 and it has been a true life experience and he is grateful to be here to share those experiences with his students. Dr. Semmer indicated that she would also like to recognize Ms. Kim Karlberg of the Criminal Justice department even though she was unable to attend this evening. Dr. Semmer commented that she is very proud of these faculty members and knows they are very deserving of tenure.

1.3.2
Request to
Address
the Board

Chairman Wunderlich indicated that we have a request from Dr. Al Kennedy to address the Board this evening. Dr. Kennedy stated that he would like to thank the Board for their time again this evening and indicated that because of the five minute time limit, he would be reading a prepared statement to insure that he touched on key points. Dr. Kennedy read the statement as follows:

“I have provided you a recent Bargaining Update which we sent to our bargaining unit members which I would like to discuss with you today.

When we wrote our update, almost 11 weeks had passed without a counter from your negotiations team to our previous compensation proposal. We stated to the

college that it was time to move to mediation. The following Monday we were notified that the college wanted to meet with us to continue negotiations. We would like to thank whoever provided us the opportunity to return to the bargaining table. We have since met with your negotiations team on three dates. Unfortunately your team has only made a tiny movement in their compensation offer. This is in contrast to a much larger movement on our part. Your team has not committed to bring us a counter offer at our next negotiations meeting on Thursday. If we see only a tiny movement by your team we will have to insist on going to mediation.

We believe the longer the negotiations drag out, the greater the negative impact will be on our students.

Let me explain why I believe that this is the case. Last semester, about 95 new adjuncts were hired to teach classes at JJC. This semester only 63 of them returned to teach. If I was running a business or educational institution and one-third of the new hires quit within six months, I would be very concerned about the quality of education I was providing to my students with such a high turnover rate. Experience makes us more effective instructors.

Joliet Junior College is functioning as a farm team for other colleges in the area. When I talk with adjunct instructors, I constantly get the question, why should I teach at the lowest paying college in the Chicago-land area. They say after I get some experience teaching at JJC, I can then go teach at a college that will give me a higher starting salary and salary increases for experience. I have no answer to that question. Do you? Many adjunct instructors are getting their ticket punched here and then moving on to higher paying institutions. In the handout which was provided with your Board package you have what our peer Community colleges are paying their adjunct instructors. We are the lowest paid adjuncts in our peer group! I repeat: We are the lowest paid adjuncts in our peer group! It should be noted that the full-time faculty are in the middle of their peer group.

Of course you already know that about 50% of the courses taught at this institution are taught by adjuncts. So having a stable, high quality adjunct instructor corps is very important to providing a quality educational experience for our students.

Let's look at the financial impact of adjuncts teaching at JJC. Last year out of an Education Fund Budget of \$54 million dollars, adjuncts were paid \$3.5 million dollars or 6.5% of the budget to teach roughly half of the credit courses taught at the college. After their salaries were paid, adjuncts generate for the college a net income of \$8.5 million dollars. Without adjuncts, half of the students would not be able to take the classes that they need and the tuition or property taxes would have to be raised to cover the loss of \$8.5 million dollars. As a Full Time instructor once told me and I quote "The college is running this institution on the backs of its adjuncts."

In conclusion, it is time for the college to be more concerned about the quality of

education it provides to its students by providing more stable and quality adjunct instructors. The turn over of adjunct instructors needs to be kept to a minimum. This can be accomplished by the college providing competitive compensation to its adjuncts.

I am available to answer any questions that you might have.”

Chairman Wunderlich thanked Dr. Kennedy for addressing the Board this evening.

1.4.1 Proclamation Community College Month
Chairman Wunderlich indicated that the proclamation designating April 2010 as Community College Month in Illinois Community College District No. 525 will be read by Victoria Lyons who is a member of student government of Joliet Junior College. **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2010, as Community College Month in Illinois Community College District 525. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, Klen, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.2 Proclamation National Poetry Month
Chairman Wunderlich indicated that the proclamation designating April 2010 as National Poetry Month in Illinois Community College District No. 525 will be read by Professor Bill Yarrow. **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the proclamation designating April 2010 as National Poetry Month be approved as read. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.3 Faculty Union Report
Dr. Bob Marcink, president of the Faculty Union, indicated that he would like to congratulate all the newly tenured faculty members and he knows it is a rigorous process and it is a great accomplishment to attain. Dr. Marcink indicated that he has communicated with the faculty and asked them to use less expensive books, use fewer books, and use older editions if this does not hamper the education of our students. The faculty has responded well to this request and it will be discussed at the March meeting again. Dr. Marcink stated that Dr. Bill Hogan has been named the American Association of Physics Teachers Undergraduate Physics Teacher of the Year. The official title of the award is: Excellence in Undergraduate Physics Teaching Award. What makes the award so impressive is that it is open to college professors at both two-year and four-year institutions. Dr. Hogan is only the third two-year teacher to be honored by the AAPT since the inception of the award in 1994. Dr. Marcink stated that other winners of the award came from U of I, Oregon State University, Davidson University and George Mason University. Dr. Hogan has been at JJC since 1997 and has prepared his students for success in physics and engineering throughout the state and country. He has been acknowledged for his students’ excellence by the U of I. Both Dr. Hogan and myself came to JJC in 1997 and he has learned much from him in the past thirteen years. Dr. Hogan is clearly among our finest, if not the finest. He resides in Joliet and has two young children and plans on

