

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, City Center Campus, 214 N. Ottawa Street, Joliet, IL was called to order by Robert Wunderlich, Chairman of the Board at 12:10 p.m. on **Tuesday, December 8, 2009.**

1.0.1 Trustees Barbara DeLaney Susan Klen
Roll Call Present: Jeff May Andy Mihelich
 Daniel O’Connell Michael O’Connell
 Robert Wunderlich

Student Trustee
Present: Darren Newenhouse

1.1 The Pledge of Allegiance was led by Trustee DeLaney.

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting and thanked the administration and staff of City Center Campus for hosting the Board meeting today.

1.2 A moment of silence was observed for members of the College family, students, Moment of Silence community leaders, or relatives thereof, who had passed away since the last meeting. Chairman Wunderlich requested that David DeGeus be added to the moment of silence.

1.3.1 Chairman Wunderlich indicated that Mr. Andy Neill has requested to address Request to Address the Board Andy Neill the Board this afternoon. Mr. Neill thanked the Board for the opportunity to address them this afternoon concerning the Natural Areas. Back in April of 1998 the Board unanimously passed a resolution that pointed to a number of particular facts and features of the Natural Areas in Will County. Back on that date, the Board recognized the unique educational, recreational, and ecological values of the main campus natural areas. They resolved to grant continued protection and stewardship of the natural areas and resolved to protect the natural character of those natural areas in keeping with the mission of the college, a teaching and learning institution. In that resolution there was a commitment for continued protection of the natural areas; however there were no financial resources allotted for this commitment of management of the natural areas. Hundreds of students

every semester are enrolled in our natural science and ad/hort classes, as well as hundreds of community members that are involved and we partner with the Will County Forest Preserve District and Mideawin National Tallgrass Prairie in the restorations effort. We are looking at a total cost of approximately \$1,000,000 for 100 acres or \$10,000 per acre. It has been forty years for the prairie on its current site which equates to a cost of about \$250 per acre if one were to extend these costs out over the entire time frame. Once the prairie is restored we can expect at least another forty years into the future of a high quality natural area of a teaching and learning laboratory for our students. If we were to extend the dollars over the total eighty year timeframe we would be talking about \$125 per acre. This could be considered as a capital improvement project for a neglected part of our campus. There have been some concerns expressed about the appearance of the campus initially, but this will be temporary and once the sites improve they will take on more of a natural characteristics native to Illinois prairies and will serve as a showcase for the rest of the community. There have been concerns expressed about the use of herbicide which is considered a best practice. Once the site becomes established the use of herbicides will be greatly reduced. We follow all of the guidelines and use the same type of herbicides already being used on campus.

1.4.1
Retiree
Drazen

Trustee May read the resolution honoring Ms. Janet Drazen for her outstanding service to Joliet Junior College from March 1977 to September 2009. **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Drazen for her dedicated service to the college. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O'Connell, Mike O'Connell, DeLaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.

1.4.2
Retiree
Hansen

Trustee Mihelich read the resolution honoring Mr. Robert Hansen for his outstanding service from 1996 to 2009. **Trustee DeLaney moved**, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the resolution honoring Mr. Hansen for his dedicated service to the college. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion. Trustee Mihelich indicated that he had hired Mr. Hansen and he was of great service to the college. Mr. Hansen indicated that he joined JJC about 14 years ago and one of the mission statements of JJC was to work with the development of small businesses. As he leaves he would like to offer the thought that the small business community is an economic engine for this area and those small businesses need a lot of help. Mr. Hansen urged the Board to look into keeping resources at the college to help these small businesses in our community.

1.4.2
Faculty
Union
Report

Mr. Gerald Anderson, secretary of the Faculty Union, indicated that he was present in Mr. Marcink's absence because of teaching. There is not a report today but he wished everyone Seasons Greetings on behalf of the union. The union would also like to recognize the Board for their volunteering of services and great efforts over the past year.

1.4.2
Alumni
Report

Ms. Kelly Myers gave the Alumni Report this evening as follows:

The second Emerging Leaders workshop for students was held on November 19. Maryanna Conti presented, "The Jerk at Work, Everybody Has One". Students were nominated by faculty to take part in this workshop. The Emerging Leaders workshops are a collaborative effort with Student Activities, Career Services and Alumni Relations. Our goal is to develop leadership, affinity and life-long loyalty to JJC. The next workshop in the series will be held on February 18. Career Services staff will present on Team Leadership.

