

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, Board Room, 1215 Houbolt Road, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:03 p.m. on **Tuesday, February 2, 2010.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O’Connell Michael O’Connell
 Robert Wunderlich

Student Trustee
Present: Darren Newenhouse

1.1 The Pledge of Allegiance was led by President Proulx

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting. Chairman Wunderlich welcomed back our new Interim Vice President of Administrative Services, Dr. Frank Zeller. Dr. Zeller served as Interim Vice President of Administrative Services for the college many years ago.

1.2 A moment of silence was observed for members of the College family, students, Moment of Silence community leaders, or relatives thereof, who had passed away since the last meeting.

1.3.1 Chairman Wunderlich indicated that there was a request received to Request to Address the address the Board this evening from a student by the name of Rose Stott. Ms. Stott addressed the Board as follows:
“I appreciate the opportunity to speak to you tonight about an experience I had on your campus recently. I have been a student here for over 3 years and I am proudly going to be transferring to a university next semester. My overall experience at this college has been very positive which makes what I am going to tell you even more disappointing and disturbing to me. Late this past fall, I was walking from the parking lot near the greenhouse towards the building where there was a large section of the walkway that was in disrepair. It was a dug up trench that spanned across the entire walkway. Having no option to go around it, I

attempted to cross, slipped and fell, breaking my right ankle and severing all the connective tissue in it. This injury required surgery, leaving me temporarily disabled. Prior to the surgery I was in a wheelchair and cast while waiting for my ankle to heal enough to be operated on. One morning while I was going to class in my wheelchair, I parked in a handicapped parking space. Unfortunately, the displayed handicapped tag that JJC had issued expired one day prior, but I did have the approved State of IL paperwork for a handicapped tag in my car that predated the JJC issued tag. I had not had the opportunity to wait at the DMV to get the State of IL tag due to the holidays, inclement weather and my class schedule. I was aware that the tag had expired, but parked in the handicapped space because I was still in a wheelchair with a non weight bearing cast from my foot up to my knee. I was ticketed that afternoon (after being parked for less than an hour) and went to the JJC Police Department immediately with my State of IL paperwork where I tried to explain the timing of my situation and to ask for the ticket to be waived. I was told that my only option was to petition within a 20 day period to an appeals board or pay the ticket. I have heard that in most cases regarding handicap tickets, the ticket fee usually stands, regardless of the circumstance. While I was trying to explain that I had the State of IL paperwork with me, four uniformed individuals crowded into the very small space by the front of the police counter. Hovering above me, they proceeded to tell me in raised voices that if I did not pay the ticket as instructed, that they would place a registration hold on my school account, and that my license could be suspended and further actions could be taken against me by the Will County Court House and potential disciplinary action through the JJC Student Handbook. I was extremely uncomfortable and felt intimidated by the four uniformed individuals that were standing above me.

I was upset by this treatment and tried to contact the Assistant Chief of Police to talk about it, but three separate phone calls were not returned. At this point, I scheduled an appointment to see the Vice President of Administrative Services to discuss the issue. When I arrived, the VP and the Police Chief were waiting for me. The VP listened to what had happened and told me I was wrong to feel intimidated, and then he basically berated me for questioning the character of his staff and taking up his time. Then the Police Chief told me my only recourse was to file a petition with the remainder of my 20 days or pay the ticket. As I was having surgery the very next day, and had a long recovery time at home, I did not have an opportunity to file the petition with the remaining time so they put a hold on my account that prohibited me from being able to register for my Spring classes. At this point I decided to pay the ticket to have the hold removed.

I am not here today to ask you for a refund of the \$250 fine. I am here today because I am asking that if someone finds themselves in a handicapped or temporarily handicapped position, that they might be treated with respect and given reasonable accommodations. During this entire process I was polite and courteous, and in return I was treated with disrespect and hostility. I felt extremely uncomfortable and intimidated by all of the parties involved regarding this incident. Considering that the accident occurred on JJC's Campus, because of a walkway that was not maintained or repaired, (but finally fenced off after my

accident) I would have expected all involved to be more understanding and considerate.

I want to thank you all for your time. I know this is a really busy time of year, and I really do appreciate the opportunity to have spoken to all of you this evening regarding my situation.” Chairman Wunderlich thanked Ms. Stott for taking the time to address the Board with her concerns.

1.4.1 Proclamation Women’s History Month
Chairman Wunderlich indicated that the proclamation designating March 2010 as Women’s History Month in Illinois Community College District No. 525 will be read by Allison Wozniak who is a student at Joliet Junior College. **Trustee DeLaney moved**, seconded by Trustee Dan O’Connell that the proclamation designating March 2010 as Women’s History Month be approved as read. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.2 Faculty Union Report
Dr. Bob Marcink, president of the Faculty Union, indicated that he did not have a report this evening.