being with JJC for a very long time. Dr. Hogan serves on the Faculty Union Executive Board as Treasurer and has proven to be an invaluable adviser to Dr. Marcink in that capacity. His dedication to JJC and his students is unparalleled and Dr. Marcink is proud to call him a friend and a colleague.

1.4.4
Alumni
Report

Mr. Sylvester Cottrell gave the Alumni Report as follows:

It is last call to make nominations for the Distinguished Alumni and Susan H. Wood award. Nominations can be made by visiting the alumni web page or calling Kelly at 815-280-2218. Awards are given at the Alumni Brunch (Sunday, June 13, 2010).

The Alumni web pages have been audited and redesigned by Beth Richardson of the Applications and Support Services department. The goal is to engage alumni by asking them if they are one of 40,000 JJC alumni.

The Alumni Board will be participating in the following events this spring: Scholarship application events; Donor Dinner/Scholarship Recognition event on March 11; and Second Annual Dollars for Scholars run/walk on May 1

The next Emerging Leader workshop offered by Student Activities, Career Services and Alumni Relations will be held on March 25. Brian Thompson'96 will present "Motivation to Succeed".

The E-Connections electronic newsletter was launched in February and sent via email to over 7300 constituents. This newsletter encourages alumni to reconnect with the college.

The Students & Alumni United:

Raised over \$1012.00 for Relay for Life in February; will participate in Big Brothers, Big Sisters Bowl for Kid's Sake on March 13; and will begin taking nominations for the Faculty Prestige Award on March 24

The combined Alumni/Foundation year-end giving appeal total to date is \$17,366.00

The Office of Institutional Advancement will kick-off the JJC Employee Giving campaign on April 13th. Last year we raised \$35,728.08 to benefit students.

The next meeting of the Alumni Board will be held on Monday, April 5 at 6 p.m. in the President's Board Room. The public is invited to attend.

1.5.1
Minutes
Regular

Trustee DeLaney moved, seconded by Trustee May that the minutes of the regular Board of Trustees meeting held on February 2, 2010 be approved as submitted. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.6 Ms. Tierney stated that she had not received any additional communications.
Communications

1.7 **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.
Agenda

1.8 **Trustee DeLaney moved**, seconded by Trustee Klen that the following items be placed as consent agenda items: 2.1.1, 2.2.1, 2.9.1, 2.9.2, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.3, 4.4, 4.5, 4.6, 7.1, 7.2, and 7.3. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.
Consent Agenda

Trustee DeLaney moved seconded by Trustee Mike O’Connell that the following Consent agenda items are approved as follows:

- 2.1.1 The President recommends appointment of vice president, academic affairs
 - 2.2.1 The President recommends approval of sabbatical leaves for two faculty members
 - 2.9.1 The President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
 - 2.9.2 The President requests approval of the faculty salary schedule columnar advancement report, as presented
 - 4.1 The President recommends approval to pay the listing of bills for the period ending February 28, 2010 as presented
- The President recommends approval to award bids as follows:
- 4.2.1 Lighting Retro-fit (Rebid)
 - 4.2.2 Procurement Card Program
 - 4.2.3 Bid Release 13 Classroom Renovations
 - 4.2.4 Bid Release 13 Classroom Furniture
 - 4.2.5 Facility Services Building Shelving Units
 - 4.3 Treasurer’s Report
 - 4.4 Financial Report
 - 4.5 Board of Trustees approval to dispose of surplus equipment
 - 4.6 Board of Trustees approval of Livingston County payment in lieu of property taxes regarding wind farm
 - 7.1 Approval and second reading of board policy on Residency
 - 7.2 Approval and second reading of board policy on FOIA
 - 7.3 Approval and second reading of board policy on Nepotism

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

2.1.2 Department Chair **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the appointment of department chair, 2010-2011. Trustee DeLaney indicated that she would like to thank Dr. Jim Ethridge for serving in this position for many years. He has given the College so much time and energy and it is truly appreciated. Trustee DeLaney indicated that she went through the agriculture/horticulture program and Dr. Etheridge always did a stellar job. Trustee DeLaney congratulated Donna Theimer for being elected to fill the position. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen, and Wunderlich. Student Trustee Newenhouse favored the motion.