Students and Alumni United held a bake sale on November 18 and raffled off a 22" television to raise money for the Peter Claver Center of Joliet. Students raised \$365 and will match the money they raised with their previously earned funds for a donation totaling \$730.

The combined Alumni/Foundation year-end giving appeal was sent the week of Thanksgiving to 27,000 alumni and friends of the college.

The JJC Employee Alumni Reception was held December 3 from 2- 4 p.m. in the President's Board Room. This is our third Alumni reception for JJC employees. Marie Wilson, alumni board member and past president attended and greeted guests.

Alumni Relations and External Relations are working collaboratively on a story about JJC Alumna, Joyce Slocum ('77) who is general counsel and senior vice president of legal affairs for National Public Radio. We hope to interview Joyce in the beginning of 2010.

The first meeting of the Northern Illinois Community College Alumni Programming Cohort was held at JJC on the afternoon of November 20. Representatives from Black Hawk, COD, Harper, Illinois Valley, Moraine Valley, Triton, Sauk Valley, College of Lake County, Kishwaukee, Elgin, Highland and Rock Valley participated. Michelle Malkin of Harper and I have organized this alumni professional's cohort group. We plan to meet quarterly to share best practices and create a support system for the growing alumni programs at community colleges.

The office of Alumni Relations is working on an e-newsletter to be sent via Constant Contact to alumni and friends of the college in the interim of the Connections magazine. We hope to launch this publication in January of 2010.

Kelly attended the national CRD Conference in Washington November 11 – 13. During my visit I took alumna, Theresa Gall, to dinner. Theresa is an accountant working for a land development firm in Washington, D.C.

1.5.1
Minutes
Regular

Trustee DeLaney moved, seconded by Trustee Dan O'Connell that the minutes of the regular Board of Trustees meeting held on November 10, 2009 be approved as amended reflecting Trustee Mike O'Connell exiting the meeting at 7:19 p.m.,

rather than Trustee Dan O'Connell. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.6
Communi-
cations Ms. Tierney stated that she had not received any additional communications.

1.7
Agenda **Trustee DeLaney moved**, seconded by Trustee Dan O'Connell that the Agenda be approved as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.

1.8
Consent **Trustee DeLaney moved**, seconded by Trustee Mike O'Connell that the following items be placed as consent agenda items: 2.9.1, 4.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.3, 4.4, 4.5, 4.6, 4.7.1, 4.7.2, 4.7.3, 4.7.4, 4.8, 4.9, 7.1, 7.2, 7.3, 8.1, 9.6.1, and 9.6.2. Trustee Mihelich requested that agenda items 4.2.2, 4.2.4, and 4.9 be pulled from the consent agenda. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustee DeLaney moved seconded by Trustee Mike O'Connell that the following Consent agenda items are approved as follows:

