

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, Board Room, 1215 Houbolt Road, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 6:00 p.m. on **Tuesday, April 13, 2010.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O'Connell Michael O'Connell
 Robert Wunderlich

Student Trustee
Present: Darren Newenhouse

1.1 The Pledge of Allegiance was led by Student Trustee Newenhouse.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

1.2 A moment of silence was observed for members of the College family, students, Moment of Silence community leaders, or relatives thereof, who had passed away since the last meeting. Chairman Wunderlich requested that Joe Bertino be added to the moment of silence.

1.4.2 Chairman Wunderlich indicated that at this time we would be moving agenda National Admin. Assistants Proclamation item 1.4.2 up and introduced Ms. Sharon Medek to read the proclamation honoring administrative professionals. Ms. Medek stated that she provides administrative support for Kristin Mulvey, Jennifer Giangreggo, and the JJC foundation. She indicated that she is honored to be able to read a proclamation recognizing administrative professionals in our workplace as we prepare to celebrate administrative professionals week. In 1942, a network was established for secretaries who were manning the home front during WWII. That network was called the national secretaries association. The association grew and was renamed professional secretaries international and in 1988 was renamed the international association of administrative professionals to keep pace with changing job titles and expanding responsibilities. We are an international association with over 600 chapters and 40,000 members and affiliates. Our

mission is to enhance the success of career-minded administrative professionals by providing opportunities for growth through education, community building and leadership development. The greater will county chapter of IAAP was chartered in 2007 and we received support from Dr. Proulx and Dr. Smith who attended our charter ceremony. We currently have 24 members, eight who are JJC employees and four who have attained the designations of certified professional secretary or certified administrative professional or both. Ms. Medek is president of our local chapter and would like to invite each of you to join us in recognizing the work of clerical, secretarial and administrative employees in our community at an administrative professionals day celebration on Wednesday, April 21st from 5 – 7 pm at Cemeno’s Pizza, on Essington Road.

Trustee Mihelich moved, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the proclamation for Administrative Professionals week, April 18-24, 2010 recognizing the valuable contributions of administrative professionals in the workplace. The motion **carried** unanimously. Ayes: Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, Klen, May and Wunderlich. Student Trustee Newenhouse favored the motion.

1.3.1
Request to
Address
the Board

Chairman Wunderlich indicated that we have a request from Mr. Al Kennedy to address the Board this evening. Mr. Kennedy stated that he would like to thank the Board for their time again this evening. Mr. Kennedy read the statement as follows: “I have been teaching here for 12 years as a chemistry adjunct. I am also the President of the JJC Adjunct Faculty Union. We represent the largest employee group at the college, around 500 people.

Today I would like to discuss the sad state of affairs of Joliet Junior College not supporting the education of its students. Although community colleges have been undergoing a booming enrollment, Joliet Junior College continues to be in the junior leagues with regard to retaining its adjunct instructors. This last year 187 new adjunct instructors were hired at JJC. You might wonder why that is the case. I would like to cite some anecdotal evidence. This last Friday an adjunct instructor indicated to me that they turned down class assignments at JJC for the Fall 2010 semester because they can get assignments that pay them \$800 per credit hour at Governors State University. Here we are currently paid only \$622 per credit hour which is at the bottom of our peer group of community colleges. Because of significantly increasing enrollments at colleges in the area, there appears to be no shortage of opportunities to teach at other schools such as COD which pays \$882 per credit hour. I wonder if JJC is trying to beat this year’s record of 187 new adjuncts by going for 250 or perhaps 300 new adjunct instructors next year. I also wonder what effect this will have on the accreditation process. JJC’s AQIP has goals for minimizing the turn over and increasing the retention of key personnel. Apparently instructors that teach 50% of the courses are not considered key personnel or if they are, the objective to minimize their turnover is getting worse.

Some have suggested that during these hard economic times and high school teacher layoffs, it should be easy to get as many adjuncts as are needed to expand the number of courses that our students would like to take. Unfortunately for the college, the average unemployment compensation received in Illinois (\$315/week) is greater than the average salary that adjuncts receive at JJC. Let me repeat that: Unemployment pays more than adjuncts earn at JJC. So getting the people that are needed to expand the number of courses and replace the adjuncts that are leaving is not likely to come out of the ranks of the newly unemployed.

I should make you aware, that in addition to my responsibility to my students, I also have a responsibility to the adjuncts that I represent. Based on surveys of our membership, 30% teach at other colleges. 60% do not have full time jobs. This tells us that a majority of our members are relying on their salary earned at JJC to provide food and shelter for their families. When adjuncts are not paid in a timely fashion, I have been told by them about their concerns about making their rent and car payments. Many of our members are not informed of the opportunities that exist for teaching at other local colleges and the compensation they are forgoing by continuing to teach here. Until JJC pays a competitive salary with other community colleges in our peer group, I plan to update my members on a regular basis about job opportunities at other schools that are not at the bottom of the salary compensation scale like JJC. This way I can assist my members to have a higher standard of living, to vote with their feet, and to help accomplish the apparent JJC goal of hiring 250 or 300 new adjuncts next year.

Let's face the facts. Experience makes us more effective instructors. Quality educational instruction is associated with hiring and keeping quality instructors. Joliet Junior College is functioning as a farm team for other colleges in the area. You are the minor leagues. Saying that you want to hire and retain the best adjunct instructors is one thing. However your actions indicate you are not serious in obtaining this objective. You are training adjunct instructors that are waiting their call up to the major leagues at the other community colleges. If this is your objective, you are succeeding amazing well.

