

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:01 p.m. on **Tuesday, June 15, 2010.**

1.0.1 Trustees      Barbara DeLaney      Susan Klen  
Roll Call Present:      Jeff May      Andy Mihelich  
                         Daniel O'Connell      Michael O'Connell  
                         Robert Wunderlich

Student Trustee      Zakary Cottrell#  
Present:

# Student Trustee Cottrell exited the meeting at 6:30 p.m.

1.1      The Pledge of Allegiance was led by J. D. Ross

Welcome      Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting. A special welcome goes out to our new vice president of academic affairs from the board as this is Dr. Roberson's first official meeting.

1.2      A moment of silence was observed for members of the College family, students,  
Moment of Silence      community leaders, or relatives thereof, who had passed away since the last meeting.

1.3.1      Chairman Wunderlich indicated that we would like to recognize the winner of  
J D Ross      the J.D. Ross Extraordinary Service Award Winner. Trustee Dan O'Connell  
ESA      commented that Jim Riggs was nominated for this award and noted that this is our most honored award. A resolution honoring Mr. Riggs for the J D Ross 2010 Extraordinary Service Award was read by Trustee Dan O'Connell. Mr. Riggs indicated that after working with J. D. over the years, it's a real honor to be recognized by this award with his name on it. We were on several boards twenty years ago and even then when I needed him to help with Joliet's first relay he was there. Along with Bob Wunderlich, Andy Mihelich and some of the other board members we were able to raise a significant amount of money. Mr. Riggs thanked the Board for this prestigious award and indicated that he wouldn't have been able

to do these things without all of the volunteers that stepped in and helped. Chairman Wunderlich thanked Mr. Riggs for all of his community involvement and indicated that he was very deserving of this award.

1.3.2  
Request to  
Address  
the Board

Chairman Wunderlich indicated that we have a request from Ms. Bonnie Horne to address the Board this evening. Ms. Horne stated that she is chairwoman of the Joliet Historic Preservation Commission of the city of Joliet, she thanked President Proulx and Chair Wunderlich for allowing her to speak this evening. The preservation commission is glad and enthusiastic about JJC moving to the city center. We are pleased that the culinary arts program, which is known throughout the country, is going to be expanding and utilizing the facilities downtown. We think that it's going to be a plus not only for the community, but also for the college and the city center itself. Downtown Joliet and the city center is a unique area, especially when you consider the city center compared to the urban sprawl throughout the Chicago area. It is an old industrial city and located on the river. It has a history and story that we think is notable and worthy of saving. The story is told through the architecture and the white store for example. The building that you are considering for culinary arts expansion has a porcelain façade from the early 1900's and its virtually maintenance free, unlike some of the other buildings that we see today. The exterior also has Chicago brick which is generally regarded as a significant feature and one worth preserving. The building's character and its presence in the downtown area matters. It matters to the residents of Joliet and the historic preservation commission. Buildings left unattended as this one has been, are usually in disrepair. It was made to last and has lasted up to this time. JJC being the first community college in the nation, started at Joliet Central High School and as you know that building has been maintained. It was built to last and is still available today and is still being utilized. The commission wants to congratulate JJC for their signature on the Illinois Sustainability University Act and we believe that the white store would reaffirm the commitment that you have made to that and the college's reputation for sustainability. There are many reuse projects in the city. One that you reused is the renaissance center when several years ago you brought the culinary arts department down there at that time. One of the things that Joliet brags about is the senior suites which are a reuse project of the old YMCA. These are buildings that are made to last, have a history and a story and never goes out of style. The University of Chicago was built on an architecture reputation. We know this is not the University of Chicago and the buildings are not even similar, but Joliet does have a history. The history involves the first community college in the nation and I think that's worth always remembering. We want to thank JJC for the invitation to meet with them in the future and we are hopeful that the conversations that we have will form a partnership for building preservation in downtown Joliet. To take a quote from the JJC master plan "buildings are a manifestation of what a college values and what it thinks of its students" and we would like to say and also include in that what it thinks of its community and the college it calls home. So at this point I would like to thank you again. If you have any questions related to our future meetings or what we can do to help you utilize our resources, you can contract me, Jeff Julian, or the city of Joliet and talk to the historical preservation staff. We really look forward to working with you and we hope that preservation

and reuse will be part of your downtown plan. Thank you. Chairman Wunderlich thanked Ms. Horne.

Chairman Wunderlich commented that because it's so crowded this evening, he didn't see that our Will County Treasurer, Pat McGuire, was present as well as a former JJC board member, Judy DeVriendt who is here representing the foundation.