9.1 Foundation Report Trustee Klen reported the following:
The Steinway Piano 88 Key Campaign continues and Kristi has sold 15 keys so far at \$750 per key. Steinway did an audit of our current 15 pianos and has come up with a financial plan that would allow JJC to become an all Steinway School. The new Model B grand piano will be used in our soon to be renovated area for recitals and small concert.

The Foundation will host both the Annual Scholarship Recognition Event and the Annual Donor Dinner as one combined event this Thursday, March 11, 2009 at the Renaissance Center. The Donor Dinner will start at 5:30pm and the student recognition part will start at 7:30pm. We have over 325 students and donors attending this event.

As you will see in the board packet the "Gifts Received by Source Report" shows that the JJC Foundation has received 513 more gifts than last year at this time and \$174,468 dollars more than last year. While the majority of Illinois Community Colleges are reporting a 33-40% decrease in charitable giving our Foundation continues to see an increase in the number of gifts and the dollar amount given to support Joliet Junior College.

Tomorrow night the Foundation will present \$16,000 in scholarships at the Mathletes Competition to encourage students from high schools in District 525 that excel in Math to attend JJC in the Fall of 2010

The next JJC Foundation Board of Directors meeting will be held on Wednesday March 17th at 7:30 am in the President's board room.

Chairman Wunderlich pointed out that the Foundation president-elect, Mike Guglimucci is present this evening and thanked him for attending the meeting this evening.

9.1.2 Student Housing Ms. DyAnn Pfrommer indicated that the current occupancy rate is at 43 percent. This past Saturday Centennial Commons partnered with discover JJC and had 37 tours of the property. This Friday student housing will have a table at the

JJC's event for the visiting high school counselors. The lease has been revamped to reflect a grade point average of 2.0. Ms. Pfrommer wished everyone a Happy St. Patrick's Day.

9.2
ICCTA

Trustee May indicated that he and Trustee DeLaney attended the ACCT Governance Institute in Tempe, Arizona this past week. It was an excellent workshop with 80 participants from across the country. It was great interacting with all of the colleges and looking at the different ways they do things. The conference had a board assessment and Dr. Polonia helped some of the boards that did not score well. There were a number of different topics and issues at the conference. It was a good workshop for experienced Trustees, but is even better for our new Trustees. Trustee May will be traveling to Washington for the Legislative conference and will have a meeting at noon and at 3 p.m., the state group will be meeting with senator Durbin on the day of his arrival. President Obama has introduced the American Graduation Initiative and the amount of money for community colleges, \$12 billion, is the largest amount ever proposed for the community college system. This money will go to grants and capital expenditures which is of great interest to JJC with our ongoing master plan. We will have an opportunity to speak with our legislators about the American Graduation Initiative and some things we would like to see at JJC. On Friday Trustee Mike O'Connell and President Proulx will be attending the new trustee orientation. Next week our state association will be meeting and there will have to be deep cuts and the budget situation is extremely bleak. Many different political scenarios are up in the air at this time. This will have a negative impact on community colleges and we will need to plan for the cuts for the future.

9.3
Student
Trustee
Report

Student Trustee Newenhouse gave the following report:
"My term ends soon, and students at JJC have been able to petition for the Student Trustee position since February for the term beginning in this coming April. The final day to turn in a petition is this Thursday, March 11th. As far as I know, no petitions have been turned in yet, but students have taken information and the paperwork for the role, and students generally turn things on the last day.

Student Government raised \$3200 for the Wish Upon a Star Foundation, a Foundation based out of Joliet, IL.

The Holistic Outreach and Wellness Club is working with the Office of Student Activities, the Spades Club, and the History Club, and the Will County Senior Services Center to have their fifth Old Time Social, which raises funds for the Senior Services Center. There is dancing and music from the Jay Mau Orchestra, a full jazz band.

I am planning on Graduating this May, and have already been accepted into the Psychology Program at Governor's State University. So after about 3 or so wonderful years here at JJC, my time here, as Student Trustee and as a student is coming to a close soon."