In conclusion, it is time for the college to be more concerned about the quality of education it provides to its students by providing its students with more stable and quality adjunct instructors. The turn over of adjunct instructors needs to be kept to a minimum. This can be accomplished by the college providing competitive compensation to its adjuncts. Thank you again for the opportunity to address you today."

Chairman Wunderlich thanked Mr. Kennedy for addressing the Board this evening.

1.3.2
Request to
address the
Board

Chairman Wunderlich indicated that we have another request to address the Board this evening from Ms. Zipporah Henry. Ms. Henry was not present this evening.

1.4.1
Resolution
JJC Men's
Basketball
Team

Chairman Wunderlich indicated that we would like to honor our Men's Basketball Team this evening for winning the National Junior College Athletic Association (NJCAA) Division III National Championship. Trustee Mike O'Connell read the resolution honoring Joliet Junior College's Men's Basketball Team for winning the NJCAA Division III National Championship and recognized the contributions of the team, coaches, student assistants and athletic trainers. Trustee DeLaney read a proclamation from Governor Quinn recognizing and congratulating the Men's Basketball team of Joliet Junior College for their National Championship in Division III of the NJCAA. Trustee May read a resolution from the Illinois House of Representative 96th General Assembly offered by Representative Jack McGuire. Chairman Wunderlich read a resolution from the United States of America House of Representative offered by the Honorable Debbie Halvorson recognizing the Men's Basketball team of Joliet Junior College for their National Championship in Division III of the NJCAA. Coach Kuhn indicated that it takes a lot to have a top notch program from the Board, to the athletic director, and to our students who are definitely committed to being student athletes. We are very excited and grateful for the opportunity to attain this championship. We did miss the phone call that we would have received from the late Board member, Dick Dystrup and his enthusiasm that would have also been with us. Players present were Brandon Redmund, Pat Devine, Nathan Swarts, Eric Walton, and student assistant Eric Garcia. President Proulx commented that it is real important to win and basketball crosses over two school sessions making it difficult to maintain a high GPA, but this team made us all proud with maintaining a GPA just under 3.0. Chairman Wunderlich indicated that it is great to see such a good athletic program and good coaching at Joliet Junior College. **Trustee Mike O'Connell moved**, seconded by Student Trustee Newenhouse that the Board of Trustees of Joliet Junior College approve the resolution from Joliet Junior College, recognitions from Governor Quinn, State Representative Jack McGuire, and U S Representative Debbie Halvorson congratulating the Men's Basketball Team for winning the NJCAA Division III National Championship in Division III. The motion **carried** unanimously. Ayes: Mike O'Connell, DeLaney, Klen, May, Mihelich, Dan O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.3
Faculty
Union
Report

Dr. Bob Marcink, president of the Faculty Union, indicated that he would like to say a few words this evening. He commented that Trustee Mihelich was seen with signs to honk if the census form had been completed. Bill Hogan asked Dr. Marcink to pass along a honk-honk. Dr. Marcink indicated that he will be addressing an issue this evening that will touch on adjuncts, but in no way is a rebuttal to what Dr. Kennedy said previously. Joliet Junior College has historically had a strong commitment to maintaining a good ratio of full and part-time instructors—the goal has always been to stay in the 50-50 range in credit hours taught. This was true under the previous presidents and has remained true under Dr. Proulx and the current administration.

That said, since the fall of 2008, JJC has not increased the number of tenure-track full-time instructors although our enrollment has risen almost 15 percent, and our credit hours have grown by almost 14 percent. The numbers have fluctuated a bit

because of some temporary full-time positions created to fill spots of faculty who have had extended illnesses or were on sabbatical, but in actuality, we actually have one fewer full-time, tenure-tracked faculty member than we did in the fall of 2008 because one non-classroom faculty member retired and was not replaced.

I know there has been some concern expressed about the ratio of full-time compared to some other institutions. It should be noted that we count both counselors and librarians among our members, which is not the norm throughout Illinois. Some count counselors, some count librarians, and some don't count either within the faculty bargaining unit. That definitely skews the numbers because we have 12 counselors and librarians. But, it should also be made clear that while our full-time ratio is better than most, it is not only something we should all be proud of, but it is something that definitely benefits our students, the institution, and the community. Studies consistently show that a strong ratio of full-time faculty is essential to student retention and success; and they also show that students who are taught at institutions with a strong ratio of full-time faculty are better prepared and perform better once they transfer to four-year institutions. First, I want to say that we have many excellent adjuncts at JJC and, like any other institution, we could not survive without a good pool of qualified adjuncts. A very high percentage of current full-time faculty at JJC taught their first classes as adjuncts, either here or at other institutions. But it also has to be pointed out that adjunct faculty, because of the very nature of their positions, cannot make the same commitment to the institution that full-time faculty can. Most adjuncts fall into one of four categories: 1) Young or inexperienced faculty who are shuttling from one institution to another to gain the experience needed to apply for full-time positions; 2) Retired faculty, sometimes from JJC and often from other schools in the area, including high schools, who are teaching because they continue to enjoy the classroom and are seeking to supplement their retirements; 3) Current teachers in the community who want to teach a college class or two to supplement their incomes; and 4) Or professionals from the community who have expertise in an area where we need faculty. The very nature of those positions do not permit adjunct, or part-time, faculty to be as involved in the college community as full-time faculty. As a rule, they are not expected to hold regular office hours; serve on standing committees; build curriculum; attend workshops to bring back best practices to JJC; serve on state and national committees representing the institution; or to engage in regular professional development to keep abreast of the latest advances in the field. The job simply does not allow for that. Again, that is not to slight adjunct faculty. It is to simply state the differences between the positions.