1.4.5 Trustee DeLaney read the resolution honoring Christine Krol for her outstanding service to Joliet Junior College from 1980-2010. Trustee DeLaney read the resolution honoring Ms. Christine Krol for her loyal and dedicated service to Joliet Junior College from 1980-2010 and noted because of her length of service to the college exceeds twenty years; she has attained the Professor Emeritus status. Ms. Krol thanked the trustees and she has been very proud to be part of this family of Joliet Junior College; she will miss the staff, students and faculty and encouraged everyone to keep up the good work. Thank you again.

1.4.6 Trustee Mike O'Connell read the resolution honoring Penny Leupold for her outstanding service to Joliet Junior College since 1981 and noted that because her service to the college exceeds twenty years, she has attained the Professor Emeritus status. Ms. Penny Leupold commented that it's been a lot of years at JJC. She worked part time before coming on board full time and it feels like more than half of her life has been with Joliet Junior College so, you see, it's like leaving a family. It's been such a pleasure working here. There have been some good times and some bad times but they've all been times that she has grown from. Ms. Leupold indicated that she will truly miss the faculty, the staff, and certainly the students. Thank you.

1.4.7 Chairman Wunderlich read the resolution honoring Lora McGuire for her outstanding service to Joliet Junior College since 1982 and noted that because her service to the college exceeds twenty years, she has attained the Professor Emeritus status. Ms. Lora McGuire commented that the time has just flown by. She indicated that she misses everyone already. Thank you and JJC is just the best place in the world to work. **Trustee Mihelich moved**, seconded by Trustee Delaney that the Board of Trustees of Joliet Junior College approves the resolutions honoring Christine Krol, Penny Leupold and Lora McGuire for their years of service at the college and for their high standard of professionalism, quality, and excellence. The motion **carried** unanimously. Ayes: Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen, May and Wunderlich. Student Trustee Cottrell favored the motion.

1.4.14 Dr. Marcink congratulated Chris, Penny and Lora and commented that they will be missed immensely and offered them congratulations. Dr. Marcink also welcomed Dr. Roberson. We are obviously going to be working closely together, especially in the field of interest based bargaining. One of the nice things about that is that it keeps us talking and keeps us engaged. As everybody knows, we have had a few bumps along the way, but really believes that the spirit of

interest based bargaining kept us talking and communicating. It has helped us address some issues and prevented them from becoming problems. I certainly expect that to continue. We had good relationships with Dr. Haynes, Dr. Uzureau and prior to that Dr. Wright and certainly expect that to continue in the future.

1.4.15  
Alumni  
Reports

Ms. Kelly Meyers gave the Alumni Report as follows:

Events:

Thank you to all who attended the 29<sup>th</sup> Annual Alumni Brunch on Sunday, June 13, 2010. We are grateful for the ongoing support of the Alumni Association.

The Foundation Golf outing is on Monday, June 21 at the Joliet Country Club. If you would like to make reservations, please contact Kristi Mulvey or Sharon Medek.

Alumni Board:

The Alumni Board approved a new slate of officers at their May meeting. The executive committee for 2010-2011 is:

- ~Denise Payton, President
- ~Sylvester Cottrell, Vice President
- ~Mike Alaimo, Treasurer
- ~Brian Thompson, Secretary

Scholarships:

The Alumni Board Nominations Committee will be convening to choose the recipients for our three endowed scholarships: Susan H. Wood (for students transferring to the U of I), Paul K. Orosco and Catherine M. Orosco (for Lincoln-Way students) and the Joliet Junior College Alumni scholarship (for children of alums).

Campaigns:

The Office of Institutional Advancement kicked-off the 6<sup>th</sup> Annual JJC Employee Giving campaign on April 13. The JJC Employees met and exceeded their goal of \$40,000 to benefit the students of JJC!! To date we have raised \$42,950.98, an increase of \$7,222.90 over last year.

Emerging Leaders:

Planning has begun for the Emerging Leaders Program for the 2010-2011 academic year. The purpose of Emerging Leaders is to enhance the classroom experience with skills that will transfer into any career setting thus increasing employability. Students who complete the Emerging Leaders program are eligible to apply for the Student Leadership Scholarship.

Reminders:

The next meeting of the Alumni Association Board is on Monday, September 13, 2010 at 6 p.m. in the President's Board room.

1.5.1 Minutes Regular **Trustee May moved**, seconded by Trustee DeLaney that the minutes of the regular Board of Trustees meeting held on May 11, 2010 be approved as submitted. The motion **carried** unanimously. Ayes: May, Mihelich Dan O’Connell, Mike O’Connell, DeLaney, Klen and Wunderlich. Student Trustee Cottrell favored the motion.