9.4
Buildings
& Grounds
Committee

Trustee Dan O'Connell indicated that there was a Buildings and Grounds Grounds committee meeting on February 24th. They discussed the following: Master Plan update

Greenhouse-Trustee May asked why the benchwarmers were not included in the original planning. Trustee Dan O'Connell indicated that they were discussed, but we had a certain budget that we had to work with and this was before approval of the referendum by the voters. These were items that could be brought in later and that is why it is being brought back to the Board. There is enough money to do one benchwarmer, but if we wait to do the others later it would cost even more money. Trustee May commented that this project already came in way over budget and we still have the rest of the master plan to complete. We need to set a precedence that departments have to make hard decisions to stay within budget. We could consider making additional improvements if there are funds available at the end of the master plan. Trustee Dan O'Connell indicated this is what the Board needs to decide. Trustee Mihelich asked where the monies would come from to pay for this project. Trustee Dan O'Connell indicated that the dollars would come from the overflow monies. President Proulx stated that it would be coming from the contingency. Trustee Klen stated that she agrees with Trustee May, but feels that items of this nature should be an exception. By doing this project all at once, we would save a great deal of money and by using the benchwarmers the ambient temperature in the greenhouse would have huge energy savings as well. We should be looking at the overall savings on this project. Trustee May indicated that when money is gone, tough choices have to be made and feels different choices could have been made at the beginning of the project. This project came in well over budget, around twice the amount of the original budgeted dollars. Chairman Wunderlich asked Trustee Dan O'Connell if this would be an additional discussion on this project with back up rationale at a future building and grounds committee meeting. Trustee Dan O'Connell stated that was correct and a recommendation from the committee has not yet been made. President Proulx commented that the \$57,000 would be coming out of contingency and when we were discussing the facility services building in December, Trustee Mihelich indicated that he would like to see any contingency dollars left over go to City Center Campus. President Proulx asked for clarification on the Board's wishes on the contingency dollars. Trustee May stated that was one Trustee's wishes and there was never a vote by the entire Board on the matter. We need many things like additional classrooms, and on and on. Trustee DeLaney stated that it would make better sense to her to use whatever monies are left from the current project toward the next project in line. Trustee DeLaney indicated that we did go well over budget on the greenhouse to give them the state of the art facility that they have and agrees with Trustee May on his point. Trustee Klen asked if it would be possible to estimate how much energy savings there would be for the college if we purchased the benchwarmers. Mr. Bacher stated that he would talk to Dr. Ethridge to get numbers quantified for energy savings. Trustee May stated that every department can make a rationale for savings for an additional project, but the point is that there are just so many dollars for each project and the entire master plan. Trustee Klen feels we need to look at every opportunity available to make money.

Trustee Dan O'Connell indicated that he would like to move to the Natural Areas Restoration at this time. To date 45 acres of the planned 65 acres have been cleared.

The college has been contacted regarding a 15 acre parcel for sale near I-80 and Wolf Road, but there is not an interchange near the property. Trustee Mihelich indicated that this area was a priority for the college several years ago. Chairman Wunderlich commented that 15 acres would not be large enough to put a college campus on. Trustee Mihelich commented that he would like to see a proposal on the parcel of land for sale.

Facility Services Building is still awaiting finalization of contracts with CDB.

Steel is being erected for the new Campus Center.

This summer there will be 43 classrooms renovated.

The Health Professions program is proposing a three story building totaling 124,000 square feet.

The Natural Sciences will have 14 new labs and five renovated labs.

The Automotive facility will begin the coordination of existing utilities this summer.

Mr. Larry Bacher indicated that the Board has information in front of them concerning the master facilities update. Mr. Bacher indicated that he will be highlighting budget, schedule, and individual project updates. We are still on budget, except for the \$27,000 for the greenhouse and 53 percent of the work has been awarded to district 525 contractors and sub-contractors thus far. Schedules are moving along on design work with the help of the Architect (Legat) and Wight and we are on schedule with the Phase II projects. The greenhouse: completed and occupied; seeding and striping will be done in spring 2010; and reconciling order of additional work with budget savings. Classroom remodeling: renovating 43 classrooms. Parking lots: campus center and facility services buildings are taking parking spaces out of commission; we are out for bids on the creation of a new parking lot this summer. Campus Center: on budget and steel is being erected on site. Facility Services building: CDB had a meeting this afternoon and we hope have a contract to move forward. Mr. Bacher indicated that programming meetings continue and are in schematic design process for Buildings C, J and K and have some budget issues that need to be addressed. Health Professions and Natural Sciences projects will have presentations this evening. Automotive: design development complete next week and resolving the coordination of utilities relocation with the adjacent natural sciences building. The City Center Campus is in the QBS process. Trustee Mihelich asked when it was scheduled to be complete. President Proulx stated that until we know where the site will be and get Board input we can not begin the QBS process officially.