Two studies cited are by the following professors:

Paul D. Umbach, N.C. State, Department of Adult and Higher Education

M. Kevin Murray Jr. (UCLA) and Audrey Jaeger (NC State)

Murray and Jaeger concluded that:

Adjuncts are less accessible and less available to students and the type of interaction that students report as being most important is contact with faculty

outside the classroom. I realize this issue is not on the agenda tonight. But, along with the recommendations from the VP of Academic Affairs and the President, I hope you take this information into account when you discuss the request for new faculty in 2010. As always, thank you for the opportunity to address you this evening.

1.4.4
Alumni
Report

Ms. Kelly Meyers gave the Alumni Report as follows:
Alumni Brunch, Sunday, June 13, 2010 beginning at 11 a.m. Save the Date post cards have gone out. Invitations will be mailed soon. Brunch Award winners are:

Distinguished Alumni:

Chuck Morgan '91, JJC Assistant Fine Arts Professor and Director of JJC Bands and Brass; Charles O. Warthen'58, former Department Chair of Technology at JJC from 1969 - 1979. He was also the first community college graduate to become an Illinois Community College President. In 1986 he was president of the East Campus of Black Hawk College in Galva, IL.

Susan H. Wood Hall of Fame:

Jerry Lewis, Retired JJC Fine Arts Department Chair
John Peterson, Retired JJC Fitness Center Director

Alumni Board members have participated in the following events this spring:

- Scholarship application events
- Donor Dinner/Scholarship Recognition event (March 11)
- Second Annual Dollars for Scholars run/walk on May 1 (we need 2 volunteers to help sign people in)

The last Emerging Leader workshop of the semester was offered by Student Activities, Career Services and Alumni Relations on March 25. Brian Thompson'96 and alumni board member presented "Motivation to Succeed".

The Office of Institutional Advancement will kick-off the 6th Annual JJC Employee Giving campaign this morning. Last year 205 JJC employees participated in this campaign to raise \$35,728.08 to benefit students. Our goal for 2010 is \$40,000.

The next meeting of the Alumni Board will be held on Monday, May 3 at 6 p.m. in the President's Board Room. The public is invited to attend.

1.5.1
Minutes
Regular

Trustee DeLaney moved, seconded by Student Trustee Newenhouse that the minutes of the regular Board of Trustees meeting held on March 9, 2010 be approved as submitted. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.6
Communi-
cations

Ms. Tierney stated that she had not received any additional communications.

1.7 **Student Trustee Newenhouse moved**, seconded by Trustee DeLaney that the
Agenda be approved as presented. The motion **carried** unanimously. Ayes:
DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and
Wunderlich. Student Trustee Newenhouse favored the motion.

1.8 **Student Trustee Newenhouse moved**, seconded by Trustee DeLaney that the
Consent following items be placed as consent agenda items: 2.1.1, 2.2.1, 2.7.1, 2.9.1,
Agenda 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.3, 4.4, 4.5, 4.6, and 7.1. Trustee Mihelich
requested that agenda item 4.6 be pulled from the consent agenda. The motion
carried unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell,
Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the
motion.

Student Trustee Newenhouse moved seconded by Trustee DeLaney that the
following Consent agenda items are approved as follows:

- 2.1.1 President recommends approval of appointment of department chairs,
2010-2011
- 2.2.1 President recommends approval of appointment of assistant professor,
Biology
- 2.7.1 President recommends non-reappointment of support staff that are funded
by the Illinois Department of Corrections Job Preparedness grant program
- 2.9.1 President requests acceptance of the report on replacement of full-and part
Time classified employees, as presented
- 4.1 The President recommends approval to pay the listing of Bills for
the period ending March 31, 2010 as presented
- 4.2 The President recommends approval to award bids as follows:
 - 4.2.1 Bid Release 10 Campus Center MEP Systems Change Order
 - 4.2.2 Bid Release 14 Summer 2010 Site Work
 - 4.2.3 Bid Release 15 Campus Center Security, Flooring, & Site Work
 - 4.2.4 VCT Flooring Replacement
- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.5 Board of Trustees approval of settlement with Marine Shale
Processors Site PRF Group
- 7.1 Approval and second reading of board policy: Contract policy
The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan
O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse
favored the motion.