2.9.1 The President requests acceptance of the report on replacement of full-

4.1 The President recommends approval to pay the listing of Bills for the period ending November 30, 2009 as presented

4.2 The President recommends approval to award bids as follows:

4.2.1 Custodial Supplies

4.2.3 Bid Release 10 Campus Center MEP Systems

4.2.5 Bid Release 8: Bid Bond Revocation

4.3 Treasurer's Report

4.4 Financial Report

4.5 Board of Trustees approval of partial abatement of taxes-2009 bond issue

4.6 Board of Trustees approval of abatement of taxes-2008 bond issue

4.7 Board of Trustees approval of 2009 tax levy

4.7.1 Motion to suspend rules temporarily to allow for public comment on tax levy

4.7.2 Public comment

4.7.3 Motion to return to regular session

4.7.4 President requests approval of tax levy

4.8 Board of Trustees approval of architectural and engineering services for capital improvement projects

7.1 Second reading and approval of Board Policy – Identity Theft Risk Reduction

7.2 Second reading and approval of Board Policy – Responsible Use of Information

7.3 Approval of Board of Trustees meeting dates and times for calendar year 2010

8.1 Board of Trustee approval of Freedom of Information Act Officer

9.6.1 Release of executive session minutes

9.6.2 Approval of disposal of executive session audio tapes

The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

4.2.2 **Trustee DeLaney moved**, seconded by Trustee Mike O'Connell that the Board of Horticulture Trustees of Joliet Junior College approve the bid for the Horticulture Paver Garden. Trustee Mihelich asked if the source of funds for the garden was coming from auxiliary enterprises and wondered if there was use of dollars from the tuition increase from the master plan. Mr. Agazzi indicated that there were two funding sources for payment of the paver garden: assets from the disposal of the greenhouses and sale of plants by the horticulture department. Mr. Agazzi further commented that he was not aware of any use of monies generated by the tuition increase from the master plan. Trustee Mihelich inquired if the company being recommended to do the work was an in-district company and if the paver bricks would match the other paver's on campus. The company recommended to receive the bid is K and D and they are located in Rockdale. Mr. Agazzi stated that the paver bricks will be different from the other bricks on campus and had design input from the students. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

4.2.4 **Trustee Dan O'Connell moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College remove the Natural Areas Restoration bid from the table. The motion **carried** unanimously. Ayes: Dan O'Connell, Mike O'Connell, DeLaney, Klen, May, Mihelich, and Wunderlich. Student Trustee Newenhouse favored the motion.

4.2.4.1 **Student Trustee Newenhouse moved**, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve the bid for Natural Areas Restoration. Trustee Mihelich indicated that although he favors this item, his issue is with the timing of this bid and believes that we should have somewhat of a rainy day fund for the entire master plan. Trustee Mihelich indicated that his priority is for the completion of all buildings first and once the building stage of the master plan is complete, he has no issue with this particular item. One million dollars could be needed for future building down the road. Student Trustee Newenhouse asked if there was a contingency fund set aside in the master plan and asked if the dollars being used for this project were already built into the budget for the master plan. Mr. Agazzi indicated that each project has both a design and a contingency fund built into it and viewed this project as part of the

building. The reason for the timing is that it was our hope that once the last building was completed the entire campus would be done. The natural areas restoration project will take around five years to get the right look completed, thus the reason for the timing of the project. This is actually a \$2 million project and \$1.2 million is reserved for this project and \$800,000 is reserved for the reworking of bike paths, hiking trails, and sidewalks which will be completed at the end of the project. Trustee Dan O'Connell indicated that this project was discussed in great detail at the buildings and grounds committee meeting and the intent is to have all projects coincide with each building as it is finished. This way when the master plan is complete, we will have our entire campus done. Also if this project is delayed, it is also a delay in the curriculum as it is part of the teaching aspect of the natural areas department. The buildings and grounds committee recommends approval of this bid by the Board of Trustees. Trustee Mihelich asked if any of the acreage involved would impact the proposed road. Chairman Wunderlich stated that he was told there would not be any impact on the proposed road. Trustee Mike O'Connell stated that he agrees this project is part of classroom study. He indicated that he noticed that there was one bid on this work, even though the bid was sent out to 200 potential bidders and wondered if the amount from the bidder was within the original projected amount for the project. Mr. Agazzi stated that the bid amount was slightly under the bid estimate. We had many bidders that came to our pre-conference bid that would not bid because they would not sign our project labor agreement. This Board requested that all of the work for the master plan and capital improvement projects be completed by union labor. Mr. Agazzi indicated that he discussed the fact that there was only one bidder for this project and asked his staff to make sure that the outcome from this bidder would be the same as if we had multiple outcomes. His staff feels that this bidder will provide the same outcome and recommended moving the bid forward for Board approval. If we were to rebid this, it is known what our low bid is and this could cost the college additional dollars. Secondly, we have a timing issue because this project has to be done when the ground is frozen to alleviate as much damage as possible to the natural areas of the college. Trustee Klen commented that even though this is not a building this project is an important part of the finished plan. The outside areas of the campus will make almost as big of a statement as the buildings. Trustee Klen indicated that this would also contribute to the LEED part of the master plan. President Proulx indicated that Rick Sutcliff of Ruettiger and Tonelli was present this evening to make a presentation to the Board on the natural areas. This presentation was made to the building and grounds committee recently. The presentation was a summary of the natural areas project. The presentation highlighted the ecological changes to the campus. The three year program is being recommended to transition the prairie areas back to their natural state. Mr. Sutcliff