Graphics and Signage project: in progress and working with staff in interviews; on budget; and reconciling proposal pricing with budget.

Mr. Sronkoski of Legat Architects indicated that they would be presenting the schematic design for Health Professions and the Natural Sciences buildings this evening. Both projects will be LEED certified buildings and consistent with the master plan. Mr. Greg Spitzer, project architect for the natural sciences building and Mr. Michael Lundeen is the project architect for the health professions building.

Mr. Lundeen thanked the Board for the opportunity to present the health professions center and gave the following power point presentation consisting of: program summary; location of building on campus; health professions center goals; site design criteria; lab diagrams for CNA; schematic designs one, two, three and four with revisions; schematic designs for first floor, second floor and third floor; schematic design for roof/mechanical penthouse plan; several different views from the building; west elevations; southwest view; aerial views from northwest; views from northeast; northeast elevation; and several views from northeast to entry. Trustee Mihelich asked if there was a building letter for this building. It was indicated that this is being discussed, but a letter has not been assigned as yet. Trustee Mihelich asked if the health professions faculty and the department were happy with this new building. Dean Nash indicated that everyone seems satisfied at this time with the building. We started the process with all faculty involved and everyone was involved in the planning of the building.

Mr. Spitzer indicated that it is his pleasure to present the natural science project. The power point consisted of the following: program goals; program summary; master plan building location; current floor plans; proposed floor plans; current building locations with proposed new areas for the natural science project; aerial overviews; southwest and southeast views of the new natural science areas. Trustee Mihelich asked if this building could be self contained and closed off from the rest of the campus. Mr. Spitzer pointed out that there are doors located in an area where it could be closed off from the rest of the campus; however if we were looking to close off the entire natural sciences area additional doors would have to be included, which would not be a problem to do.

9.5 Trustee Mihelich indicated that there was not a report this evening.
JAHM Report

9.6 President Proulx highlighted areas of the President's Report as follows:
President's Report Thank you to Student Trustee Newenhouse for the article he wrote on the tuition for the Blazer. March is Women's History Month and President Proulx indicated that she has two books for our women Trustees' from the JJC bookstore.

Recognition

Kudos to Dr. Betsy Oudenhoven, vice president of student development, on being this year's honoree at the College of Lake County's AAWCC Women's History

Month Luncheon. Dr. Oudenhoven is being recognized for her outstanding contributions to the CLC community as well as for her continued support of women's academic and professional advancement.

Congratulations to Dr. William Hogan, physics professor, who has received notification that he will be awarded the prestigious American Association of Physics Teachers (AAPT) Excellence in Undergraduate Physics Teaching Award. He will attend the AAPT national meeting this summer in Portland, Oregon where he will be honored with the award and give a 30-minute presentation.

Congratulations to the Culinary Arts faculty: Chef Tim Bucci earned a gold medal in the stage one tryouts for Team USA; Chef Kyle Richardson has been awarded the title of Approved Certification Manager for the American Culinary Federation; and, Chef Andy Chlebana took third place at the International Restaurant Show in New York.

Congratulations to Francine Razny, adjunct faculty member, who received a President's Volunteer Service Award for her volunteer efforts with the Employer Support of the Guard and Reserve (ESGR). The ESGR is a Department of Defense agency established in 1972 to promote understanding and support among employers of those who serve in the National Guard and Reserve. For the third year in a row, Razny received a Bronze Award, which requires volunteers to dedicate 100-249 hours in one year.

Congratulations to Andrea Lehmacher, director of marketing and creative services, and her staff on earning awards in six categories (HR Brochure, Spring 2010 Class Schedule, JJC View Book, Newspaper Series Testimonial Ads, Alumni Bell Event, JJC Logo) at the Educational Advertising Awards competition. This is the largest educational advertising awards competition in the country and there were over two-thousand entries from more than one-thousand colleges, universities and secondary schools. In this same competition, congratulations also go to Jacob Chase, web administrator, won an award for the JJC Web Site's clean and branded design.