4.6 **Trustee May moved**, seconded by Student Trustee Newenhouse that the Board of
SMHEC Trustees of Joliet Junior College approve the South Metropolitan Higher
Mutual Aid Education Mutual Aid Agreement. Trustee Mihelich indicated that he would like
Agreement to know what the benefits are of being associated with this Southwest
Metropolitan Higher Education Consortium mutual aid agreement. President
Proulx stated that years ago there were many different consortiums throughout the
state that were funded by the state. Once the funding stopped, this consortium
was the only one to survive because the President's in this region came together

and agreed that they would like to see this group continue because they saw the benefits of working together. They recently brought forward a teachers education articulation agreement and there is also a consortium for the police under this group, which is useful to Chief Comanda. Mr. Vasil attends meetings relative to sustainability. The thought as Presidents is that together we can make a bigger impact in the region than separately. The agreement being presented this evening is a classic example of something that was done collectively, but most likely would not have been done on an individual basis. The membership of this group is six community colleges and six four year colleges. Dr. Uzureau indicated that this agreement was brought forth from an incident that happened on St. Xavier's campus a few years ago which caused evacuation of their dorms. This agreement means that if anything catastrophic would happen on any of the members campuses, the rest of the group would come to their aid. President Proulx indicated that she has included a copy of the 2010/2011 dues amount. Trustee Mihelich commented that most of these consortiums have been disbanded and this is the only to survive throughout the state. Trustee Mihelich asked if we were supporting just an executive director that is kept on through the consortium and if this is the type of expense that can be eliminated. This mutual aid could be continued without the expenditure of funds. Trustee May commented that this could be a committee that is established to cut costs and they could examine this as part of their mission to cut costs, but we should pay the amount this year. The motion **carried**. Ayes: May, Dan O'Connell, Mike O'Connell, DeLaney, Klen, and Wunderlich. Nays: Mihelich. Student Trustee Newenhouse favored the motion.

8.1 Board Policy Chairman Wunderlich indicated that there is a first reading on Board Policy on Building and Location identification in the Board packet.

9.1 Foundation Report Trustee Klen reported the following:
This morning was the kick-off for the annual employee giving campaign. This year's goal is \$40,000. Any employee at JJC that gives at the \$100 President's level will receive a chance to win a designated parking spot at four main campus locations, also great spots at North Campus and the City Center Campus.

The Annual Dollars for Scholars 5K Run will be held on Saturday May 1, 2010. Kristi is encouraging all of us Trustees to participate in the event or sponsor a student to run in this event. All proceeds will go to books for students that can't afford them. Kristi is currently working on a vendor campaign and is soliciting sponsorships from over 200 vendors that the college has done business with in the last year. The Finance and Investment Committee of the Foundation is meeting on Friday April 16, 2010 to discuss next year's budget and the current portfolios of all the funds held in Harris Bank and First Midwest Bank for the Foundation. The Steinway 88 Key Campaign continues and a \$10,000 deposit was made from donated funds for the new Model B Grand Piano that will be used in the renovated Fine Arts space. The next Foundation Board meeting is the Executive Board on Wednesday April 21st at 7:30am in the board room.

9.1.2
Student
Housing

Ms. DyAnn Pfrommer indicated that the current occupancy rate is at 43 percent and the leases for fall 2010 are at 33 percent.

9.2
ICCTA
Report

Trustee May indicated that May 5th is lobby day in Springfield. We would like to obtain the \$13 million that has been promised to us. There has been some hint that there may be some additional funding and JJC is first on the RAMP list for \$21million for the new City Center Campus. We will want to promote the capital campaign while we are in Springfield. Our lobbyist, Dr. Proulx and Jeff Julian will be in Springfield and all Trustees are encouraged to attend. President Proulx indicated that we have May 4th as the legislative reception; however Mr. Mahar has indicated that we may not be able to hold this event due to the fact that the legislators may still be in session. We will advise the Board as soon as we receive the information from Mr. Mahar.

9.3
Student
Report

Student Trustee Newenhouse indicated that Mr. Zak Cottrell, the new student Trustee, is present this evening. Student Trustee Newenhouse read the following report:

“New Student Trustee, Zakary Cottrell, has officially been elected by the student population. He ran unopposed, as the other candidate withdrew before the election. I am really excited to see what Zak is going to do in this role, because he is definitely a good representative of students, and really gets that being a Student Trustee is about service and representation.

Student Government is electing their Executive Board for the 2010-11 academic year this month. All positions are going to be up for re-election.

Clubs and organizations from all around JJC are going to be participating in the Earth Day events on the Bridge next week on Wednesday, April 21st. It will take place from 10am to 3pm and there will be a speaker, power point presentations, clubs selling things, a Recycled Art Show by Student Government—all to encourage people to go green and work towards a sustainable community and society.

Leading up to the 21st, Student Government and other students will be forming a task force called “The Green Police” to cite people for unsustainable actions and failure to recycle.

On Thursday, April 22nd, a large group of students are going to be heading to Springfield from JJC in two vans for Student Advocacy Day. There are 16 students currently attending and there are only four more spots we are looking to fill to bring down to Springfield.”

Trustee Klen commented that Student Trustee Newenhouse has done a very good job as student trustee and will be missed immensely.