1.4.3 Alumni Report
Mr. Sylvester Cottrell gave the Alumni Report as follows:
The alumni board is seeking nominations for the Distinguished Alumni and Susan H. Wood award. Nominations can be made by visiting the alumni web page (www.jjc.edu/about/alumn) or calling Kelly at 815-280-2218. The deadline for nominations is March 1, 2010. Awards are given at the Alumni Brunch (Sunday, June 13, 2010).

The Alumni Board will be participating in the following events this spring:

- Scholarship application events in February and March
- Donor Dinner/Scholarship Recognition event on March 11
- Second Annual Dollars for Scholars run/walk on May 1

The next Emerging Leader workshop offered by Student Activities, Career Services and Alumni Relations will be held on February 18. Career Services staff will present *Team Leadership* to students who have been nominated by faculty to take part in this educational series.

The office of Alumni Relations will launch its e-newsletter to be sent to alumni and friends of the college in the interim of the Connections magazine. The launch is targeted for February.

The Students & Alumni United will participate in the following this semester:

- Relay for Life
- Bowl for Kid’s Sake (Big Brothers, Big Sisters)
- Distribute SAU awareness beads on Fat Tuesday

- Alumni Brunch where they present the Faculty Prestige Award to an outstanding faculty member

The combined Alumni/Foundation year-end giving appeal total to date is \$17,366.00

The Office of Institutional Advancement will kick-off the JJC Employee Giving campaign on April 13th. Last year we raised \$35,728.08 to benefit students.

The second meeting of the Northern Illinois Community College Alumni Programming Cohort was at JJC on Friday, January 22. The meeting was very productive – many ideas and innovations were shared. We will meet again at COD in April. Representatives from 8 peer institutions attended.

1.5.1
Minutes
Regular

Trustee May moved, seconded by Trustee DeLaney that the minutes of the regular Board of Trustees meeting held on January 19, 2010 be approved as submitted. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.

1.6
Communi-
cations

Ms. Tierney stated that she had not received any additional communications.

1.7
Agenda

Trustee DeLaney moved, seconded by Trustee May that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.8
Consent
Agenda

Trustee DeLaney moved, seconded by Trustee Mike O’Connell that the following items be placed as consent agenda items: 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.7.1, 2.9.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.3, 4.4, 4.5, 4.6, 4.8, 8.1, 8.2, and 8.3. Trustee DeLaney requested that Natural Areas Restoration be added as agenda item 7.1 under old business to the agenda. Trustee Mihelich requested that agenda item 2.1.1 be pulled from the agenda. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustee DeLaney moved seconded by Trustee Mike O’Connell that the following Consent agenda items are approved as follows:

- 2.1.2 Recommending approval of one year administrator/professional contracts for FY11
- 2.2.1 Recommending tenure for fifteen faculty members
- 2.2.2 Recommending reappointment of twenty-seven non-tenured faculty members
- 2.2.3 Recommending non-reappointment for four one-year non-tenured faculty members

- 2.2.4 Recommending non-reappointment for one non-tenured, tenured-track faculty member
 - 2.2.5 Recommending retraction of retirement date as requested by one faculty member
 - 2.7.1 Recommending non-reappointment of professional staff that are funded by federal, state and local grant programs
 - 2.9.1 The President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
 - 4.1 The President recommends approval to pay the listing of Bills for the period ending January 31, 2010 as presented
The President recommends approval to award bids as follows:
 - 4.2.1 Printing Fall 2010 Class Schedule
 - 4.2.2 Printing of College Community Catalog
 - 4.2.3 Bid Release 12 – Campus Center Building Work (Interior Finishes)
 - 4.2.4 Campus-Wide Student ID Card and Transaction System
 - 4.3 Treasurer’s Report
 - 4.4 Financial Report
 - 4.5 Board of Trustees approval of New Lenox Property Tax Appeal Consortium
 - 4.6 Board of Trustees approval of selected course fee changes effective fall 2010
 - 4.8 Board of Trustees approval of \$1 per credit hour capital assessment fee increase effective fall 2010
 - 8.1 First reading of board policy on Residency
 - 8.2 First reading of board policy on FOIA
 - 8.3 First reading of board policy on Nepotism
- The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

2.1.1 **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the issuance of two year administrator contracts for FY11 and FY12. Trustee Mihelich indicated that it was his understanding that to be recommended for a two-year contract, the individual must have been in their current position for at least one year and does not believe all of those individuals listed in the Board packet under this agenda item have been in their current positions for one year. Ms. Coleman indicated that it is her understanding that all of the individuals listed have been in their current position for one year, but will have to go back through and double check those individuals listed. Trustee Mihelich indicated that there is at least one individual that has not been in their current position for one year and he is raising this point as a matter of policy. Trustee May and Trustee DeLaney withdrew their motion. **Trustee Mihelich moved**, seconded by Trustee May that the Board of Trustees of Joliet Junior College approve the issuance of two year administrator contracts for FY11 and FY12, providing those individuals listed have been in their current position for at least one year. Upon review of the list by administration, those individuals identified as not completing one year in their current position, will be granted a one year contract. The motion **carried** unanimously. Ayes: Mihelich, Dan

O'Connell, Mike O'Connell, Delaney, Klen, May and Wunderlich. Student Trustee Newenhouse favored the motion.