explained the different zones being recommended in the project. This will take about six to seven years to have it look good, but the benefits will be great. Trustee Klen inquired how this project would affect the wall built by civil war prisoners located on the nature trail. The plan is to preserve these types of historical markers. Mr. Agazzi indicated that the plan is to highlight these markers, but that is not in this budget. Trustee Klen commented that there are many markers on the nature trail that should be preserved and there are many old oak trees that should be saved. The intent is to keep these trees. Trustee May asked if this project meets all conditions and criteria for prevailing wage and if they will be using union labor. Mr. Agazzi indicated that the company meets the criteria and has agreed to sign the union labor agreement. Student Trustee Newenhouse asked what we can expect to see when this project is completed. Mr. Sutcliff stated that it will be quite different and will reflect a look of open prairies with meadows. Trustee May asked what the consequences would be if we don't award this contract. Attorney Ruttle stated that it would be a breach of contract. Trustee Klen inquired as to what the plan is for the protection of the wild animals on our campus through the different processes of the project. Mr. Sutcliff stated that over time it will increase the amount of wildlife on campus. The savannahs will attract different types of wildlife as well. Student Trustee Newenhouse stated that he is a natural areas student and has been out in the fields and it really adds a richness to his learning experience. He has volunteered in the natural areas in the smaller parts of restoration projects on campus and feels that supporting the restoration of the natural areas sets a very good example to our community. The *NJCCA* had an article that described JJC as follows: tucked in the middle of a wild life preserve bridging the banks of a lake and surrounded by its own arboretum stands the main campus of Joliet Junior College, the nation's first public community college. This stands as a testament of how we are viewed. This sets a good example of the learning system for our natural areas students for classroom and field experience. This project will help natural areas students see more good examples, rather than the many bad examples of evasive species that are on our campus in the natural areas. The motion **carried**. Ayes: Dan O'Connell, Mike O'Connell, Klen, May, and Wunderlich. Nays: DeLaney (not against the project, but is concerned about receiving one bid and would like to go out to 2010 to see the project rebid to see if we could do better and get additional bidders on the project), Mihelich (for the reasons stated in his previous comments). Student Trustee Newenhouse favored the motion.

Trustee May commented that the Board had inadvertently placed agenda items 4.7.1, 4.7.2, 4.7.3., and 4.7.4 on the consent agenda and they should be voted on separately.

- 4.7.1 **Suspend Rules** **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College suspend the rules temporarily to allow for public comment on the tax levy (1:06 p.m.) The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell, Mike O’Connell, DeLaney, Klen, and Wunderlich. Student Trustee Newenhouse favored the motion.
- 4.7.2 **Public Comment** No comments were heard regarding the levy.
- 4.7.3 **Return to Regular Session** **Trustee DeLaney moved**, seconded by Trustee Mike O’Connell that the Board of Trustees of Joliet Junior College return to regular session at 1:07 p.m. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.
- 4.7.4 **Approval of Tax Levy** **Trustee DeLaney moved**, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College approve the tax levy as presented. The motion **carried** unanimously. Ayes: DeLaney, Klen, May, Mihelich, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Newenhouse favored the motion.
- 4.9 **Interagency Agreement with the Capital Development Board** **Trustee May moved**, seconded by Trustee DeLaney that the Board of Trustees of Joliet Junior College approve the Interagency Agreement with Capital Development Board for the construction of the facility service building. Trustee Mihelich asked how much money was allocated toward the facility services building in the referendum. Mr. Agazzi stated \$7.9 million was allocated for the facility services building. Trustee Mihelich commented that if this is approved this would be a savings to the college of this amount and he would like to see those dollars earmarked for the city center campus project. Trustee Mihelich asked if there was any type of art/sculpture planned as this is a capital development funded project. Mr. Agazzi indicated that this is being discussed with our architect and one thought has been to work with our art faculty and students on the project. Trustee Mihelich indicated that when T building was built it was also done through the capital development board and there was an art requirement which was the sculpture in front of the building. Trustee Mihelich would like a sculpture to be considered for this project as part of the art requirement. The motion **carried** unanimously. Ayes: May, Mihelich, Dan O’Connell , Mike O’Connell, DeLaney, Klen and Wunderlich. Student Trustee Newenhouse favored the motion.
- 9.1 **Foundation Report** Trustee Klen updated the Board on the Foundation activities as follows: The JJC Foundation Board of Directors held their annual meeting on Wednesday, November 18th at the Weitendorf Education Center. Executive Director, Kristi Mulvey gave a brief PowerPoint presentation on the current status of the