9.4
Buildings &
Grounds
Report

Trustee Dan O'Connell indicated that we will begin with the March 31st Buildings & Grounds meeting recap and Mr. Larry Bacher will make a presentation on that meeting. Mr. Bacher indicated that he would be presenting a power point to update the Board on the master plan phases I and II as follows: update on the program budget; 51 percent of contracts awarded to contractors in district 525; 36 prime and sub trades from District 525 with current pending awards; program schedule update; greenhouse update-seeding to be completed in April-downspouts cracks are in resolution; greenhouse bench heating cost savings-heating \$1200 and fungicide \$1800-\$3600—funding: \$68,000 from greenhouse budget and balance from grant; classroom project update-on budget and will begin in building A and B on May 17-June 14 building T; update on 2010 parking lots—on budget and scheduled to being May 26th and be substantially complete by August 9; update on campus center—within budget-on schedule-issues-discovered electrical conduits and underground storage tank; facility services building—on budget—reviewed schedule projected completion date is January 24th; project updates for buildings C, J, and K; project update on health professions—need additional monies for equipment—out to bid in October 2010-waiting for demand study on dental hygiene; natural science project update—over budget on construction and equipment-out to bid September 30th-utility relocation bids expected on May 14th; automotive project update—over budget on construction and equipment-out to bid June 15th; graphics and signage project-reviewed current budget and schedule. We have notified the bonding company for the Burke Company that we will be making a claim against the bond and hope to have this resolved in the next month. Trustee May commented that regarding the greenhouse bench warmers, we have a number of projects that appear as if they will be under funded and asked if we shouldn't be trying to save as much money as possible for other project needs. We already have spent more money than budgeted for on the greenhouse and feels it could have been properly budgeted if the needs were identified correctly from the beginning. Trustee May recommends waiting until the end of the master plan to see if there are funds available and then we could make a determination on where that money would go. We could also look to the Foundation to help us. Trustee May commented that the original budget for health professions was \$45 million and the construction cost is projected to be \$32 million and asked where the other \$13 million is. Mr. Bacher stated that the \$13 million is in what is referred to as soft costs which includes professional fees, furniture, equipment costs, geotechnical studies and miscellaneous other items. Trustee Mike O'Connell asked if there has been any consideration given to renaming buildings. Mr. Bacher indicated that this is in discussion and there is talk of developing districts for the campus and the parking areas would be associated to these districts. We will need names for the districts and buildings and we will be deciding what names to be using hopefully in the near future.

President Proulx indicated that there are three issues that were noted in her report that the Board should be aware of for decisioning purposes as follows: (1) Most of the roads on Main Campus do not have official names. Official street names could

be useful when describing locations on the campus or giving directions on the campus or giving directions to locations on the campus. Historic reference roads would be decided by the Board. (2) There is not a consistent plan in place for donor recognition. We will need to provide consistent and appropriate donor recognition sign design guidelines for buildings and other exterior locations. (3) There are few off-campus directionals from I 80 directing vehicles to JJC. We will need to provide guidelines for the location of off-campus directionals. The placement, design and installation of such signage will need to be coordinated with state, county and city authorities having jurisdiction. Trustee Klen asked if road names would be something that donations could be solicited. Mr. Bacher indicated that this could be taken up with our Foundation. Trustee Mihelich stated that he has a question on C, J, and K. Mr. Bacher had mentioned that the budget was \$3 million with \$2 million for construction and that there was \$8 million requests received. There is good deal of competition for these dollars and rather than everyone getting a small piece of the funds, Trustee Mihelich would like to see that the top two proposals for best serving the students get the funds. Mr. Bacher stated that whenever you have reduction of this magnitude you need to have a principal to go by. The first principal would be the critical needs that must be met and then we would like to bring departments together in one area, which probably will not be able to happen. We will be focusing on creating additional classrooms and office space needed, but will not be as organized in one area as we had hoped. We will be very efficient with the areas that will be renovated based on needs and costs. Trustee May commented that when we originally set the student fees and how much we could bond we projected certain enrollment increases over the years and our enrollment has exceeded our projections. Because of the increase is it possible that we will be seeing more revenue collected based on the fees that we had anticipated. Mr. Heap indicted that it is too soon to determine that as the bonds were sold higher than anticipated, which makes the principal and interest payments higher. We will look forward to the next few years to determine the revenue and it will depend on sustained enrollments. President Proulx commented that one of the principals we have been following in regards to the renovation of J building is protecting accreditation. Our music program has been cited in their accreditation report as needing additional space for their program. The fine arts program has also had a huge growth spurt and is in need of additional space.

Trustee Dan O'Connell indicated that the building and grounds committee is looking for direction from the Board on three items. The first one is the benchwarmer and personally, he is not in favor of spending the contingency money at this time, but this will be coming to the Board for voting at the June Board meeting. The second item is the parking lot for the greenhouse which will cost \$79,000. The third item is the location of the YMCA shared field house which we will share with them. The athletic program would like to have this located near the athletic fields; however the three proposals that have been made are not near the athletic fields. Another consideration for partnering with YMCA would be for an area to hold our future graduation ceremonies. The locations proposed are: Houbolt Road east of the greenhouse, east of the athletic fields and south of natural sciences building; and Houbolt Road south of greenhouse with

access to Olympic Drive. There was a change order to replace conduit under terrazzo flooring in the amount of \$98,070, which is less than ten percent of total cost. The buildings and grounds committee approves of this change order. Trustee Klen asked if consideration was given to locating the new YMCA building where the current track field is situated. Trustee Dan O'Connell indicated that was the original plan, but the shopping mall is no longer going to be built.

Mr. Kreidler thanked the Board for the opportunity to present his vision for the areas that he is responsible for at the City Center Campus. Mr. Kreidler's power point presentation consisted of the following: JJC City Center as the premier regional education facility for: adult education students; business and industry training; and for the economic/workforce development; the needs for adult education and workforce development; needs for extended campuses; current regional programs housed at City Center; and total square footage need of 55,521.