4.7
Tuition
Increase
Fall 2010

Trustee DeLaney moved, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve a tuition increase effective fall 2010, with the understanding that a task force will be established to study ways to be more efficient and that administration will bring the positions priority back to the Board for further discussion. The motion **carried**. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell (with the creation of a task force and he would like to be on this committee), and Wunderlich. Nays: DeLaney and Klen. Student Trustee Newenhouse did not favor the motion. Trustee DeLaney indicated that she feels that additional discussion needs to be held on this item. Trustee Klen and Student Trustee Newenhouse were not present at the last meeting when this item was discussed and Trustee DeLaney would like input from our Student Trustee on the students' feelings on this tuition increase and would also like to hear from Trustee Klen on her feelings on the subject as well. Trustee Klen indicated that she had spoke with three students and they were shocked to hear of the increase and she has concerns that this may not have been communicated to them. Student Trustee Newenhouse stated that he has been ill so was not able to attend the Board workshop or the Student Government meeting. This past weekend he sent out a message to the ANGEL group and to the SGA. He received some feedback and most of the students were very surprised at the tuition increase. Over the past two days he has spoken directly with students and they were shocked at the dollar amount being requested and also they asked why so soon and remembered that there was a big tuition increase recently. This tuition increase could impact students' ability to attend full-time and may have to drop to part-time, although he does understand the difficult position the college is in with the lack of state financial support. Trustee DeLaney commented that she understands the presentation that Mr. Heap made concerning the increase in tuition, as these are very hard economical times. The amount and timing of this tuition increase are bad because people are losing jobs, losing homes, and being laid-off and to burden them with this increase is not good. With increased enrollment comes additional dollars to the college, so why are we requesting such a large increase in tuition within one year. Trustee Mike O'Connell indicated that the economic environment is very bad. Soon we will see people fighting assessments; and the state of Illinois is in a bad way, foreclosures are increasing and these are difficult times. Trustee Mike O'Connell stated that he understands there was a large increase in tuition last year and to put an additional \$9 of tuition on top of the increase from last year is tough. This would equate to an increase of about \$300 in additional money for a full-time student at JJC. Trustee Mike O'Connell wondered if there was any way that the non full-time students could shoulder a larger amount of the tuition increase. Trustee Mike O'Connell commented that at no time has he heard any talk about cuts and maybe we should take a little more time to think this through before voting on this item. Trustee May indicated that JJC is still a bargain in comparison to four year schools and indicated that he, too, was torn on this vote. There are many students that this increase will affect adversely. We need to make sure we turn away as few

students as possible and to make sure that our classroom use is efficient. Trustee Mihelich indicated that we have had 18 requests for new faculty, as well as other requests from other areas of the college. Trustee Mihelich favors expense reductions within the budget to provide additional monies for staffing to support our students learning. We are competitively priced for the quality education our students receive and we do have a responsibility to meet the growing demand for students at JJC.

President Proulx indicated that the tuition here without fees is currently \$76 per credit hour and at Elgin without fees the tuition is \$91 per credit hour. From our polling of other community colleges we have learned that the tuition increase range is \$20 to \$3.50 per credit hour. As we outlined at the Board workshop we would need about a \$7 increase to maintain our status quo. Our goals are to look for cost savings such as energy savings, implementing out of state travel restrictions, and capping any new hires unless there is a tuition increase. Those goals support the student and putting the student first. We were unable to bring many students on full-time because we did not have the faculty and support services to do so. We also have safety issues and need to bring on an additional police officer. We have five union contracts with raises that will be honored. We are in a very difficult time and we really want to keep our services affordable. Issues such as the state fiscal crisis have been outlined in the financial plan. Our taxpayers are shouldering 54 percent and students are shouldering about 34 percent in the costs to support the college. We did prioritize our positions as requested by the Board and we also added justifications for these position requests. We added five full-time faculty positions, a veteran's coordinator, positions in financial aid and counseling office, a grant writer and a police officer. We would like to look at adding a sustainability coordinator part-time hopefully using grant funds. If we don't add services for our students, they will become very unhappy. This Board agreed at their retreat to move the February date forward for the determination of tuition so that students could be sent their bill reflecting the proper tuition rate, rather than not knowing exactly what the tuition rate would be until later in the year.