1.6 Communi- cations Ms. Tierney commented that there is no further communications this evening.

1.7 Agenda **Trustee DeLaney moved**, seconded by Trustee May that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich.

1.8 Consent Agenda **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the following items be placed as consent agenda items: 2.1.1, 2.2.1, 2.2.2, 2.2.3, 2.2.4 2.2.5, 2.2.6, 2.7.1, 2.7.2, 2.7.6, 2.7.7, 2.7.8, 2.7.9, 2.7.10, 2.8.1, 2.9.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.2.7, 4.2.8, 4.2.9, 4.2.10, 4.3, 4.4, 4.6, 4.8, 4.9, 4.10, 4.11, 4.12, and 4.13. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the following consent agenda items are approved as follows:

- 2.1.1 President recommends appointment of interim treasurer of the district
- 2.2.1 President recommends the appointment of assistant professor, psychology
- 2.2.2 President recommends the appointment of assistant professor, philosophy
- 2.2.3 President recommends the appointment of assistant professor, mathematics
- 2.2.4 President recommends the appointment of assistant professor, criminal justice
- 2.2.5 President recommends the appointment of assistant professor, developmental reading
- 2.2.6 President recommends ratification of collective bargaining agreement with Joliet United Adjuncts Coalition IEA-NEA
- 2.7.1 President recommends reappointment of grant funded professional staff for FY11
- 2.7.2 President recommends reappointment of grant funded support staff for FY11
- 2.7.6 President recommends reappointment of grant funded clerical staff for FY11
- 2.7.7 President recommends non-reappointment of support staff/clerical that are funded by federal, state and local grant programs
- 2.7.8 President recommends approval of summary of the FY11 salaries

- for grant funded professional staff
- 2.7.9 President recommends approval of summary of the FY11 salaries for grant funded support staff
- 2.7.10 President Recommends approval of summary of the FY11 salaries for grant funded clerical staff
- 2.8.1 President recommends approval of renewal of health insurance contract
- 2.9.1 The President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
- 4.1 The President recommends approval to pay the listing of Bills for the period ending May 31, 2010 as presented
- 4.2 The President recommends approval to award bids as follows:
  - 4.2.1 Bid Release 16 Site Utility Relocation – Site Utilities Work BP02G & Electric Work BP16H
  - 4.2.2 Refuse and Garbage Disposal (Renewal)
  - 4.2.3 Custodial Supplies
  - 4.2.4 Digital Signage – Phase II
  - 4.2.5 Food Service Supplies
  - 4.2.6 Xerograph Paper
  - 4.2.7 Educator’s Legal
  - 4.2.8 Intercollegiate Athletic Accident Insurance
  - 4.2.9 Property, Liability, Liquor & Commercial Crime Insurance
  - 4.2.10 Keyless Entry System – Door Hardware
- 4.3 Treasurer’s Report
- 4.4 Financial Report
- 4.6 Board of Trustees approval of FY 2012 Resource Allocation and Management Plan for Community Colleges (RAMP/CC)
- 4.8 Board of Trustees approval of development and construction of a Health professions faculty at Joliet Junior College main campus
- 4.9 Board of Trustees approval of development and construction of an expanded facility for the natural sciences programs at Joliet Junior College main campus
- 4.10 Board of Trustees approval of resolution ascertaining the Prevailing wage rate for the Illinois Community College District 525 is the same as in the respective counties that it serves
- 4.11 Board of Trustees approval of resolution to transfer funds from the working cash fund to the education and operations and maintenance fund
- 4.12 Board of Trustees approval of resolution to transfer balances from operations and maintenance fund to operations and maintenance restricted funds
- 4.13 Board of Trustees approval of developmental services of the city center campus

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich.