Mr. Michael McGreal and Ms. Catherine Anderson presented a power point on the Culinary Arts and Hospitality Management program for the City Center Campus. The power point consisted of the following: statistics on other new culinary and hospitality facilities; our culinary arts and hospitality management needs; pictures of Schoolcraft Community College pastry kitchen and hospitality dining room; Kendall College, Chicago 300 seat demo theater, hospitality wine education class and a culinary 30 seat demo classroom; Washburne Culinary Institute-City Colleges of Chicago introductory skills kitchen; Daytona Community College, hospitality center event hall, hospitality center dining room and culinary cooking station; Francis Tuttle Technical Center, Oklahoma City, OK, bakery kitchen and pastry arts kitchen and gave an overview of JJC culinary arts/hospitality staff and student recognitions received from 2008-2010. Trustee DeLaney asked how many hotel suites we currently have at the college. Ms. Anderson indicated that we currently have zero. Trustee DeLaney asked why we would be going from zero to ten hospitality suites. Ms. Anderson indicated that we had requested one room for training. Mr. McGreal stated that he had entered it in because he understood from a Board meeting that there was discussion of the possibility of a floor of hotels. Trustee May commented that there was discussion on this but no decision was made. Trustee Klen indicated that she thought it was an opportunity for the college to make revenue and hoped that once JJC was downtown, the make up of those patrons would have a positive change. Trustee May stated that he would like to see a study to ensure that the numbers are positive and he wants to make sure that our students will be learning from this and that this is not just a service provided to the community. If that is the case, we need to make sure that the revenues exceed costs of supporting and maintaining the hotel. Trustee May commented that we definitely want to see numbers on this suggestion. Trustee DeLaney stated that we need to remember that if we are a hotel, we will be open 24 hours a day, which is another item to take into consideration, as well as the age of our students. Trustee Klen indicated that our intent is to maximize student experiences and the hospitality students are pursuing a 24/7 career. Trustee Klen asked how many students under the age of 18 are in the program. Ms. Anderson indicated that there really are not that many students

under the age of 18, but feels a study is warranted. Ms. Anderson commented that they have already begun to look into the hard costs of hotels and there are very strict ratios of occupancy percentages to break even points. Trustee Klen asked what the possibility would be to get a new business partnership with a hotel to help us with the financial costs and staffing costs. Ms. Anderson stated that most likely they would not be interested in this small amount of rooms and would be looking for a much larger building. Trustee May commented that we are dreaming right now and need to give consideration to successful programs. Trustee May feels we must have the study done on this issue before a decision can be made. There are so many things that are still in the state of flux concerning the City Center Campus regarding money and attracting of the partnerships. Chairman Wunderlich stated that he envisioned not putting out a vacancy sign, but rather using the rooms for special uses like partnering with Rialto for their events, weddings, parents coming in from out of town to see their children, etc. Chairman Wunderlich indicated that he did not think we should have the rooms for rent on a continuous basis, rather just for special events. Trustee Klen referred to another community college that had five suites available but not occupied, because of a lack of direction. Mr. McGreal commented that was correct and they were built because the president of the college felt it was a good idea, but no one is in charge of this operation. Ms. Anderson indicated that she understands the value of the concept, but there are many other items that enter into these hotel suites which will be researched. Mr. McGreal suggested that perhaps some of this information could be something that is requested from the individuals that submit proposals during the QBS process. Trustee Mike O'Connell commented that it would be wonderful if we could take all of the students that want to be in our programs offered at JJC, but unfortunately we can not. Trustee Mike O'Connell indicated that he believes nursing has a 96 percent pass rate at the state level as well as graduates and asked what the graduate rate was for culinary arts. Mr. McGreal stated that culinary arts is different from nursing because many times the students are already in the field and will be sent to JJC for just one course, such as baking, but he could find out and let Trustee Mike O'Connell know. Trustee Mike O'Connell asked what the job placement is for the culinary arts students. Mr. McGreal stated that they have a one hundred percent placement rate and receive many calls from employers looking for our students. Trustee Mike O'Connell asked if there had been any thought given to culinary arts having a restaurant in another location, perhaps on the west side of Joliet. Mr. McGreal stated that his thoughts are that once you bring the population back to downtown Joliet it will bring life to the city. This program will be a catalyst for change because these individuals will be looking for going out and getting together with one another. Perhaps they will open a bakery or a retail shop. Trustee Mike O'Connell asked how many students were being served this year. Mr. McGreal stated that there are about 250 students in culinary arts and approximately 100 students in hospitality. Trustee Klen indicated that she feels having our students and faculty in downtown Joliet will create the quality night time traffic that the City of Joliet so desires. Trustee Dan O'Connell indicated the cost is \$488 per square foot and suggested that the developers will do much of the study which will give us the information that we need.

9.5
JAHM
Report

Trustee Mihelich indicated that there was not a report this evening.

9.6
President's
Report

President Proulx highlighted areas of the President's Report as follows:

Thank you

Thank you to Darren Newenhouse for the great job he has done this past year and for the support given to administration and at the same time representing the students. Trustee Susan Klen and Student Trustee Darren Newenhouse attended the Men's Basketball Recognition Ceremony. Trustee Susan Klen attended the annual meeting dinner of the Joliet Region Chamber of Commerce & Industry. JJC Foundation for its Spring 2010 support of the Excellence Awards program which totaled \$28,016. Student Trustee Darren Newenhouse performed exemplary service during his one-year term. Best wishes as he moves on to complete a baccalaureate degree.