Trustee Klen indicated that our tuition is low, and our fees are high, but what most students look at is the bottom line. When we combine our tuition with our fees we are near \$100 per credit hour, which falls in line with the other community colleges. Trustee Klen commented that last year we addressed the fact that enrollment was going to increase dramatically and how the extra revenue would be accounted for. Mr. Agazzi stated that we wanted to be very conservative and make sure what the revenue was before we counted it. Typically we book three percent, but because we knew it would be higher we booked five percent. It turned out to be around 11 percent and Mr. Agazzi stated that we wait until March to account for the revenue. Trustee Klen commented that if this is the case and we have another six to seven percent to add to revenue, how can we ask for a \$9 tuition increase in February. Mr. Heap indicated that he has already booked this increase in enrollment which equates to approximately \$1 million. Trustee Klen indicated that there may still be another one percent and asked what that would equate to in dollar amount. Mr. Heap indicated that one percent would

be approximately \$200,000. Trustee Klen asked if we were filling up existing classes or if we were adding new sections. Dr. Uzureau indicated that whenever you have higher numbers of students it increases efficiencies and typically classroom size will increase. But when you have an additional 1000 students you cannot accommodate this number of students in existing classes. In fall 2008 we had 1864 sections and in fall of 2009 we had 2063 sections, which is 199 extra sections of courses that were created to accommodate those number of students. In spring of 09 to spring of 10 there was an increase of 300 sections, some of these sections are dual credit sections. We do not have sufficient numbers of adjunct faculty to continue adding these large numbers of sections without expanding our faculty. Trustee Klen asked if we could hire more adjunct faculty to help us get through this very high demand time, which would help us to not have to turn away students. With adjuncts paid less than our full-time faculty, it would appear that we would be able to turn a profit much quicker. Dr. Uzureau indicated that absolutely adjuncts are much more cost effective, however, some of our disciplines are difficult to find adjunct faculty to fill these sections. Keep in mind that all of our community colleges and some of the four year universities are competing for many of the same pool of adjuncts that JJC wants. JJC wants the best of the pool as we want to keep our reputation of quality education. President Proulx pointed out that we also have to pay attention to our accreditation and the ratio of full-time to adjunct faculty. President Proulx indicated that the Board has the information on administration's recommendation for the prioritization of the new positions requested. Trustee Klen inquired if administration felt that in the future our students would have a more difficult time in all areas of financial aid, as there appears to be a huge shortfall in the Pell grants. Dr. Oudenhoven stated that MAP is in jeopardy at this time, but she is currently unaware of other areas of financial aid that would be in jeopardy.

Chairman Wunderlich stated that we passed our referendum overwhelmingly in part because we have such a quality reputation in the community. Once we have our new state-of-the-art facilities built, we must have staff to man these buildings. This is a very difficult economic time and feels very sorry for the students, but feels the students will be better off paying a higher tuition rate and getting a quality education. There are a combination of things that has put the college in this position such as the poor economy and the state's inability to pay their fair share. Chairman Wunderlich commented that if things improve we could always look at lowering tuition and fees. We have used dollars to pay off bonds early as good financial stewards.

Trustee Mihelich commented that he would like to clarify that we are voting on a \$9 per credit hour tuition increase with the understanding that administration will come back to the Board for discussion on the prioritization of these new positions at the next Board workshop.

Trustee Mike O'Connell indicated that he would like to see JJC come up with ideas for cost reductions with input from all staff members. We need to look for areas of waste and areas that we can be more efficient in.

Trustee May suggested that a task force be developed composed of a Board member, administration, faculty, students and staff to look at ways to become more efficient over the next year. Trustee Klen indicated that at the AQIP conference many items were discussed to help efficiencies. Student Trustee Newenhouse indicated that the students would feel better knowing that this task force would be looking at ways to become more efficient. Dr. Bob Marcink indicated that faculty would be more than happy to serve on the task force and one of things they are trying to do now is to cut back on the use of paper. One of the things we could do is to look at ways to save the students money in the area of books. We can look at ways to be creative in this area to help cut costs for the students.

Trustee Dan O'Connell commented that the sustainability position should pay for itself and the sooner that person is on board the better. Trustee Dan O'Connell indicated that we need to pass this tuition increase to move forward and serve our students with a quality education.

Trustee Klen commented that there seems to be so many different unknowns and things that we would like to look at further, and wondered what our timeline was to approve the requested increase. Trustee Klen wondered if we could wait a couple of months before approving. President Proulx commented that our catalog goes to the printer on March 26, our schedule goes to the printer on April 5 and on April 18th priority registration begins. We would be very much behind if we wait until April to decide this matter.