2.7.3  
Grant funded  
professional  
staff

**Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the reappointment of grant funded professional staff for FY11, contingent upon funding. Trustee Mihelich commented that 2.7.3, 2.7.4 and 2.7.5 all have a component that relates to adult education. Last year at this time we had a similar decision on grant funded positions and this year it is even more critical than last year at this time. Trustee Mihelich asked if we had received our funding as of today. Mr. Heap stated that we are owed approximately \$400,000 from the state and as far as the federal funding is concerned we have requested a draw down so that we can get those funds as we need them. Trustee Mihelich commented we are owed around 50 percent from the state and asked if in a normal year would those funds have been received from the state as of the current date. Mr. Heap replied that usually we had most of these funds by June 30. Trustee Mihelich commented that he would be unable to support this area unless we had a backup plan in case we do not receive the state funds. So we have only received half of those dollars to date and we don't have an allocation yet for next year. If we do get an allocation we don't know if we are going to get paid. We do not have a plan for adult education funding in the event that we do not get paid. If we approve this, he feels that it is fiscally irresponsible to move forward at a dollar value exceeding half a million dollars, without a backup plan. Trustee Mihelich would like to have a plan developed that would call for student tuition in this area in the event that we do not receive the allocations or payments. Trustee May indicated that the motion says contingent upon funding and asked the President to explain that phrase. President Proulx commented that it means that the Board would approve the motion, contingent upon JJC receiving notification of grant funding. Our intention is to use contingency dollars until we receive the funding. Every indication is that we will be level funded. The difficulty right now is that we can't even define if level funding means the same dollars that we received last year. The staff in adult education has made cuts in this budget so we are at least prepared for less dollars coming in. It is our hope that between now and December if we need to cut additional staff because of funding issues, we will have time to do so. Trustee May commented that it appears as if administration does have a plan. President Proulx commented well that's for this year, but if we were to get zero dollars and if we cannot charge for services, we would have to eliminate those services. That is what some of our sister institutions have done and if the board doesn't feel we should do that we would need to develop a plan to carve out of the operating budget the dollars needed to support adult ed. Trustee May asked when that would need to be done. President Proulx commented that right now we feel that we are going to be funded for fiscal year 2011. Trustee May indicated if there was a difference in funding, it is his understanding that administration would come back to the board with a plan. President Proulx commented that was correct. Trustee May indicated that if monies are allocated and if we don't have a plan in place to accept the money then when the money comes we aren't going to get it. He feels that it's an important enough program and we have enough money in contingency to take that risk. Trustee Mihelich commented that he is in favor of adult education, but is also in favor of having a plan that places the burden of payment responsibility on the part of students, so there would be cost per instruction. Our other option is the board

would allocate whatever resources that we may have and we continue to provide adult ed as a free service. We need to be prepared beforehand just in case there is no allocation or a reduced allocation, because this is now the second year that we are taking a critical vote on a major issue. We will probably be advertising for January enrollment beginning in September, which may be well before we know whether or not we will have funding. Trustee Mihelich indicated that he believes that we have to review this issue and take a critical look at it. We need to have a backup plan ready, so adult education is always delivered from this institution with the same quality and level of service. Trustee DeLaney asked when we would be getting payment for the rest of the dollar amounts that are due to JJC and if these positions could be brought back to us at that point in time when we know that the funding will be there. President Proulx commented that one of the things we've talked about was laying the staff off and bringing the staff back. The difficulty in doing that is that it impacts our staff personally relative to benefits, but it also impacts their planning. Several of the community colleges are stopping the adult ed program as of October. Several of the community colleges are approving their staffs' only through September or October, but we didn't feel that was viable for us because our programs gear up in August and run through late November or early December. We remain confident that the reductions that we have made so far have positioned us for the things that are coming and feel that we have enough time before the December board meeting to make any cuts that are necessary. Dr. Roberson commented that she wanted to briefly discuss the question about charging adult education students tuition. The only problem that she wanted the board to be aware of is that unlike our credit students that can rely on federal financial aid or state financial aid, there is no financial aid available to adult education students. So that's the challenge that we have, but agrees wholeheartedly to start working on a plan. She indicated that she has a considerable amount of experience in adult education and would be happy to concentrate our efforts on developing a plan, so that we can continue to serve students who need that educational level of instruction. Trustee May commented that he would recommend that before we look at laying off our own staff, sub contractors should be cut first. Chairman Wunderlich asked if contingent upon funding means fully funded or partly funded. President Proulx commented that we are expecting level funding for adult basic education which would be close to full funding for us. Chairman Wunderlich commented that this means that it would still be contingent upon us getting full funding. President Proulx commented yes. Trustee Klen asked when registration starts for the spring semester. Ms. McCallister responded mid to end of November because of the Christmas break. Dr. Roberson commented that we do have some options in terms of scheduling classes and could begin in February rather than January if needed. Trustee May commented that the other thing is JJC is in a much better financial situation than many other community colleges in this state. This gives us more flexibility. Trustee Klen asked if we were to stop helping these students where would they go? Dr. Roberson indicated probably to various community organizations. Trustee Klen commented that means that we are pretty much the only option. Trustee Mike O'Connell commented that since he has been on the board, it seems like every meeting the state funding is an issue and feels that it really is not looking very good for the near future. We need to start planning for two to three years in the

future concerning the state funding. Chairman Wunderlich asked if agenda items 2.7.3, 2.7.4 and 2.7.5 could be voted on as one. Attorney Ruttle asked Chairman Wunderlich to vote separately. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, and Klen. Nays: DeLaney, Mihelich (believes that we need a backup plan for adult education), and Wunderlich.