Recognition

- Glen Mazur, professor of electrical/electronic automated systems, is JJC's nominee for the ICCTA 2010 Outstanding Full-time Faculty Award.
- Margot Underwood, professor of social and behavioral sciences, has been selected by the JJC student body to receive the Faculty Prestige Award sponsored by the Students & Alumni United (SAU).
- Jeffrey A. Heap, controller, has been notified that the comprehensive annual financial report for the fiscal year ended June 30, 2009, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting and this is JJC's eighth year of recognition.
- Angela Kaysen-Luzbetak, successfully defended her Ed.D in Community College Leadership from National-Louis University.
- The JJC Hot Foods Competition Team brought home a gold medal and the title of the top culinary student team in the Central US. They move on to compete in August against just three other champion teams from the Western, Northwest and Southeast regions for the title of national champions. Chef instructors Kyle Richardson, Tim Bucci and assistant Suzette Simpson, coached the team.
- The JJC Culinary Knowledge Bowl Team, coached by chef instructor Fred Ferrara, competed against 11 other teams in the Central US and brought home a silver medal.
- At the annual journalism contest held at Elgin Community College, **The Blazer** took second place in overall excellence in its division and the students took home 14 individual awards. In addition, they won four first-places among the individual awards.
- JJC's Rotary Student of the Month for April is Barbara Knight. Barbara has a 4.0 GPA, is a member of the Honors Program and Phi Theta Kappa, received the Judith Krockey Scholarship and works for StAR as a lab assistant and biology tutor. She is from Brazil and came to the U.S. in 2005. She speaks three languages.

- The new student trustee is Zakary Cottrell, who will be officially seated at the May 11 meeting.

Recent Grants Submitted

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
Employer Investment Training Program	Illinois Department of Commerce and Economic Activity	\$82,500	March 12, 2010	Corporate and Community Service	Amy Murphy
Community College Caregiver Training Program	MetLife Foundation	\$15,000	March 31, 2010	Workforce Development	Kelly Lapetino

Awards for Excellence from the JJC Foundation

Project	Department	Award
Family Math Night Funding	Mathematics	\$2,00
Projectors for teacher education	Social Sciences	\$4,285
Soccer Backdrop systems	Athletics	\$4,150
Musica Viva Concert	Fine Arts	\$2,881
My Math Test Program	Academic Skills Center	\$5000
Starry Night Pro Plus Software	Natural Sciences/Planetarium	\$250
Dosage Calculation and Safe Medication Administration Program	Nursing and Allied Health	\$5000
Expenses for Competition Team	Culinary Arts	\$4,450

Grant Office News

- JJC was awarded \$40,000 from the Illinois Department of Commerce and Economic Opportunity for the geothermal system installation in the Facility Services Building.
- JJC was awarded \$48,750 from the Illinois Community College Board for a Local Food Implementation program grant. The main goal of this program is to create a greenhouse hydroponic food production business that promotes production and sale of locally grown foods.

High School Visits

4/9/2010 Joliet West
 4/6/2010 Joliet Central

4/7/2010 Plainfield South
4/8/2010 Lockport
4/8/2010 Morris
4/13/2010 Plainfield East
4/13/2010 Lincoln Way East
4/13/2010 Dwight
4/14/2010 Bolingbrook
4/14/2010 Wilmington
4/15/2010 Lincoln Way Central
4/21/2010 Plainfield Central
4/22/2010 Bolingbrook

Recruitment Events

Admissions

- 4/12/2010 North Central Fair
- 4/12/2010 WILCO presentations on campus
- 4/13/2010 Fox Valley Fair
- 4/14/2010 Park Forest Fair
- 4/15/2010 Job Fair at City Center Campus
- 4/23/2010 Providence College Fair
- 4/29/2010 Romeoville presentation at North Campus
- 4/29/2010 Gardner South Wilmington and Coal City presentation on campus
- 4/30/2010 Latino Visit Day on campus

Financial Aid

- 4/6/2010 MT Carmel Church presentation

Nursing

- 4/5/2010 Nursing Information Session (on campus)
- 4/5/2010 Radiologic Technology Information Session (on campus)

Office of Multicultural Student Affairs

- 4/6/2010 Mt. Carmel Church presentation
- 4/7/2010 Mt. Carmel Church Homework Skills
- 4/16/2010 Bolingbrook High School Presentation
- 4/20/2010 Bolingbrook High School Presentation
- 4/30/2010 Latino Visit Day

StAR

- 4/7/2010 Newark Presentation (on campus)
- 4/23/2010 Lincoln Way North/East presentation (on campus)

Technical

- 4/10/2010 Recruiting/competition manufacturing skills (on campus)
- 4/10/2010 Electrical Motors Kid Camp workshop (on campus)
- 4/13/2010 Carl Sandberg High school Fair
- 4/28/2010 Plainfield Central Career fair
- 4/30/2010 Oak Valley presentation (on Campus)

Activities and Initiatives

VPAS Search Committee Update. Five semi-finalists will be at the college for all-day visits from April 16 through the 22nd. The final three candidates will return on April 26, 27 and 29. Trustee “meet and greet” will be at 9:30 a.m. on these days.