7.1
Natural
Areas
Restoration

Trustee DeLaney asked for an update on the natural areas restoration project. Mr. Pat Van Duyne indicated that the project is on schedule. Trustee Klen expressed a concern regarding the fencing and would like additional information on this matter. President Proulx indicated that there is fencing placed around native plants until they are at a certain height. President Proulx stated that she will be happy to report back to Trustee Klen on this concern. Trustee Klen indicated that was her understanding as well, but learned that there will be much higher fencing used.

8.1, 8.2
and 8.3

Chairman Wunderlich indicated that we have three Board policies under new business which are first readings.

9.1
Foundation
Report

Trustee Klen reported the following:
In January the Empress Casino presented Dr. Proulx with a check to the Foundation for \$5,000 for their annual student scholarships. This scholarship goes to minority students studying Business, Accounting, Marketing and/or Computer Science.

Mrs. Jean Finley gave the Foundation \$10,000 to the Veterinary Medical Technology Department to be used for equipment in the department.

Kristi is working with an anonymous donor through the DuPage Community Foundation to set up a full-ride scholarship for a Vet Tech student from outside the district.

Kristi is working with the Fine Arts Department faculty to purchase a new Model B Steinway Piano for the study of music. The campaign is called the Steinway Piano 88 Key Fund and each key to the piano is being sold for \$750. Kristi has sold 8 keys so far. This piano will be used in the newly renovated space for concerts and recitals.

The Foundation Donor Dinner and Scholarship Recognition Event is going to be a combined event this year on Thursday night - March 11th starting at 5:30pm. All of the Board of Trustees invited to attend this event. It will give us a chance to thank the college's \$5,000 plus donors in person.

Kristi is working on securing sponsorships for this year's golf outing (June 21, 2010) and the 5K Run (Saturday May 1, 2010).

Mr. William Johnson, JJC Ag faculty member was voted onto the Foundation Board in November and attended his first JJC Foundation meeting in January. Bill's generous gift of \$42,000 this year to Ag scholarships will be highlighted in the Foundation's Stelter Planned Giving newsletter. Bill is a long-time donor of the Foundation and also supports an endowed memorial scholarship in the name of his father Carl Johnson.

9.1.2
Student
Housing
Report

Ms. DyAnn Pfrommer indicated that the current occupancy rate is at 48 percent. In February they will be focusing on marketing both internally and externally. Effective February 1st the electrical allowance had been increased for the residents. Trustee May indicated that 48 percent is an all time low for occupancy and asked for an explanation on this matter. Ms. Pfrommer indicated that the policy is that the residents must maintain at least a 1.85 grade point average, plus they must be enrolled in 12 credit hours. Both of these policies have contributed to this all time low occupancy. In the fall we will be looking for students with a 2.0 grade point average and will need the help of everyone to market centennial commons.

9.2
ICCTA
Report

Trustee May indicated that on Thursday he will be flying to Washington. The President will be giving an address this evening and will be recommending additional dollars for education and Pell Grants. Trustee May stated that he feels it will be a challenge with the entire budget with the change in the senate and hopes there can be cooperation to do the right things. Trustee Mike O'Connell, and President Proulx will be in Washington as well to meet with our Legislators. Trustee May indicated that he has orientation on Friday, committee meetings on Saturday, Board meeting on Sunday, workshops on Monday and Tuesday, and lobbying on Tuesday and Wednesday at the ACCT conference in Washington, D.C.

9.3
Student
Trustee
Report

Student Trustee Newenhouse gave the following report:

In honor of Black History Month, Diversity at Joliet Junior College, and the Tuskegee Airmen, surviving African American pilots from WWII, there will be an event this Friday February 5th, 2010 at 12:00 pm. The event will take place in the theater, in K-building, and will include a Welcome message from President Proulx, comments from Congresswoman Debbie Halvorson, and an introduction of guests from me, provided I have my voice all the way back by then. There will be musical accompaniment by the JJC Club, New Generation, a singing group.

Student Government has chosen a recipient for its fundraising efforts over the course of this semester, the Wish Upon a Star Foundation, which benefits terminally ill children in the JJC area community. Proceeds from the upcoming Staff Battle of the Bands on Friday, February 26th, at 6:30pm and Student Government's "Jail and Bail" fundraiser will benefit this organization.

The student Government project, "Picture of the Week Contest" is underway. As the prize is a free 3 credit hour class supplied by Student Government, there has already been a lot of interest and participation. The best part is that it requires students who want to have a chance at winning to check their JJC emails, and check out services available at JJC.