JJC's Joliet Rotary Student of the Month is Timothy Kugelman. Tim is a returning adult student majoring in Interior Design, who has a 3.86 GPA. He is a Student Government representative, vice president of the Interior Design Club, vice president of GLOW (Gay, Lesbian or Whatever), secretary of the Collegiate Club Council, and a student member of the Judicial Review Committee, Phi Theta Kappa, the Emerging Leaders Program and is a Safe Zone ally.

Nine JJC students have had their works accepted into the Illinois Community College Juried Art Exhibition at Governors State University's Visual Arts Gallery: Carrie B. Barrera, Anna Dankova, Robert Dennis, Christina Donisch, Tamatha Francis, Sherri Kiefner, Vanessa Martinez, Rodrigo Montoya and Allison Stevens. Our students' works were selected from nearly 250 works of art submitted from 18 colleges throughout Illinois. Kudos to all!

Congratulations to JJC's 57 student athletes who made the Honor Roll with an overall GPA of 2.77. Five of these student athletes achieved a 4.0 GPA. All students were honored at half-time of the women's and men's basketball games on Saturday, February 13. Thank you to Greg Braun, recruitment specialist/assistant head baseball coach, for initiating the college's first Student Athlete Recognition Day.

Recent Grant Activities

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
Bridging the Digital Divide Grant	Illinois Department of Commerce and Economic Activity	\$193,156	February 16, 2010	Workforce Development	Paige Vanderhyden
Fruit Tree Donation	Fruit Tree Planting Foundation	Dollar amount not know until we discover the number of trees they will award to JJC	February 24, 2010	Horticulture	Lisa Perkins
Adult Literacy Grant	Dollar General Foundation	\$20,000	February 25, 2010	Developmental Education	Joanne Kantner

JJC was recently awarded \$181,075 from the Grundy, Livingston, and Kankakee Workforce Board to serve 70 youth in the Young Professionals Program. Kudos to Sandy Mol and Angie Ahng, program administrators at the Morris Educational Center.

Jennifer Giangregio, grant coordinator, prepared a letter of support for Northern Illinois University's Federal Directed Funding Proposal, titled ***Creating Educational Pathways for Green Industries: A Regional Model***. If this project is funded, JJC will partner with NIU, Daley College in Chicago, and Waubensee Community College to create an integrated system for educating a regional workforce to develop, expand, and sustain emerging green sector industries.

The Donor's Forum will offer a workshop at the college entitled *Grant Seeking Primer* on April 16. Thank you to the JJC Foundation for underwriting the cost of this workshop for two JJC faculty members in an effort to encourage faculty involvement in the grant process.

High School Visits

3/2/2010 Wilmington
3/3/2010 Joliet West
3/4/2010 Morris
3/4/2010 Lincoln Way West
3/8/2010 Lockport
3/9/2010 Peotone
3/10/2010 Plainfield South
3/10/2010 Bolingbrook
3/17/2010 Joliet Central
3/18/2010 Lincoln Way East
3/18/2010 Lincoln Way Central
3/18/2010 Plainfield North
3/24/2010 Plainfield Central
3/24/2010 Coal City
3/31/2010 Romeoville

Recruitment Events

Admissions

3/2/2010 Lewis University Fair
3/4/2010 Lincoln Way Central Fair
3/6/2010 Discover JJC
3/09/2010 Bolingbrook High School COMPASS testing (Collaboration with Academic Skills)
3/11/2010 Phoenix Experience High School COMPASS testing (Collaboration with Academic Skills)
3/12/2010 High School Counselors' Breakfast
3/15/2010 Rich East High Fair

Financial Aid/Veterans (Collaboration with Foundation and Admissions)

3/8/2010 FAFSA and Scholarship Workshop (City Center Campus)
3/10/2010 FAFSA and Scholarship Workshop (North Campus)
3/24/2010 FAFSA and Scholarship Workshop (Main Campus)

Nursing

3/11/2010 Nursing Information Session
3/11/2010 Radiologic Technology Information Session

Office of Multicultural Student Affairs

3/4/2010 Romeoville High School Presentation
3/10/2010 North Grand High School (on campus)
3/24/2010 Bolingbrook Career Day
3/27/2010 Mt. Carmel Church community presentation

StAR

3/5/2010 Lockport High School StAR presentation (on campus)

3/26/2010 Bolingbrook High School StAR presentation (on campus)

Technical

3/5/2010 IDEAS CAD Drafting competition (on campus)

3/24/2010 AEC Career Day night (on campus)

Horticultural

3/10/2010 Horticulture Career Day (on campus)

Activities and Initiatives

H1N1 final update. The Illinois Department of Public Health reported no H1N1 related deaths since March 1. This is the first time since the flu season started that no one has died from the flu. This is a good indication that we are soon approaching the end of the flu season. The last documented case of H1N1 reported at the college was on January 24, 2010. This was the college's 24th reported case. Thank you to Ed Vasil, environmental, health and safety manager, for helping to keep these numbers in check with the aggressive campaign that was implemented and monitored.