Foundation and the accomplishments for the past year. She will share that with us today. November 10-13 Kristi Mulvey, Kelly Myers and Jennifer Giangregio attended the Council on Resource Development (CRD) national conference in Washington D.C. The 2009 Benefactors Award from Region V, which is our region went to a donor that gave 1 million dollars to Northwestern Michigan Community College. While that is a significant donation, JJC has received three donations in the past 5 years (2.5, 2.2 and 4.3 million dollars). Kristi's goal for next year is to make sure our donors like John Weitendorf are nominated for this benefactors award. The South West Suburban Philanthropic Network monthly meeting was held on December 2 at JJC in the T building and attendees were able to attend the Donor's Forum orientation Training in the library after the meeting. Kristi has invited SWSPN to hold all of their monthly meetings on our campus so that not-for-profit professionals can use the Donor's Forum in our library. This is a great free resource for the hundreds of non-profit agencies in the Will and Grundy Counties. Ms. Mulvey gave a brief foundation presentation which included the following: goals of foundation; accomplishments of foundation; student recipients of scholarships; endowments; investments; and employee giving campaign.

9.1.2 Student Housing Report There is a student housing update in the board book. President Proulx indicated that Ms. DyAnn Pfrommer, the new manager at Centennial Commons, was present to update the Board on our student housing. Ms. Pfrommer commented that Centennial Commons is currently at 72 percent occupancy and wished everyone Happy Holidays.

9.2 ICCTA Report Trustee May indicated that as bad as the state situation is currently, it will most likely be even worse in the upcoming year. Trustee May would like to have staff do an assessment on the impact of the state budget. Some of our community colleges are facing not being able to make payroll. JJC is not as dependent on the state for equalization, but will be impacted by non-funding of grants. The situation at the state is very grim. At the federal level there is the graduation initiative in the works, but that has been put on the back burner until the health care initiative is completed. There has been talk of a good amount of money being appropriated for community colleges in this initiative. We will be discussing this issue with our legislators in February when we travel to Washington. There are dollars for capital funding being discussed as well, which is positive.

9.3 Student Trustee Report Student Trustee Newenhouse gave the following report:
I made a report at the Collegiate Club Council (CCC) Meetings. If you would like me to include something in particular, feel free to let me know. At the last CCC meeting, 3 new clubs were chartered; one of which is a Veterans club that will be providing support, services, and activities starting in the spring semester. There are now 42 clubs at JJC. There was a World Aids Day Event at main campus on December 1st that raised \$1000 for Regional Care, Will County Health Department, and Community Alliance and Action Network. There will be Safe Zone trainings, originally only open to faculty and staff, made available for students in January. Those who complete this training become Safe Zone Allies

and can provide support and referrals for GLBTQ students. There is a multicultural holiday event at main campus today, where various clubs are showing how their holidays are celebrated and providing samples of food. Relay for Life Date is set for next semester at Lewis University on Feb 19th-20th. Funds raised benefits the American Cancer Society. Student Government donated \$300 to the Children's Memorial Hospital, which was the proceeds from their last student Battle of the Bands. Happy Holidays!