Master Plan and Construction Update. Campus Center, Electrical Project, Facilities Services, Site work 2010, Classroom Renovation, Health Professions, Natural Science and Automotive all on schedule. City Center Campus QBS has been issued and proposals are due on April 23, 2010. J Building renovations are in planning stage. The Graphics Project is in preliminary design concepts. A preliminary review will be completed by May 12, 2010. Three issues that the Board should be aware of for decisioning purposes are: (1) Most of the roads on Main Campus do not have official names. Official street names could be useful when describing locations on the campus or giving directions on the campus or giving directions to locations on the campus. Historic reference roads would be decided by the Board. (2) There is not a consistent plan in place for donor recognition. We will need to provide consistent and appropriate donor recognition sign design guidelines for buildings and other exterior locations. (3) There are few off-campus directional’s from I 80 directing vehicles to JJC. We will need to provide guidelines for the location of off-campus directional’s. The placement, design and installation of such signage will need to be coordinated with state, county and city authorities having jurisdiction.

JJC Math Contest. David Ruffatto, associate professor of mathematics and Robert Tuskey, professor of mathematics, co-chaired the JJC Invitational Math Contest. There were 21 high schools competing, which brought about 600 students to the Main Campus.

Chicago Flower Show. Greg Pierceall, professor of landscape design, designed and installed a feature garden at the spring show. The garden theme, *Joseph and the Technicolor Dream Coat*, featured 2010 new garden plant varieties that were donated by Ball Seed in West Chicago. Pierceall also designed a feature element, a Trough Table, that was planted within the feature garden. The Green and Sustainable dining table was fabricated from concrete, recycled barn timbers and scrap metal. The garden planting installation was accomplished by JJC students in the Horticulture 100 course.

Collectively, 28 students assisted with the plant installation and garden detailing.

6th Annual Employee Giving Campaign. On April 13 we kicked off the employee giving campaign. In 2009 the campaign raised \$35,728 from 205 employees. The goal for the 2010 employee giving appeal is \$40,000.

Shadow Day. JJC will host nineteen 8th grade girls from Fairmont School on April 22. As this is Earth Day, the young women will have the opportunity to learn about non-traditional “green careers” thanks to the collaboration with the Technical Department. Part of the girls’ experiences will include architecture/construction of green buildings and an automotive presentation on alternatively fueled cars. The girls will be on the Main Campus from 9 a.m. to 1 p.m., which will include an orientation to the day’s events and lunch.

Dollars for Scholars 5k Run and Walk. JJC’s second annual Dollars for Scholars 5k Run and Walk will take place at 9 a.m. on Saturday, May 1. Last year’s event raised over \$7,000 for student book scholarships, and we anticipate that this year’s event will be even more successful. This year’s Run/Walk is being held in memory of Dick Dystrup.

Upcoming Events

- Dual Credit Appreciation Dinner: April 14 at the Renaissance Center, 4 p.m.
- Student Advocacy Day: April 22 in Springfield. Seventeen JJC students are registered to participate. Senators Althoff and Maloney will address them.
- Legislative Reception: May 4 at the Pasfield House Inn in Springfield from 6 to 8 p.m.
- ICCTA Lobby Day: May 5 in Springfield.
- Commencement: Friday evening, May 14 at Lewis University's Field House at 7 p.m.
- ACCT 41st Annual Leadership Congress: October 20-23, 2010 in Toronto
- JJC foundation golf outing: Monday, June 21 at the Joliet Country Club

ESA
Award

Trustee DeLaney indicated that the ESA committee had met and decided that there will not be an award given to the group of candidates received this year. However, we will be reviewing the finalists from the previous two years to determine if any of them are qualified candidates for the 2010 award. As you all know we usually extend an invitation for the award winners to attend the spring gala. This time we will be bringing forward a candidate to the May 11th Board meeting for approval and then receive their award at the June 15th Board meeting. Trustee May indicated that the original intention for this award was to keep the standards very high, so if we do not have anyone qualified, the committee should not feel that a recommendation has to be made for a recipient of the award. Chairman Wunderlich asked if we were able to look back at previous years. Trustee Dan O'Connell indicated that we can look back and in the past two years there have been many candidates that are very deserving of this award.

9.7
Chairman's
Report

Chairman Wunderlich indicated that Code of Behavior that the Board has approved has been placed in the front of the Board packet.

Student Trustee Newenhouse moved, seconded by Trustee DeLaney that the Board recess to a closed EXECUTIVE SESSION (8:29 p.m.) with possible action being taken upon return under open meetings act:

2 (c) (1), 2 (c) (5) and 2 (c) (11)

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

Return to
Regular
Session

Meeting resumed at 10:25 p.m. **Student Trustee Newenhouse moved,** seconded by Trustee Dan O'Connell to resume the Regular Public Session. Motion **carried** unanimously. Ayes: Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustees Present: Susan Klen
Jeff May
Dan O'Connell
Robert Wunderlich
Student Trustee Newenhouse
Andy Mihelich
Mike O'Connell

Trustee May moved, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve the workmen's comp case 01-13-04 in the amount of \$20,910.99. A voice vote was taken. The motion **carried** unanimously.

Trustee Klen moved, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve the workmen's comp case 02-13-04-10 in the amount of \$43,000. A voice vote was taken. The motion **carried** unanimously.

10
Adjourn

Student Trustee Newenhouse moved, seconded by Trustee May for the meeting to adjourn at 10:30 p.m. A voice vote was taken. The motion **carried** unanimously.