VPAS Search Committee update. The committee met on March 5 and narrowed the pool of more than 80 candidates to a pool of 11 candidates, who will be invited to participate in telephone interviews between March 29 and April 5.

Master Plan and Construction update. The Green House was completed on November 30 and follow up items as the faculty and staff settle into the facility are being addressed. Dedication of the facility remains scheduled for April 13, 2010. The Campus Center project is on schedule with a projected completion date of June 30, 2011. The Planning for the Facilities Services building is in progress. The change in the faculty parking area in J lot will push back into the student parking zone tentatively in mid-March. The Board of Trustees parking spaces have been relocated into J Lot 2 in preparation for the work to come. There will be some days when the loading dock will not be usable and plans are in place to address these times. Classroom renovation plans are in place for Summer 2010. Beginning May 17, classrooms will be out-of-service in four-week intervals. An additional update is being provided as part of the Board's B&G Committee report on March 9 that will include presentations of the schematic designs for the Health Professions building and the Natural Science expansion. The design development for the automotive expansion is proceeding with anticipated completion on March 17. When underway, this project will impact pedestrian access to D Building and to the existing auto shop.

Math Department high school outreach events. In February the math department held its annual departmental events involving high school students. The 2010 ICTM Mathematics Contest on Saturday, February 20. Two high school instructors (Oswego and Plainfield) specifically identified JJC's reputation for professional and well-organized math events. A special thank you to Jason Eltrevoog, associate professor of mathematics, for coordinating this year's contest. The department also hosted an evening event for area high school mathematics faculty on Thursday, February 4.

Evaluations from the evening were very positive, and it is clear that the high school faculty believe it is important to collaborate and share ideas with their community college colleagues. Kudos to Jean McArthur, department chair, and his faculty for hosting this event.

Natural Sciences outreach event. On February 25, the science faculty hosted its annual science dinner for area high school teachers. The evening's program included an overview of the college's Master Plan for a science wing and department renovations, restoration of the campus' natural areas, and the lake and watershed rehabilitation project. After dinner, discipline-specific round-table discussions were held. Thank you to Andy Neill, professor of biology, for coordinating this departmental event.

Discover JJC Open House. The admissions department sponsored a Discover JJC open house event on Saturday, March 6. There were 565 visitors to the campus and 250 evaluations were completed by attendees. Kudos to Jennifer Kloberdanz, director of admissions, and to her recruitment team for another successful event.

Status of Web Advertising proposal. In an effort to bring forward to the Board a complete analysis of feasibility for selling on-line advertising space, the staff is currently finalizing a Request for Proposal to solicit contractors for this service. The RFP will be advertised on March 12 with proposals submitted by April 5. A committee will evaluate the proposals, conduct interviews with selected contractors, and complete its analysis during the following two weeks. Results of the analysis and the committee's recommendations are expected to be presented at the May Board Workshop.

ICCB's pilot iCARS (Career and Readiness Systems) program. Dan Kreidler, dean of community and economic development, Dr. Joanne Kantner, director of developmental education, and Emilie McCallister, coordinator for the GED and the GEDI program, are participating in a project that will put two groups of students (developmental and GED) through the CARS pilot curriculum for 6 to 8 weeks. This is a "cloud"-based (internet based system to be accessed statewide) curriculum designed to raise academic scores, and we are pleased to have JJC as one of the six community colleges participating in this statewide pilot.

HLC's Strategy Forum update. In November 2009, a group from JJC attended a strategy forum as part of our college's accreditation through the Higher Learning Commission and participation in the Academic Quality Improvement Program (AQIP). The focus of the strategy forum was on succession planning at JJC, which has been identified as a major policy issue for community colleges nationally. In addition to college faculty and staff, Trustee Susan Klen was a participant. The AQIP team is currently working on a succession plan and meets on a monthly basis. Next steps include the development of leadership competencies, succession planning procedures and declaring the project as an AQIP action project.