2.7.4 **Trustee May Moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the reappointment of grant funded support staff for FY11, contingent upon funding. The motion **carried**. Ayes; May, Dan O'Connell, Mike O'Connell (I feel that there is a backup plan), and Klen Nay: Mihelich (believes that we need a backup plan for adult education), DeLaney, and Wunderlich.

2.7.5 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the reappointment of grant funded clerical staff for FY11, contingent upon funding. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, and Klen. Nays: Mihelich (believes that we need a backup plan for adult education), DeLaney, and Wunderlich.

4.5.1 **Trustee May moved**, and seconded by Trustee DeLaney to suspend the rules temporarily to allow for public comment on the FY 2011 College Budget at 6:53 p.m. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. No comments were heard.

4.5.2 **Trustee DeLaney moved**, and seconded by Trustee Dan O'Connell to return to Public Session at 6:54 p.m. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich.

4.5.3 **Trustee DeLaney moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the adoption of the FY 2011 Budget. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich.

4.7 **Trustee DeLaney moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the development and construction of an expanded facility for the automotive technology services program at Joliet Junior College main campus. Trustee Mike O'Connell commented that he wasn't on the board at the time of the referendum but it had to be a very exciting time for the board and President Proulx. He wanted the board to keep in mind that as we build these buildings we will have to keep them staffed, heated, cooled and maintained as well. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich.

9.1 Trustee Klen commented that we received \$10,000 from the Grainger Foundation for equipment and \$4,000 for two scholarships for technical students from the Grainger Tools for Tomorrow Program.

The Bolingbrook Garden Club recently presented Kristi Mulvey with a check for \$3,000 for 3-\$1,000 scholarships for 2<sup>nd</sup> year part-time or full-time Horticulture students.

Next Monday is the 20<sup>th</sup> Annual JJC Golf Outing. It will be held at the Joliet Country Club. If you are interested in golfing, volunteering or attending the dinner please do it this evening through Kristi. On a personal note I want to say thank you for all of the hard work that went into the Alumni brunch this past Sunday. Tomorrow at 7:30am is the next Foundation Executive Board meeting.

Kristi has an important announcement to make. Ms. Mulvey indicated that the JJC Foundation is pleased to announce that John Weitendorf has been named Benefactor of the Year by Council on Resource Development. He will be presented this award in Washington DC on November 5, 2010. CRD is comprised of community colleges across the nation. President Proulx, Mr. Weitendorf, his family and my staff will be flying to Washington for this presentation in November. For those of you that are new to the college, the Weitendorf family has their name on our agricultural building to the tune of \$2.2 million. Mr. Weitendorf is serving his second term as JJC Foundation president and I can't tell you the amount of time this man puts in.

Trustee Klen commented that as a point of clarification, in our backup material for today it indicated that we need to move to executive session prior to approval of agenda item 2.2.6. Chairman Wunderlich commented that we will still go into executive session; however this agenda item was already approved on the consent agenda. Trustee May commented that we did talk about this at the workshop and were briefed on all of the points.

9.1.2  
Student  
Housing  
Report

Chairman Wunderlich asked if there was anyone present from student housing. President Proulx stated that centennial commons is going to be operating with a new management company starting July 1. The company is United Campus Housing and is very experienced in the area of student housing. They certainly understand and respect education and student development and the operations of a commuter residence hall. President Proulx stated that she was very happy to introduce this evening Mark Harries. Mr. Harries thanked President Proulx and everyone involved in the foundation for the selection of his campus housing management. We are thrilled to be at the college and indicated that he would stake his twenty-eight years of experience that Centennial Commons could be a tremendous place of living and learning for JJC students. The list of challenges are pretty well known and we have a pretty good grip on them, but he thinks the list is entirely manageable. He indicated that the team on campus has extended such a warm welcome to him. Mr. Harries commented that he is so excited at the potential for Centennial Commons. It has an interesting past history and he is looking forward to giving extraordinary reports of progress in the future.