9.4
Buildings &
Grounds
Committee
Report

Trustee Dan O'Connell indicated that beginning January 1st 92 spaces will be lost in the J building parking lot. There was a Building and Grounds meeting today and we covered: bid release 10 campus center; horticulture paver garden; natural areas; and Gilbane will be giving a short presentation on the master plan projects. Mr. Bacher indicated that he will be highlighting budget, schedule and individual projects. We are still on budget and 50 percent of the work has been awarded to district 525 contractors and sub-contractors thus far. The greenhouse: substantially complete and flowers are beginning to be moved in. Classroom remodeling: on budget; the classrooms to be remodeled next summer have been identified and we are looking to go out for bid on this project in January. Parking lots: beginning design work. Because of the construction that will be going on for buildings some parking capacity will be lost. New lots will be constructed to meet the demand for parking next fall. Campus Center: on budget, work is progressing and a few days behind schedule, but we should be able to make up the time. Mr. Bacher indicated that programming meetings continue for Buildings C, J and K; Health Professions; Science Expansion; Automotive and the Culinary Arts is in a QBS process. Legat architects have been working with Faculty to help insure that needs will be met. Facility Services building: on budget and bids going out this week using the CDB process. Trustee DeLaney indicated that she had a conversation with Trustee Klen concerning the concrete floor issue and concerns were expressed regarding the floor finish being slippery in the greenhouse. Mr. Bacher stated that his understanding is that there are state of the art systems in the greenhouse and it is felt that there is reclamation system that will pick up any water left after the plants are watered. The thought is that there will not be much water on the greenhouse floor. There was a question regarding why the floors were not pitched and the reason is because the benches need to be rolled and if the floor was pitched it would interfere with this process. The situation will be watched carefully. Trustee DeLaney asked if there were floor drains in the greenhouse. Mr. Bacher stated that there are drains in the floor, but the floors are not pitched and water can be pushed to the drains. Trustee Klen stated that there will always be water on the floor because of the overhead drip system and the concern is one of safety and rubber mats may not work because customers will be between the benches. Trustee Klen commented that Dean Semmer had a good idea of looking into a finish similar to the automotive shop floor to help prevent slipping. Mr. Bacher stated that a grip floor is a possibility, but it may be difficult to keep clean and could hold bacteria and mold. President Proulx stated that if any of the Board would like a tour of the greenhouse, they could let either herself or Ms. Tierney know and a tour date would be arranged. We are looking to the end of March or beginning of April as a grand opening date for the greenhouse. Trustee Dan O'Connell indicated that there will be two

Buildings and Grounds committee meetings in January: January 13 and January 27, 2010.

9.5 Trustee Mihelich indicated that there was no report this evening.

JAHM
Report

Trustee May exited the meeting at 1:50 p.m.

9.6 President Proulx highlighted areas of the President's Report as follows:

President's
Report

Thank You

Susan Stockwell, Renaissance Center Supervisor, and her staff for hosting this afternoon's meeting.

JJC Foundation for its support of the Fall 2009 Awards for Excellence program totaling \$25,028.55 in grants for the college's faculty and staff.

There is a nice centerpiece for the Board members to take home courtesy of the Agriculture/Horticulture program.

Recognition

David Agazzi, vice president for administrative services, received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant JJC achievement. Chairman Wunderlich presented the plaque to Dave Agazzi and congratulated him on his good work in receiving this recognition for the fifth year in a row.

Bette Conkin, dean of liberal arts and sciences, has completed the NCA/Higher Learning Commission's selection process and has been invited to become a member of the Commission's Peer Review Corps as an Annual Update Reviewer. As an AQIP Reviewer and member of The Higher Learning Commission's Peer Review Corps, she will have a unique opportunity to broaden her knowledge and application of systematic quality improvement and to gain new insights from institutions and peers.

Kudos to Jeff Julian, director of communications and external relations, and Michaelene Nash, dean of allied health, completed the Joliet Chamber of Commerce's 2009 Community Leadership School.

Congratulations to Marian Pezdek, nursing professor, who recently completed the multi-disciplinary certificate program in geriatrics for non-physicians.

Dr. Michael Thune, assistant professor of philosophy, presented a paper entitled "Does Disagreement Lead to Skepticism?" at the following conferences: 63rd Annual Mountain-Plains Philosophy conference at the University of Nevada, Reno; Central States Philosophical Association conference at Northern Illinois University, and at the Illinois Philosophical Association conference at the University of Illinois, Champaign-Urbana.

Angellica Ahng, workforce development coordinator, JJC Community and Economic Development Grundy Workforce Services, who was recently elected president of the Grundy County Interagency Council (GCIC). GCIC is comprised of local agencies and serves as a forum to exchange community service efforts and resources.

Kelly Lapetino, workforce skills manager, earned a master of science degree in Training and Development with the University of St. Francis. Kelly's comprehensive project consisted of creating a marketing plan and developing information for the WorkKeys National Career Readiness Certificate program through JJC. Ms. Lapetino has also been asked to present on the Plus 50 national webinar on Creating and Sustaining Your Program for Adult Learners.

Kudos to Amy Murphy, director of corporate and community services, and her staff (Mary Ann Koerner and Cheryl Ward, secretaries in the Traffic School) for recently receiving The National Safety Council's Star Award—the council's highest honor. The college won the award for achievements that exceeded all other training centers in the DDC-4 Region.

