

would be discussed further at the Board workshop meeting or the next Board meeting. No action can be taken this evening as this matter was not on the agenda for action. Mr. Banaszak thanked the Board for their time and asked for their reconsideration on this matter.

- 1.4.1 Retiree Hartman Trustee DeLaney read the resolution honoring Ms. Darlene Hartman for her outstanding service to Joliet Junior College from October 1994 to December 2009. **Trustee DeLaney moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Hartman for her dedicated service to the college. Ms. Hartman thanked the Board for the recognition and indicated that she has enjoyed working at the college. Throughout the years she has had the opportunity to make many good friends. The motion **carried** unanimously. Ayes: DeLaney, May, Mihelich, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.
- 1.4.2 Proclamation African American History Month Chairman Wunderlich indicated that the proclamation designating February 2010 as African American History month in Illinois Community College District No. 525, is very timely as yesterday was Martin Luther King day. Tonight we have one of our students, Mr. Leonard Riley, present to read the proclamation designating February 2010 as African American History Month in Illinois Community College District 525. **Trustee Mike O'Connell moved**, seconded by Trustee DeLaney that the African American History month proclamation be approved as read. The motion **carried** unanimously. Ayes: Mike O'Connell, DeLaney, May, Mihelich and Wunderlich. Student Trustee Newenhouse favored the motion.
- 1.4.3 JCA Varsity Volleyball Team Chairman Wunderlich read the proclamation honoring the varsity volleyball team of Joliet Catholic Academy. Present this evening is coach Christine Scheibe of the JCA Angels Varsity Volleyball Team. Coach Scheibe introduced Kelly Feigh a member of the team, and Mary Lou Catalani, the head sophomore coach. Coach Scheibe indicated that additional members of the team would have been present this evening, but they are involved in other school activities. Coach Scheibe thanked the Board of Trustees for the recognition this evening. **Trustee DeLaney moved**, seconded by Trustee Mike O'Connell that the Board of Trustees approve the resolution honoring the Joliet Catholic Academy Angels Varsity Volleyball Team for their Illinois High School Association 3A State Championship. The motion **carried** unanimously. Ayes: DeLaney, May, Mihelich, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.
- 1.4.4 Faculty Union Report Mr. Bob Marcink, president of the Faculty Union, indicated that he would like to welcome everyone back to the spring semester. He would like to offer condolences, concerns, and prayers for the victims of Haiti on behalf of the Faculty Union. Mr. Marcink encouraged everyone to do whatever they could to help the people suffering in Haiti.

1.4.5
Alumni
Report

Mr. Sylvester Cottrell gave the Alumni Report this evening as follows:
The new semester brings a new series of Emerging Leader workshops that were developed by Student Activities, Career Services and Alumni Relations. On February 18 Career Services staff will present Team Leadership to students who have been nominated by faculty to take part in this educational series.

The combined Alumni/Foundation year-end giving appeal total to date is \$16,241.00

The alumni board is seeking nominations for the Distinguished Alumni and Susan H. Wood award. Nominations can be made by visiting the alumni web page (www.jjc.edu/about/alumn) or calling Kelly at 815-280-2218. The deadline for nominations is March 1, 2010. Awards are given at the Alumni Brunch (Sunday, June 13, 2010).

The office of Alumni Relations is working on an e-newsletter to be sent via Constant Contact to alumni and friends of the college in the interim of the Connections magazine. The launch is targeted for the end of January.

The Alumni Board is working to increase their participation and visibility on campus. Ideas are being developed for an alumni sporting event and an alumni networking event in the upcoming year.

The Students & Alumni United are planning to participate in Relay for Life, Bowl for Kid's Sake, distribute SAU awareness beads on Fat Tuesday and the Alumni Brunch in the spring semester.

The Office of Institutional Advancement will kick-off the JJC Employee Giving campaign on April 13th.

The second meeting of the Northern Illinois Community College Alumni Programming Cohort will be held at JJC this Friday, January 22.

The next meeting of the Alumni Board will be held on Monday, February 1st, 6 p.m. in the President's Board Room. The public is invited to attend.