- 9.2 ICCTA Report Trustee May indicated that ICCTA's annual meeting was the first week-end in June in Springfield. A number of awards were given to faculty, staff, alumni, business partnerships with colleges, and to trustees themselves. It was a great event and well attended. From a JJC point, we are really under represented and we definitely need more trustees to attend. We should apply for more of the awards. I think we have some great things going on here and it would be great to get the word out and let everyone know about the things we are doing. One of our faculty members was nominated for an award but couldn't receive the award because unfortunately he was out of the country. Certainly from the state level, it seems to be getting worse in terms of the lack of leadership. It seems like the parties are more interested in getting re-elected than resolving the issues.
- 9.3 Student Trustee Report Student Trustee Zakary Cottrell had to go to class Chairman Wunderlich has his written report, which is in front of each of the Trustees.
- 9.4 Buildings & Grounds Report Trustee Dan O'Connell indicated that we have approved the development services for the city center campus and we have chosen Mortenson Corporation to help us with this project. Trustee Dan O'Connell introduced Meg Connelly, Brian Kronewitter and Dominick Demonica who will all be working on this project. Trustee Dan O'Connell thanked them for coming to the meeting this evening and indicated that he looks forward to working with them in the future. As far as buildings and grounds committee Larry Bacher and Michael Bohn, regional manager will give brief reports to the board this evening. Mr. Bacher gave a brief status of the projects as follows: we are on budget; we are on schedule with minor pending changes; 53% of our current contract awards are from district 525 contractors; and our projects are all running on schedule at the moment. Phase I of the classroom remodeling was finished on Friday and those classes are in use and we've started Phase II in T-bldg. The parking lot work: if you drive around the back you will see a big field that's all torn up and we are busy putting in the parking lots; utility relocation; these are the contracts that you just approved tonight so in a couple of weeks we will have crews out there starting to do utility installation in front of the automotive and science buildings in preparation for those buildings starting in the fall; campus center is moving along, we have sprayed fire-proofing on both sides of the buildings and we are hanging mechanicals on the upper decks. Facility services building; pre-casting, steel framing in place, buildings moving along very nicely; lost two weeks due to some unexpected ground water but we picked it right up and we are moving right along with that project; J-building renovation: committee met at noontime and we have put together what we think is the best plan and will update you next month; Health professions building: we just received 100% design development drawings and this week estimates will begin; equipment has been an issue for this building but the equipment consultant has been working on looking at purchasing used equipment, but there will most likely still be shortage. Design development for the Natural Science building: received last week; we think the construction cost issue is going to be substantially reduced; the equipment issue does remain and we are continuing to work to try and bring these things on target. The Automotive project: out for bid and we have our pre-bid meeting on Thursday this week. We

did have one issue in that the faculty had negotiated with Snap-On-Tools to partially donate some of the equipment for the building. We found out that Snap-On was going to do some of the installation themselves with non-union contractors but that doesn't fit in with the project labor agreement, so we are working around that and don't expect any major issues. You just approved the developer at city center campus and we are going to be meeting with the historic preservation committee to discuss those issues on the site. Graphics and signage: had a preliminary presentation on the design schemes for graphics and signage last week; another presentation addressing some minor tweaks will be done on the July 30. We'll be coming to you and probably coming to the July board meeting with design recommendations for the program so we can proceed to implement new signage on campus. Chairman Wunderlich and President Proulx thanked Mr. Bacher for coming.

9.5  
JAHM  
Report

Trustee Mihelich indicated that the Joliet Area Historical Museum's roof top party is this Saturday. If anyone would like to go they can call him before noon tomorrow to purchase a ticket. Chairman Wunderlich stated that there were also raffle tickets on sale.

9.6  
Presidents  
Report

President Proulx stated that her report was in front of everyone and they could read it at their leisure. President Proulx wanted to congratulate Jeff May for receiving the trustee education award as a second time recipient

#### **Thank You**

- Trustees Susan Klen, Jeff May and Mike O'Connell for attending the 29<sup>th</sup> Annual JJC Alumni Brunch on June 13.
- Police Sgt. Jeff Smith and Officers Paula Lendy, Paul Jerantowski and Ryan Schloesser responded to the ILEAS (Illinois Law Enforcement Alarm System) callout for assistance with the aftermath of a tornado in Dwight and Streator.
- JJC Police Department helped with traffic when the Will County Land Use Department, Waste Services Division held its Household Hazardous Waste Collection on Saturday, June 5.