9.4
Buildings
& Grounds
Committee

Trustee Dan O'Connell stated that some of the Board members and the President from the YMCA came to the Buildings and Grounds committee meeting and are interested in a partnership with Joliet Junior College for a new field house; however, no location was discussed. Trustee Dan O'Connell indicated that they need to know if this is something that the Board is interested in pursuing. Trustee May stated that this was discussed previously, but hinged on the new road coming through the campus. Chairman Wunderlich indicated that they wanted to know if JJC was still interested in partnering with YMCA. Trustee Mihelich asked if their intent is still the building that was in the master plan or is this building replacing that building. President Proulx commented that it is the same building in the master plan, but it is the location that is of concern to the Y because there will not be a road coming through the campus as planned in the near future. The Y would like to explore other locations on the campus. Can we explore options with Legat and come back to the board with their findings. Chairman Wunderlich indicated that he would like to see us partner with the Y, but location will be the issue and it will have to be an area that is good for both parties. Trustee Mike O'Connell commented that he is excited about this proposal and feels our current facilities are not adequate. The location as far as accessibility for our students and staff is important, especially with a \$30 million price tag attached to it. President Proulx indicated that the plan would be for us to raise \$15 million and for the Y to raise \$15 million. Trustee Mihelich commented that this building was after the city center building and does not want to put the cart in front of the horse yet, but he feels we can take a look at the proposal.

Mr. Larry Bacher indicated that the Board has information in front of them concerning the master facilities update and if they refer to building number five

that is where the location of the athletic facility has been planned. Mr. Bacher indicated that he will be highlighting budget, schedule and individual project updates. We are still on budget, a little under budget with our campus center project, and 52 percent of the work has been awarded to district 525 contractors and sub-contractors thus far. Schedules are moving along on design work with the help of the Architect (Legat) and Wight and we are on schedule with the Phase II projects. The greenhouse: completed and occupied; seeding and striping will be done in spring 2010; and we are reconciling order of additional work with budget savings. Classroom remodeling: working on resolving the final scope on how many classrooms we can afford to renovate this summer based on the funds available which appears to be 40 classrooms rather than 60 classrooms; bid documents will be issued Wednesday and we hope to be able to make recommendations to award the project. Parking lots: campus center and facility services buildings are taking parking spaces out of commission; we are confirming site budget; on schedule: design presented 1-13-10; construction documents development in progress; and we will be going out for bids in February on this project. Campus Center: on budget, release 12 recommendation approved-some confusion from low bidders-these packages will be repackaged and rebid at the end of the month.; release 13 bidding in February; Schedule: continuing excavation, footings, and foundations installation; selective building demolition impacted by existing conditions that we were not aware of; steel is coming up and exterior masonry is beginning. We have had a few glitches with unforeseen existing conditions. Mr. Bacher indicated that programming meetings continue and are in schematic design process for Buildings C, J and K; Health Professions: issued 75 percent of schematic design documents; and working on alignment of scope with budget for this building. Natural Sciences: in process of schematic design; made presentation to SLT on January 25th and will make presentation to Buildings and Grounds committee on February 24th; working on alignment of scope with budget for this building; and a current issue is the coordination of utilities relocation with the adjacent automotive building. Automotive: schematic design in progress and resolving the coordination of utilities relocation with the adjacent natural sciences building. There will be a presentation on the Automotive project this evening to the Board. Facility Services building: CDB completed review; and budget increase was approved January 19, 2010. Schedule: CDB to issue notices of award tomorrow; expecting start of construction in late February. This necessitates the elimination of parking and the moving of parking spaces to other areas of the campus. The City Center Campus is in the QBS process. In January we kicked off the graphics and signage project and we will be working on reconciling proposal pricing with budget. This will enable us to develop standards for signage on the campus.

Mr. Andy Joseph of Wight and company presented a powerpoint presentation on the automotive service technology building expansion project schematic design as follows: primary project goals; contents of program; building form; plans; site design; and architecture for the automotive building. Trustee Mihelich asked for a definition of what Silver LEED consists of, as this is the first time he was aware of different levels of the LEED certification. Mr. Joseph indicated that there are different levels of LEED certification: silver, gold and platinum and JJC chose the

level of silver. Trustee Dan O’Connell commented that this was discussed at a board workshop previously. Mr. Bacher stated that JJC has signed a president’s climate commitment and there are also 600 other colleges that are participating in the agreement. This agreement states that we will reduce our carbon footprint in the future and in the agreement it states that we will build buildings that are at least at the silver level. LEED silver requires that at least 50 points out of 100 be met and is very doable. Trustee Klen asked if all of the new buildings will have green roofs, as they would pay for themselves in a very short time. Mr. Bacher stated that not all of the buildings will have green roofs, but we are attempting to do as many as possible within the current budget constraints. Trustee Mihelich commented that he would like to know if there are items that are desirable, but being left out of each of the projects because of budget issues, and would like to know the significant aspects of the items wanted. In this case it was indicated that there were challenges fitting in all of the items wanted. Trustee Mihelich asked if all of the automotive faculty were on board with the changes in the automotive facility building. Mr. Jim Coleman, faculty member from automotive technology, indicated that so far the changes that have been discussed have not impacted the functional use of the space. President Proulx stated that from the first day of the planning, this area involved their advisory committee and they also have gone out and received outside partnerships. President Proulx offered Kudos to Mr. Coleman. Trustee Dan O’Connell stated that there was also a presentation from a lighting company. They recommended utilizing new bulbs that the college was already purchasing for energy savings.