1.5.1
Minutes
Regular

Trustee May moved, seconded by Trustee DeLaney that the minutes of the regular Board of Trustees meeting held on December 8, 2009 be approved as submitted. The motion **carried** unanimously. Ayes: May, Mihelich, Mike O'Connell, DeLaney and Wunderlich. Student Trustee Newenhouse favored the motion.

1.6
Communi-
cations

Ms. Tierney stated that she had not received any additional communications.

1.7
Agenda

Trustee DeLaney moved, seconded by Trustee Mike O'Connell that the Agenda be approved as presented. Trustee Mihelich requested that the Pace Survey be

added to the agenda under new business as item 8.1. The motion **carried** unanimously. Ayes: DeLaney, May, Mihelich, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.8
Consent
Agenda

Trustee DeLaney moved, seconded by Trustee Mike O'Connell that the following items be placed as consent agenda items: 2.1.1, 2.1.2, 2.1.3, 2.9.1, 3.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.3, 4.4, and 6.1. The motion **carried** unanimously. Ayes: DeLaney, May, Mihelich, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustee DeLaney moved seconded by Trustee Mike O'Connell that the following Consent agenda items are approved as follows:

- 2.1.1 President recommends acceptance of resignation of vice president, administrative services
- 2.1.2 President recommends appointment of interim vice president, administrative services
- 2.1.3 President recommends appointment of treasurer of the district
- 2.9.1 The President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
- 3.1 Board of Trustees approval of Intergovernmental Agreement between Joliet Junior College and Lincoln-Way Community High School
- 4.1 The President recommends approval to pay the listing of Bills for the period ending December 31, 2009 as presented
- 4.2 The President recommends approval to award bids as follows:
 - 4.2.1 Printing Summer 2010 Class Schedules
 - 4.2.2 Uniform Cleaning & Laundry Service
 - 4.2.3 Olympus Microscopes or Equivalent
 - 4.2.4 CDB – Facility Services Building Bid Release #11
 - 4.2.5 Printing College Community Catalog Spring 2010 (10% increase approval)
- 4.3 Treasurers Report
- 4.4 Financial Report
- 6.1 Board of Trustees approval of telephone system replacement contract

The motion **carried** unanimously. Ayes: DeLaney, May, Mihelich, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

8.1
PACE
Survey

Trustee Mihelich indicated that the Board had received a copy of the summary results from the PACE survey. Trustee Mihelich offered thanks to the 38 individuals that completed the survey and indicated that he believes the entire Board values the PACE survey. However when we only have 38 responses, and in some cases only one or two individuals responding to certain items, it is difficult to make any evaluative decisions based upon the minimal response. Trustee Mihelich encouraged the entire college community to actively participate in the PACE survey in the future. President Proulx indicated that the PACE survey results reviewed at the Board retreat indicated that there were more individuals that participated in the survey. The Board received the results of the interviews following the survey. President Proulx thanked Trustee Mihelich for his encouragement to the college community to participate in this survey. For the

spring we will be taking a break from the PACE survey and using a free survey

from the *Chronicle*. Trustee Mike O'Connell also encouraged the college community to participate in the survey.

9.1
Foundation
Report

No report.

9.1.2
Student
Housing
Report

There is a student housing update in the board book.

9.2
ICCTA
Report

Trustee May indicated that in a couple of weeks he, Trustee Mike O'Connell, and President Proulx will be in Washington to meet with our Legislators. We will be having meetings with ACCT and ICCTA while in Washington. It is a very well attended meeting on Monday evening and there will also be committee meetings on Sunday and Tuesday, as well. There is nothing further to report at the state level as far as funding is concerned. The picture remains very bleak.

9.3
Student
Trustee
Report

Student Trustee Newenhouse gave the following report:
Hopefully everyone had a very happy holiday break, and got to spend some wonderful quality time with their friends and family. It has been pretty tough for quite a few families this year, but I sincerely hope that everyone got a chance to really connect, or reconnect, with their families this holiday and get some much needed rest.

Student Government is putting together our Battle of the Staff Bands on Feb 26th, 2010. It begins at 6:30pm in the cafeteria. All the proceeds will go to a charitable organization. So come rock out!

Student Government met with the Foundation Housing Board to discuss the Centennial Commons on January 14th. We hope to continue meeting with them about student issues and concerns regarding the housing.