#### **Recognition**

- Trustee Jeff May was a 2010 Trustee Education 2<sup>nd</sup> Time Recipient. This award, presented by ICCTA, recognizes Trustee May for his participation in 30, two and one half hour learning sessions as part of its trustee professional development program. Trustee May was only one of two trustees receiving this recognition.
- Dr. Ryan Smith, vice president for institutional advancement and research, has been selected to be a peer reviewer for The Higher Learning Commission's AQIP (Academic Quality Improvement Program).
- Paige Vanderhyden, manager of workforce development, was selected to participate in the Eastern Michigan Regional Leadership Forum for Women Leaders, which is sponsored by the Office of Women in Higher Education of the American Council on Education.

**Recent Grants Submitted**

- The college was awarded \$5,000 from the American Association of Community

<b>Name of Grant</b>	<b>Source</b>	<b>Amount</b>	<b>Date Submitted</b>	<b>Department</b>	<b>Project Director</b>
<b>Encore Career Grant</b>	Deerbrook Charitable Trust/Civic Ventures	\$25,000	April 23, 2010	Workforce Development	Kelly Lapetino
<b>Equipment to Enhance Training and Health Professions</b>	U.S. Department of Health and Human Services-HRSA	\$115,704	April 26, 2010	Nursing and Allied Health	Mary Beth Luna
<b>Second Chance Act Juvenile Mentoring Program</b>	U.S. Department of Justice	\$603,273	April 27, 2010	Workforce Development	Jami Boyd
<b>Adult Education and Family Literacy</b>	Illinois Community College Board	\$1,575,000	May 5, 2010	Adult and Family Services	Emilie McCallister

Colleges to serve as a Peer-to-Peer Ambassador to three other Illinois community colleges to model our success with the Plus 50 Initiative.

- Sandy Mol, Angie Ahng, Melissa Pilch, and Griselda Martinez are all responsible for JJC’s receiving increased funding from the Grundy County Workforce Development Board. The Young Professional Network grant was awarded an additional \$25,351 in Youth ARRA funding to run a summer youth employment program. The Dislocated Worker ARRA program has been awarded an additional \$19,573 to run short-term training programs. Finally, JJC was awarded an additional \$9,953 in WIA Dislocated Worker funds.

**High School Visits**

- 5/4/2010 Joliet West

**Recruitment Events**

Admissions

- 5/4/2010 Joliet West presentation (Collaboration with Black Student Union)
  - 5/4/2010 Downers Grove Fair
  - 5/7/2010 Athletic Orientation
  - 5/12/2010 Kankakee Fair
  - 5/12/2010 Tellabs Fair
  - 5/27/2010 Pershing Elementary Presentation
- Financial Aid
- 5/18/2010 Dyett School Presentation
- OMSA

- 5/4/2010 Cinco De Mayo celebration  
Nursing
- 5/4/2010 Nursing Information Session
- 5/4/2010 Radiologic Technology Information Session

### Activities and Initiatives

- Spring 2010 Commencement. Because this was the first time that the college held its commencement ceremonies at an off-campus site, a survey of graduates was conducted following the ceremony:
  - 271 graduates completed the survey
  - 93.7% indicated that the graduation ceremony was good or very good
  - 94.1% indicated that the ease in finding the location was easy or very easy
  - 88.6% indicated that they would support holding future ceremonies at Lewis University

By relocating commencement off campus, the college was able to accommodate all of the graduates' family and friends in a single, air conditioned area with safe seating. Based on the success of this year's ceremony and the feedback from graduates and staff, it is recommended that we return to a single spring commencement ceremony effective with the 2010-2011 academic year. By not holding a December 2010 ceremony the college will realize \$24,000 in savings, which the Cost/Energy Savings Committee supports.

- Governors State University 39<sup>th</sup> Commencement. Nearly 80 JJC alums received baccalaureate degrees at the GSU commencement exercises on Saturday, June 12, 2010. Dr. Elaine Maimon, president, described these students as well prepared, enthusiastic and hard working.
- Minooka Community High School Commencement. At its 124<sup>th</sup> Commencement on May 23, 2010, the Minooka Community High School recognized more than 80 of its graduates who had earned 685 Joliet Junior College credits while still high school students. This is certainly a tribute to the students and to the partnership of JJC and Minooka Community High School.
- JJC Connect. In our continued effort to provide meaningful opportunities that support the successful transition of our new students (full-time, part-time, adults, veterans, etc.), we are piloting a new program this summer titled **JJC Connect**. Based on best practices for transitioning new students, the goal of the JJC Connect program is to further engage registered, first-time students and their families in a campus experience. The three-hour program was kicked off on Friday, June 11 and three more sessions will be held this summer. This program, in addition to the new approach to orientation, is one more step to assuring that JJC students get the best opportunity to succeed to graduation.
- College Master Plan Status. In addition to Gilbane's monthly report, a few items follow for trustee information:
  - ...An RFP is being developed to solicit a firm to assist with relocation management for the move to the facility services and campus center buildings in Spring 2011.
  - ...At the request of Trustee Mihelich, the architects reviewed the viability and cost of placing JJC lettering on the roof of the campus center building for air traffic visibility. This will be an item on the June Building & Grounds meeting agenda.
  - ...A mock up for LED lights under consideration for the facilities services building will be available for inspection in C-1007 on June 25, 2010 at 4:30 p.m.
  - ...Classroom renovations have been completed for Buildings A & B on schedule, with rooms already occupied. Building T renovations are currently underway.