Victoria Lyons, JJC's Rotary Student of the Month, has a 3.45 GPA and plans to major in social sciences for secondary education at southern Illinois University Edwardsville. She is the President of Student Government and is also the Co-Chair of the Community College Sector on the Illinois Board of Higher Education—Student Advisory Committee. Victoria is a past member of the Joliet Jaycees, a local group dedicated to community service and outreach. In high school, she helped to organize the Steelmen 5k.

Student Adam Scheidt, attained the rank of Eagle Scout after completing a service project rebidding two wolf pens by installing wire mesh and gravel to secure the base of these pens at The big run Wolf Ranch, a wolf sanctuary. His dedication to his project of making the pens more secure and habitable for the wolves became more evident knowing that now the risk of the wolves escaping is greatly reduced.

Recent Grants Submitted

Name of Grant	Source	Amount	Date Submitted	Department	Project Director
Transfer Student Research Development Grant	National Institute for the study of Transfer Students	\$750	October 9, 2009	Transfer Center	Angie Kaysen-Luzbetak
Illinois Cooperative Work Study Grant	Illinois State Board of Higher Education	\$28,040	November 5, 2009	Career Services	Mary Jo Wolfersberger
Illinois Recycling	Illinois Department of	\$39,717	November 9, 2009	Facility Services	Linda Pollock

Grant	Commerce and Economic Opportunity				
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JJC Foundation Awards for Excellence

Grant Description	Faculty/Staff Applicant	Department	Amount Requested	Amount Awarded
Development and publication of a brochure for veteran students	Dr. Betsy Oudenhoven, VP	Student Development	2,500.00	2,500.00
DVD players, DVDs and cases, and media binder for Orthotics and Prosthetics (OPT) classes	Glen Mazur	Technical Department	3,764.55	3,764.55
Two (2) JJC choral ensembles to perform in LA on 6/14/10	Philip Spencer	Fine Arts	5,000.00	3,500.00
Video camera and equipment for interviewing skills for the 50+ community	Pamela Abbott	Workforce Development	1,500.00	400.00
Sixteen (16) tuition waivers for unemployed +50 individuals	Kelly Lapetino	Workforce Development	4,864.00	4,864.00
Framework for College Reading Initiative	Dr. Joanne Kantner	Arts and Sciences	5,000.00	5,000.00
Scan tools to update current automotive diagnostic equipment	Jim Coleman	Technical Department	5,000.00	5,000.00

The college was awarded \$84,910.50 from the Illinois Department of Commerce and Economic Opportunity for the Public Sector Efficiency Program. Funding from this grant will allow JJC to complete an energy-saving lighting upgrade across campus. The college was awarded \$90,000 from the Illinois Clean Energy Community Foundation to install a geothermal system in the new Campus Center building. Joanne Kantner was awarded a New Look Grant from the Illinois Community College Board in the amount of \$3,500. This award will fund research on the effectiveness of English academic proficiency support services in the LEAP Center(Learning English for Academic Purposes).

High School Visits

12/1/2009 Seneca
12/3/2009 Plainfield Central
12/8/2009 Minooka
12/8/2009 Proviso East
12/10/2009 Romeoville

Recruitment Events

Admissions

12/10/2009 and 12/11/2009 Plainfield Central JJC early entry sessions (in collaboration with counseling)

Nursing

12/2/2009 Nursing Information Session (on Main Campus)

Office of Multicultural Student Affairs

12/8/2009 Phoenix Experience presentation (on Main Campus)

Student Accommodations and Resources

12/2/2009 Lemont presentation (on Main Campus)