Student Government is working on a picture of the week campaign that encourages students to become aware of services at JJC; it is a contest that requires students to check their JJC emails each week throughout the contest and properly identify services that various areas of JJC provide.

I have begun working on, with the help of Student Government, a more aggressive campaign for getting students to contact me regarding various concerns and issues that they, as students, have.

9.4
Buildings &
Grounds
Committee
Report

Chairman Wunderlich indicated that we had a meeting last Wednesday and reviewed most of the agenda items on the agenda this evening. Mr. Larry Bacher indicated that he would like to introduce Ms. Bhini Jain who has been assisting in the program management side of the program. Mr. Larry Bacher indicated that he will be highlighting the budget, schedule and individual project updates. We are still on budget and 50 percent of the work has been awarded to district 525 contractors and sub-contractors thus far. Trustee May asked if 50 percent is the number of contracts or the amount of contracts. Mr. Bacher indicated it is 50 percent of the amount of contracts. Schedules are moving along on design work with the help of the Architect (Legat) and Wight and we are on schedule with the Phase II projects. The greenhouse: completed and occupied; seeding and striping will be done in spring 2010; and a few small issues being worked out with the staff. Classroom remodeling: received scope documents from Legat; worked out furnishing plans; working on resolving the final scope on how many classrooms we can afford to renovate this summer based on the funds available. We are looking to go out for bid on this project in February. Parking lots: campus center and facility services buildings are taking parking spaces out of commission and we will be working this summer to get additional parking in place for our fall 2010 opening. We will be going out for bids in February on this project. Campus Center: on budget, release 10 recommendation approved; release 12 currently bidding and those received look to be a bit higher than expected but still within the overall project budget; release 13 out to bid in February. Schedule: completed water and gas re-routes; continuing excavation, footings, and foundations installation; and selective building demolition impacted by existing conditions. We have a few glitches with unforeseen existing conditions. Mr. Bacher indicated that programming meetings continue and we are in the schematic design process for Buildings C, J and K; Health Professions in process of schematic design and working on alignment of scope with budget for this building; Science Expansion in process of schematic design and working on alignment of scope with budget for this building. Trustee Mihelich asked if the alignment of scope is acceptable to the department. Mr. Bacher indicated that the department has been working with them diligently on these issues. Automotive: schematic design in progress and resolving building footprint. City Center Campus is in a QBS process. Facility Services building: bids received and being reviewed by CDB; and we hope to start construction in late February with CDB bid awards. Trustee Mihelich indicated that the parking lot construction is targeted to be completed by the start of the fall classes. Trustee Mihelich commented that Gilbane's timeline record to date has been commendable and asked what degree of certainty Gilbane has to meet the deadline for the parking lots for the fall semester. Mr. Bacher stated that they understand the importance of having these lots completed in time for the fall semester. Trustee Mihelich indicated that if there was any possibility that we would not be on target for completion of the parking lots by the fall semester, now would be the time to plan for this. If there would be a problem with the completion we could begin planning to shift some classes to our North campus or to some of our other campuses. Mr.

Bacher indicated that he is sure the parking lots will be completed in time for the fall semester.

9.5 Trustee Mihelich indicated that there was no report this evening.
JAHM
Report

9.6 President Proulx highlighted areas of the President's Report as follows:
President's Thank You
Report Trustee Susan Klen for attending MADRI-GALA 2009 on Friday, December 11.

Trustees Wunderlich, DeLaney, May, Klen, Mihelich, Dan O'Connell, Mike O'Connell and Student Trustee Newenhouse for attendance at the December 18, 2009, commencement.

Trustee Mike O'Connell for attending JJC's Men's Basketball Holiday Classic on December 31 and attending the ICCTA orientation on January 12.

Former Student Trustee Johnathon Wilson paid a visit to us and will be graduating from the University of Illinois on schedule and asked that his respects be passed on to the Board of Trustees.

Recognition

Dr. Thomas Liley, professor of music, participated in the 33rd Annual International Saxophone Symposium in Washington, D.C. He led two lectures and performed in one recital at this prestigious U.S. Navy Band event that has increased its participation by college and university students throughout the country.