9.5 Trustee Mihelich indicated that the museum board did meet and like most other
JAHM agencies they are trying to determine an expansion of their services with very
Report limited dollars.

9.6 President Proulx highlighted areas of the President’s Report as follows:
President’s Congratulations to Mr. & Mrs. John Weitendorf, who are new parents of John
Report Weitendorf, III. President Proulx indicated that she is aware that tuition increases
are difficult decisions for the Board to make, but on behalf of staff that have
worked so diligently to bring a solid plan, wants to assure the Board that
discussions will continue on areas where we believe we can tighten our belts and
it will start at the top. We will need support of the Board when staff may contact
them indicating that administration will not let them go on a trip or purchase items
they desire.

Recognition

Board Chair Robert Wunderlich is one of eleven nation-wide trustees recognized in this month’s *Trustee Quarterly* for serving their colleges since 1977.

NCLEX-RN (National Council Licensure Examination for Registered Nurses) results for 2009: National Average =88%; State Average =91%; JJC Average= 95% (155 candidates). NCLEX-PN results for 2009: National Average=86%; State Average=91%; (National Council Licensure Examination for Practical Nurses) JJC Average=99% (124 candidates) Kudos to Mary Beth Luna, nursing

department chair, and her faculty and staff for their continued excellent performance.

Recent Grant Awards

JJC was awarded \$40,000 from the Illinois Community College Board for the Early School Leavers Transition Program.

JJC was awarded \$11,180.00 for the Illinois Cooperative Work Study Grant Program. Mary Jo Wolfersberger coordinates this program where JJC students are placed in intern positions and receive a stipend. This grant is through the Illinois State Board of Higher Education and encourages employers to hire our students as interns by providing a 50 percent match to the wages the employer pays the student. The college has received this grant since 2006.

High School Visits

2/02/2010	Gardner South Wilmington
2/03/2010	Joliet West
2/04/2010	Lockport
2/04/2010	Morris
2/04/2010	Lincoln Way West
2/09/2010	Minooka
2/09/2010	Joliet Central
2/09/2010	Wilmington
2/10/2010	Bolingbrook
2/10/2010	Lemont
2/10/2010	Plainfield South
2/11/2010	Newark
2/18/2010	Lincoln Way East
2/23/2010	Joliet Catholic Academy
2/24/2010	Coal City
2/24/2010	Mt. Assisi Academy
2/25/2010	Plainfield Central

Recruitment Events

Admissions

2/2/2010 Valley View Disability Fair
2/12/2010 – 2/13/2010 Joliet Chamber of Commerce Expo at the Westfield Mall
2/16/2010 -2/17/2010 Joliet Township High School presentations
2/23/2010 Lockport High School COMPASS testing
2/23/2010 Plainfield South College Information Night
2/25/2010 Bolingbrook High School COMPASS testing

Financial Aid

2/24/2010 FAFSA and Scholarship Workshop

Nursing

2/8/2010 Nursing Information Session

Activities and Initiatives

- Spring 2010 Enrollment Report. Headcount for spring 2010 is 16,140, which is a 9.7% increase over spring 2009. Dr. Betsy Oudenhoven, vice president for student development, will provide an overview of this final 10th day census report. Dr. Oudenhoven commented that the unduplicated headcount has increased by 9.7 percent and 13.1 percent in credit hours which is the largest ever at JJC. Once we include our dual-credit students in our total we could be over the 20,000 mark. We have 1400 additional students compared to last year and 850 additional students when compared just to last semester. The 17 to 20 age group of students is up over 900 students, with our average age at 26.4 years compared to 27.7 years last year. We have 329 continuing students which is up 3.2 percent and helps us in our retention category. Dr. Oudenhoven pointed out that under the ethnicity category, shows every category went down. In July the federal reporting guidelines were changed for race and ethnicity to include an unknown/other and we had 2700 mark this category. We are up double digits in many of our academic programs which the Board will see when they review the report, some over 100 percent.
- VPAA Search. The last of the five semi-finalist candidates was on the campus on February 2. A list of finalists will be identified for final interviews to be conducted during the week of February 15.
- VPAS Search. The vice president for administrative services search committee has been formed and already met twice. The position has been posted and the search process is currently on schedule. We anticipate the position will be brought to the May board meeting for approval.
- General Assembly Scholarship Program. Senator Gary G. Dahl of the 38th district has discontinued his participation in the general assembly scholarship program. Senator Dahl believes that this money could be used for services for the disabled or towards the backlog of unpaid Medicaid bills in the state. This is also money that state universities hope to get reimbursed from the state and never do, which then creates higher tuition fees for students who are not part of the scholarship program.
- Master Plan and Construction Update. Trench drain installation has been agreed upon as a resolution to Greenhouse drainage issue. Dedication of the Greenhouse is scheduled for April 13, 2010. The steel erection on the Campus Center is anticipated for the week of February 8. Facilities Services building and classroom renovations for summer 2010 are on schedule and on budget. A demand study for Dental Hygiene is in progress and will be completed by March 2010. Natural Sciences and automotive expansions progressing