Activities and Initiatives

- FY 2010 and 2011 budgets. We have been notified by ICCB and ICCTA that the college faces a \$4 million shortfall in its current budget. David Agazzi, vice president of administrative services, and Jeff Heap, controller, will discuss the implications of this shortfall and the pending implications to the FY 2011 budget. The FY 2011 budget will be a Board Workshop agenda item at the January 26, 2010, meeting. Mr. Agazzi indicated that most of our state funding comes in four payments, other than grant funding payments. We have only received one payment and the second payment was vouchered and sent to the comptroller, but we have not received that payment as yet. We have been notified by the state that we are not likely to receive the third and fourth payments until much later than they are due. We are in a better position than most community colleges are. This shortfall stretches two budget years; this year and next year. We are working on our three year financial plan and putting together a strategy to deal with this situation. As the Board is aware we are conservative with our revenues and expenditures and contribute to our contingency fund. The slt will be working on this and recommendations will be made at the January board workshop.
- VPAA Search. We received 75 applications and the search committee narrowed that list down to 10 semi-finalists. One candidate has withdrawn after taking another position and the remaining nine candidates have had telephone interviews. The committee will meet on December 8 to narrow the group down to those who will be invited for a campus interview in January.
- H1N1 Influenza. The college has had no reported H1N1 cases since the first report on October 13, 2009. The State of Illinois IDPH reported 64 cases and 8 deaths. Although H1N1 is still a threat, it seems to be declining in the state and definitely here at JJC. Staff will continue to monitor this situation.
- The Steinway Piano 88 Key Campaign. The Joliet Junior College Foundation is excited to announce The Steinway Piano 88 Key Campaign to purchase JJC's first Steinway grand piano for our prestigious Fine Arts Department. Each donor is being asked to purchase a key on the piano keyboard for \$750. By purchasing one or more keys on the piano keyboard, the donor's name will appear on the keyboard donor wall and the donor will be invited to a private donor's reception concert. Joliet Junior College continues to be committed to providing the highest quality equipment for its students and is proud to enter into a partnership with Steinway.

- Master Plan and Construction Update. Beginning the week of December 7, demolition of the concrete canopy attached to the C-Building started. This demolition will cause some noise that may be somewhat disruptive and the college community has been alerted to this possibility. The demolition is scheduled to be completed by December 16.
- Athletic Department Fall Sports Review. A JJC review of the fall sports programs is attached as information.

Trustee Follow Up

- Trustee May requested that the idea of Web-based advertising in which vendors would be allowed to post ads to the college's web site be revisited. Dwayne Cable, vice president of learning support and technology services, will provide a brief report on his findings. Since Trustee May is not present at this time the presentation will be given at our budget presentation with additional information that Trustee May has requested.
- Trustee May asked that we revisit the concept of variable tuition. When the three-year financial plan is presented to the Board at the January Workshop meeting, variable tuition will be included as a tuition option.
- Trustee Mihelich recommended that JJC host the Joliet Area Historical Museum on its website. Tony Contos, JAHM's interim executive director, requested time for the JAHM to further study the request and will contact Trustee Mihelich directly.

Upcoming Events

- 32nd Annual Madri-Gala: Friday, December 11, at 7:30 p.m. in the Fine Arts Theatre.
- 8th annual JJC chorale Carols and Chocolate Concert: Sunday, December 13, at 3 p.m. in the Fine Arts Theatre.
- JJC Guitar and Percussion Ensembles' Winter concert: Tuesday, December 15, at 7:30 p.m. in the Fine Arts Theatre.
- Annual JJC Holiday Reception: Wednesday, December 16, 2009, 1:30 p.m. to 3:30 p.m. in Room J006 on the Main Campus.
- Commencement: December 18, 2009, 7 p.m.
- JJC Men's Basketball Holiday Tournament: December 29-31.
- Professional and Personal Development Week: January 4-8—*Opening Session* on January 6 in the Fine Arts Theatre: staff at 8:30 a.m.; faculty at 10:30 a.m.

9.7 Chairman's Report

Chairman Wunderlich indicated that he would like to wish everyone Happy Holidays.

Trustee DeLaney moved, seconded by Trustee Dan O'Connell that the Board recess to a closed EXECUTIVE SESSION (2:00 p.m.) under open meetings act:

2 (c) (5)

The motion **carried** unanimously. Ayes: DeLaney, Klen, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Return to
Regular
Session

Meeting resumed at 2:40 p.m. **Trustee DeLaney moved**, seconded by Trustee Dan O'Connell to resume the Regular Public Session. Motion **carried** unanimously. Ayes: DeLaney, Klen, Mihelich, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Newenhouse favored the motion.

Trustees Present: Barbara DeLaney Susan Klen
 Andy Mihelich Dan O'Connell
 Mike O'Connell Robert Wunderlich
 Student Trustee Newenhouse

10
Adjourn

Trustee DeLaney moved, seconded by Trustee Klen for the meeting to adjourn at 2:41 p.m. A voice vote was taken. The motion **carried** unanimously.