Tony Chobot, construction project coordinator, and Ed Vasil, environmental, health and safety manager, who recently received graduation certificates from the Association of Physical Plant Administrators (APPA) Institute for Facility Management. Both completed a four-track course of study over the last two years which included core programming in general administration, maintenance and operations, energy and utilities, and planning, design and construction.

Jeff Wessel, farm manager, was selected as the 2010 Conservation Teacher of the Year by the Will/South Cook Soil and Water Conservation District. He is being recognized as a teacher who encourages both students and adults to further their knowledge and appreciation of agriculture and natural resources conservation.

Susan Stockwell, Renaissance Center supervisor, and Delia Ulloa-Jimenez, alumni relations secretary, were awarded their associate degrees at JJC's December 18 commencement ceremony.

President Proulx stated that this was David Agazzi's last Board meeting and you won't be seeing him much after this. President Proulx indicated that she wanted

to take the opportunity to say good luck at Lake County and thank him for all that he did for JJC. David should be very proud of his legacy here at the College.

Recent Grants Submitted

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
TRIO-Student Support Services Grant	United States Department of Education	\$390,465.00	December 7, 2009	Project Achieve	Jewell Dennis
Title VIA International Education and Foreign Language Program	United States Department of Education	\$467,224.00	December 14, 2009	International Education	Dr. Berta Arias
WIA Service Provider Grundy County	Grundy, Livingston, Kankakee Workforce Board	\$547,244.00	January 7, 2010	Workforce Development	Sandy Mol
Young Professional Network	Grundy, Livingston, Kankakee Workforce Board	\$201,075.00	January 7, 2010	Workforce Development	Sandy Mol and Angie Ahng

New Grant Awards

\$50,000: from the Illinois State Board of Education for the Growing Agriculture Science Teachers Grant Program. This is the second year JJC has received funding under this initiative.

\$750.00: from the National Institute for the Study of Transfer Students for “*Supplementing Transfer Student Advising with Online Transfer Articulation Resources for Satellite Campuses.*” It was submitted by Angie Kaysen-Luzbetak.

High School Visits

1/21/2010 Plainfield Central
 1/29/2010 Seneca

Recruitment Events

Admissions and Financial Aid

~1/30/2010 National Guard Re-Integration event

Nursing

~1/21/2010 Nursing Information Session (on campus)

Office of Multicultural Student Affairs

~1/27/2010 Plainfield South Presentation

Technical

~1/12/2010 Neuqua Valley High School Education, Engineering, Technical event

~1/22/2010 Robotics Competition event (on campus)

~1/20/2010 – 2/25/2010 every Wednesday and Thursday- 21st Century Junior high career exploration presentation at Gompers and Dirksen Junior High schools.

Activities and Initiatives

The college's CDL (Commercial Drivers License) program created by the college's Corporate and Community Services division to prepare people to drive tractor-trailers and take the CDL exam is approved through the State of Illinois. Training will be held at the Weitendorf Agricultural Education Center and the first class started on January 11. Kudos to Amy Murphy, Director of Corporate & Community Services, and her staff for getting this program up and running.

FY 2010 and FY 2011 budgets. The college is facing some significant cash flow issues related to its FY 2010 budget due to the state's budget, and Trustee May had requested an assessment of this impact on the college. To date, the college has received one out of four payments from the state, with the second payment projected to come as late as May. While we expect funding, we are not in receipt of \$1 million for our adult education program. And, while we are making spring MAP awards to our students, the distribution date of these funds to the college is uncertain. We are dealing with a potential \$2 million deficit in the current budget and an anticipated 25% reduction in next year's budget. To address this, we are taking the following FY 2010 actions: we are delaying one-time equipment and technology expenditures; delaying and/or deferring capital projects; and, monitoring out-of-state travel. For 2011, we've discussed the following that will be part of our presentation at the January 26 Workshop meeting: exploring variable tuition for high-cost programs as a revenue generator; increasing international student enrollment as a revenue generator; seeking cost savings through energy savings initiatives; implementing out-of-state travel restrictions; deferring capital project spending; and, no new hires unless supported by a tuition increase. Our goal is to avoid across the board cuts, not cap enrollment, and increase our full-time faculty support to students.