...Graphics signage project is progressing. Campus naming of buildings and roadways will be a September 2010 Board of Trustees agenda item.

### **Upcoming Events**

- JJC Foundation 20<sup>th</sup> Annual Golf Outing: June 21, 2010 at the Joliet Country Club.
- COLLEGE CLOSED: Monday, July 5 in honor of the July 4 holiday.
- JJC Board of Trustees/YMCA Board meeting: Monday, July 19, 4 p.m. at the Galowich Family YMCA.
- Board of Trustees/Senior Staff quarterly dinner meeting: Tuesday, July 27, 2010 at 4:30 p.m.

Dr. Proulx commented that it is our recommendation to not hold a commencement in December and to bring all of the graduates together in a single ceremony at Lewis University in May. As you know these commencements are extremely labor intensive on the part of our media, custodial, and building and grounds staff. More importantly, the December graduation always seems to be an issue regarding winter weather. Our recommendation is to move ahead and have one giant celebration in May 2011. Trustee Mihelich indicated that he favors whatever the students want on this issue. What do the students want on this issue and have we polled students? Trustee Klen commented along those lines was the survey given only to the students attending the ceremony. President Proulx indicated that they were surveyed after graduation. Trustee May commented that he thought this was one of the selling points for going to Lewis in the first place, because we were going to save money by not doing a winter commencement. President Proulx commented that we weren't under that assumption and we just wanted to make sure that it was clear. We can actually have a cost savings here of \$24,000 and this is the very first recommendation to come out of the new cost savings committee. Trustee Mihelich commented that he would just like to know if this is what the students want on this recommendation. Dr. Oudenhoven commented that her understanding is that the three students from student government that are on the cost savings committee were supportive of the recommendation. Trustee Mike O'Connell commented that the cost savings committee will be bring forward recommendation by early fall. There are different areas working on different things. Trustee DeLaney commented that she was originally opposed to going out to Lewis University, but would like to commend the graduation committee on a wonderful celebration. Everything was very nice and everyone did a very good job. Trustee May commented that everything went very well, but was wondering why we had the empty section in the middle rows. Dr. Oudenhoven commented that we had some students that brought twenty five people, but if we combine ceremonies they aren't going to be able to do that. President Proulx commented that Lewis has 600 graduates and they receive six tickets per student. Ms. Paddock commented that Lewis is in the process of developing an actual formula based on the number of people that can fit into their field house, which we will utilize. Trustee Klen asked if their capacity was 3500. Ms. Paddock commented that was correct.

President Proulx commented that we receive an award from the Conservation Foundation. It is the 2010 Sustainable Development Award for building a LEED certified greenhouse. This award was presented to Jim Ethridge at the annual

spring membership awards luncheon on June 2 in Geneva.

Finally this is the first summer that the board will not have a July board meeting, I personally want to say thank you one more time. There are two things on the upcoming events to note: we do have a meeting scheduled with the YMCA board on July 19 at 4pm and when we come back together for the workshop in July that will be the day that we have a pre-meeting dinner with the senior staff that will be held downstairs.

9.7  
Chairman  
Report

Chairman Wunderlich indicated that there is no Chairman's report this evening.

**Trustee DeLaney moved**, seconded by Trustee May that the Board recess to a closed EXECUTIVE SESSION ( 7:21 p.m.) with no action being taken upon return under open meetings act:

2 (c ) (1) ; 2 (c) (2) ; 2 (c) 5; 2 (c) 11

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich.

**Trustee DeLaney moved**, seconded by Trustee May that the Board resume the meeting at 9:00 p.m. to regular public session. Motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich

Trustees Present:	Barbara DeLaney	Susan Klen
	Jeff May	Andy Mihelich
	Dan O'Connell	Mike O'Connell
	Robert Wunderlich	

10  
Adjourn

**Trustee DeLaney moved**, seconded by Trustee May for the meeting to adjourn at 9:03 p.m. A voice vote was taken. The motion **carried** unanimously.