Trustee Follow Up

At the Board Workshop on February 23, Trustee Klen requested confirmation that there are no classes scheduled on Fridays during the summer. In reviewing the recently released summer schedule, several credit classes were identified as being offered on Fridays. In addition, non-credit offerings and statewide tests are also scheduled on Fridays and Saturdays. This review is part of a follow up to the recommendation of the college's Sustainability Committee that the college close on Fridays and Saturdays during the summer months to effect both cost and energy savings. Since that meeting, the college has also received a request from the Tri-River Police training Region to begin using our facilities on eleven Saturdays beginning May 15. Trustee Mihelich asked how much space would be needed by this group and if the event could be held at the Weitendorf property. President Proulx indicated that she was unsure of the space needs as she does not get involved in that. Chief Comanda indicated that he would look into the space request and let the President know.

Upcoming Events

POW WOW: Saturday, March 13 from Noon until 9 p.m.

Green House Dedication: April 13 at 4 p.m.

Dual Credit Appreciation Dinner: April 14 in the Renaissance Center at 4 p.m.

Legislative Reception: May 4 at the Pasfield House Inn in Springfield from 6 p.m. to 8 p.m.

ICCTA Lobby Day: May 5 in Springfield.

Commencement: Friday evening, May 14 at Lewis University at 7 p.m.

9.7 Chairman's Report

Chairman Wunderlich congratulated the faculty members that received tenure. Our basketball team is traveling to New York for participation in the finals for the NJCAA National Championship games. Chairman Wunderlich wished everyone a Happy St. Patrick's Day. The board will need to discuss the culinary arts space and program needs for the city center campus to insure that the entire board is on the same page as we move forward with the QBS process. Trustee May indicated that he thought there was a committee that was in place to review this type of information and then make recommendations. Chairman Wunderlich indicated that he is sure that there is a committee, but we would like to have everybody's ideas on this project. Trustee May stated that it sounds as if we have a different process for the city center campus project that we did for other buildings. Chairman Wunderlich stated that was correct because of the partnerships with independent developers which is not being done with the other projects in the master plan. This would be similar with what we did at the north campus center in working with IDI. Trustee May asked that in terms of working with a partnership with a developer on the city center campus, is there a committee of staff, faculty and administrator put together to review this program. Chairman Wunderlich stated that from his understanding, it is rather vague at this time because we still don't know exactly what we want or need at this time. Trustee May indicated that his understanding is that we (JJC) will be coming up with some ideas and a committee will be brainstorming these ideas and then we would move forward with a RFP. Chairman Wunderlich indicated that culinary arts has made known their needs. Trustee May commented that he feels

workforce development and adult education should be given their needs as well. Chairman Wunderlich indicated that he would like the Board to brainstorm on their own to look at different ideas that they may have, if any, in addition to the already known needs. Trustee May commented that normally there is a committee made up of faculty, staff and administration and the architect or program manager and then the project is presented to the Board for their input. Chairman Wunderlich indicated that is one of things he would like to see done, but he has not seen anything on this project yet, because we still do not know where we are going. Trustee May commented that he feels we are following a different process on this project. Chairman Wunderlich commented that he would like to see all of this come together. President Proulx stated that we typically put together a programming committee for the project, but we are not at that point at the current time. We know that the hospitality and culinary arts have put together their plan, but we also know that we have to incorporate the current programs and tenants that are in the city center campus. Once we get the RFP out and we know the space available, we then can get additional input from the parties involved. Trustee Mihelich stated that he feels this is not any different than the referendum. We, as a Board, determined the amount of dollars we wanted to go after and once the dollars were known the internal committees were put together to design programs to fit within that framework. We do not have a figure of which to give to anyone as to the type of building and space we need and any board should set the vision and let the committees work within the space and dollar amount parameters. Attorney Ruttle stated that this topic will be discussed as part of the land acquisition issue in executive session this evening. Chairman Wunderlich stated that he is trying to get input on this project from all of the members of the Board.

Trustee DeLaney moved, seconded by Trustee Dan O’Connell that the Board recess to a closed EXECUTIVE SESSION (8:17 p.m.) under open meetings act: 2 (c) (1), 2 (c) 2, and 2 (c) (5)

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

Return to
Regular
Session

Meeting resumed at 10:05 p.m. **Trustee DeLaney moved,** seconded by Trustee Dan O’Connell to resume the Regular Public Session. Motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustees Present: Barbara DeLaney Susan Klen
 Jeff May Andy Mihelich
 Dan O’Connell Mike O’Connell
 Robert Wunderlich
 Student Trustee Newenhouse

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Adjourn

Trustee DeLaney moved, seconded by Trustee Klen for the meeting to adjourn at 10:06 p.m. A voice vote was taken. The motion **carried** unanimously.