VPAA Search. Five semi-finalist candidates will be at the college for all-day interviews from January 19 through February 2. The search committee will submit three finalist recommendations to be interviewed by the president during the week of February 22, with a recommendation to be submitted to the Board at its March 9 meeting.

VPAS Search. The search committee is being chaired by Dr. Ryan Smith, who will hold the first committee meeting on January 20.

H1N1 Influenza. The college has not had any reported cases since November 18, 2009. The total number of reported confirmed cases to date is 23. The State of Illinois has reported 2,696 H1N1 related hospitalizations with 67 related deaths. The total immunizations received for distribution is 3,507,920. During the first week of the New Year, there were 86 hospitalizations and three deaths related to H1N1.

Master Plan and Construction Update. The Greenhouse is completed, the punch list is being worked on, and the floor drain issue is being addressed. The building dedication is scheduled for April 13, 2010, at 4 p.m. We should begin seeing steel erection during the week of January 25, and construction noise will continue to be monitored by Gilbane and the college. We are still on track for a completion date of June 30, 2011. Parking area outside of J building will be blocked on February 24, and faculty parking will push back into some of the student parking zone in preparation for the construction of the facilities services building. This building is scheduled for completion on February 1, 2011. Additional classroom renovations are being planned for Summer 2010, and schematic design work is proceeding on the health professions building and on the natural science and automotive expansions. Pending the resolution of land space for the City Center Campus building, the QBS that is in progress will be released.

Preliminary Spring 2010 Enrollment. As of January 15, 2010, the spring semester headcount is 15,567 which is an 11.64% increase over Spring 2009. This means that the college faculty and staff are serving 1,623 more students than were served at this time last year. At our new Frankfort site at Lincoln-Way East, 716 students are enrolled—up from 476 this time last year. Dr. Oudenhoven will present the official ten-day enrollment report at the February 2 Board meeting. Trustee Mihelich indicated that he will be attending the Lincoln-Way Foundation Dinner on February 13th and encouraged his fellow Board members to attend, as well.

Trustee Follow Up

Trustee Mihelich had requested that a JAHM (Joliet Area Historical Museum) link be placed on the college's web site. The staff have completed the work and the link can be found under Community Interests.

Upcoming Events

CED spring open house: January 20, 3:30 to 6 p.m.

Trustees walk through of Greenhouse with Dr. Jim Etheridge: Tuesday, January 26, at 4:30 p.m.

Farewell reception for David Agazzi: Wednesday, January 27, from 2 p.m. to 4 p.m. in the Board Room.

ACCT's Governance Leadership Institute 2010: March 4-6 at Rio Salado College, Tempe, Arizona.

President Proulx displayed a book that Dr. Etheridge had received from his family which depicted many building pictures throughout the greenhouse construction process. President Proulx thanked Dr. Etheridge for all of his dedication and hard work in seeing this project through.

President Proulx indicated that Dr. Thomas Liley was performing this past weekend at a saxophone symposium and displayed a program that indicated the good press the college received thanks to Dr. Liley's performance.

We also have one of our former music students performing on American Idol, Paige Duchausse this evening.

President Proulx indicated that the Council for Resource Development publishes a monthly magazine and since our grant coordinator, Jenny Giangreggo has been with us we are getting great recognition in this magazine.

9.7
Chairman's
Report

Chairman Wunderlich indicated that the next Buildings and Grounds meeting will be held on January 27, 2010 at noon. Graduation was excellent and Chairman Wunderlich indicated that it may have been the best one that he has attended. We had very good opening sessions with excellent student participation in both of the programs. This past Sunday, a Bridal Fair was held at the Rialto and the Renaissance Center also had a Bridal Expo and both were very well attended. Ms. Stockwell of the Renaissance Center indicated that she booked three to four weddings that day. Chairman Wunderlich displayed the *Bugle Newspaper* which featured Susan Stockwell on the Bridal Expo and a wedding was given away to one lucky couple.

10
Adjourn

Trustee May moved, seconded by Trustee DeLaney for the meeting to adjourn at 6:53 p.m. A voice vote was taken. The motion **carried** unanimously.