according to schedule. QBS for City Center Campus is ready to be sent out but on hold until resolution of site identification for the new building. The graphics project to include new campus signage held its kickoff meeting on January 27, 2010.

- 9th Annual Robotic Engineering Challenge. Held on January 22 from 9:30 a.m. to 3:00 p.m., this year's event catered to 116 high school students from Joliet West and Central, Plainfield South, Minooka, Providence, Lemont, Grundy Area Vocational Center, Glenbard East and Rich East. The two out of district schools were allowed to participate only when they did not interfere with in-district school participation spots. Thirteen high school teachers attended along with 23 parents, and faculty in the Technical Department volunteered their time for the event. The Technical Department is already planning next year's event, which will be the 10th anniversary of this initiative.
- Academic Skills Center's National Collegiate Testing Association (NCTA) certification. Membership within the NCTA signifies that a college abides by standards and guidelines recognized as best practices among testing centers. The college's Academic Skills Center staff members and representatives from North Campus and Grundy County Center meet monthly to discuss NCTA's fourteen Standards for Test Centers which include protecting the integrity of the test and evaluating the testing program in an ongoing, systematic, and comprehensive manner. Kudos to Stephanie Braun, academic skills center manager, on achieving certification for JJC's center.
- Grundy County Center is now official GED Testing Center for Grundy and Kendall Counties. Thank you to Dr. Paul Nordstrom, regional superintendent for Grundy/Kendall, and Stephanie Braun, academic skills center manager, for collaborating on the move of the GED testing site from Premier Academy to the JJC Grundy Campus. The purpose of the move was to send a message to GED candidates that the GED should not be thought of as a terminal degree; rather it is the first step toward acquiring further education in the form of a certificate and/or associate degree. On January 12, 2010, Jim Berberet, a representative from GED Testing Services in Springfield, inspected the location and approved the site. The first GED test was administered on Saturday, January 16, 2010.

Trustee Follow Up

Trustee Klen requested clarification regarding students working off campus as defined in the college's Student Employment Procedures Manual. The manual provides the college community information regarding current processes for hiring and supervising student workers. The section on Supervisor's Responsibilities indicates "Student Workers must be supervised at all times and not left alone to handle a department for any extended period of time." Also, "working off-campus is not encouraged and is optional for the student to accept." Currently, the director of the office of career services is reviewing this section of the manual. A pilot is being conducted this semester to evaluate training and support necessary for student workers in positions without continuous supervision.

Upcoming Events

- SENSATION, a Sensory Jewelry and Clothing exhibit: January 19-February 11 in the Laura S. Sprague Gallery.
- The Tuskegee Airmen: Honoring WWII African-American Fighter Pilots: February 5, Noon-1:30 p.m., Theatre.
- 2010 Relay for Life of North Will All College: February 19-20 at Lewis University.
- Board and Senior Staff quarterly dinner meeting: February 23, 4:30 p.m.-5:30 p.m., Room J-0006.
- Legislative Reception: Tuesday, May 4, 2010 from 6-8 p.m. at the Pasfield House Inn in Springfield.

9.7
Chairman's
Report

Chairman Wunderlich indicated that he did not have a report this evening.

Trustee May moved, seconded by Trustee DeLaney that the Board recess to a closed EXECUTIVE SESSION (8:17 p.m.) under open meetings act:

2 (c) (1), 2 (c) (5) and 2 (c) (11)

The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.

Return to
Regular
Session

Meeting resumed at 9:08 p.m. **Trustee May moved**, seconded by Trustee DeLaney to resume the Regular Public Session. Motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen, and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustees Present: Barbara DeLaney Susan Klen
 Jeff May Andy Mihelich
 Dan O'Connell Mike O'Connell
 Robert Wunderlich
 Student Trustee Newenhouse

10
Adjourn

Trustee Mihelich moved, seconded by Trustee DeLaney for the meeting to adjourn at 9:09 p.m. A voice vote was taken. The motion **carried** unanimously.